



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Meeting Agenda

### City and Borough Assembly

*Mayor Matthew Hunter*  
*Deputy Mayor Bob Potrzuski*  
*Vice-Deputy Mayor Steven Eisenbeisz*  
*Tristan Guevin, Kevin Knox*  
*Aaron Bean, and Aaron Swanson*

*Municipal Administrator: Mark Gorman*  
*Municipal Attorney: Brian Hanson*  
*Municipal Clerk: Sara Peterson*

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Tuesday, June 13, 2017

6:00 PM

Assembly Chambers

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#### REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[17-106](#)

Reminders, Calendars and Correspondence

**Attachments:** [Reminders and Calendars.pdf](#)

[Eliason.pdf](#)

[Executive Summary Financial Review.pdf](#)

[General Fund Financial Analysis.pdf](#)

[Electric Fund Financial Analysis.pdf](#)

[Water Utility Financial Analysis.pdf](#)

[Wastewater Utility Financial Analysis.pdf](#)

[Solid Waste Utility Financial Analysis.pdf](#)

[Municipal Harbor System Financial Analysis.pdf](#)

[Airport Terminal Fund Financial Analysis.pdf](#)

[Marine Service Center Financial Analysis.pdf](#)

[Gary Paxton Industrial Park Fund Financial Analysis.pdf](#)

[MIS Fund Financial Analysis.pdf](#)

[Central Garage Fund Financial Analysis.pdf](#)

[Building Maintenance Fund Financial Analysis.pdf](#)

**V. CEREMONIAL MATTERS**

[17-107](#) Athletic Awards: Sitka High School 1) Track and Field, and 2) Baseball

**Attachments:** [SHS Track and Field certificate.pdf](#)  
[SHS Baseball certificate.pdf](#)

**VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (five minute time limit)****VII. PERSONS TO BE HEARD**

*Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.*

**VIII. REPORTS****a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other****IX. CONSENT AGENDA**

*All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

**A** [17-108](#) Approve the minutes of the May 23 and June 1 Assembly meetings

**Attachments:** [Consent and Minutes.pdf](#)

**B** [RES 17-08](#) Authorizing a grant application to the Land and Water Conservation Fund for Crescent Harbor Playground Renovation

**Attachments:** [Motion Memo RES 2017-08.pdf](#)

**C** [RES 17-10](#) Authorizing a grant application to the Department of Homeland Security/FEMA for two portable TWIC card readers

**Attachments:** [Motion RES 2017-10.pdf](#)

**X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS**

- D      [17-109](#)      Reappoint: 1) Jane Eidler to a term on the Library Commission, and 2) Susan Royce to a term on the Animal Hearing Board; and to appoint: 1) Lorraine Lil to a term on the Police and Fire Commission, and 2) Rose Miller to a term on the Local Emergency Planning Committee

**Attachments:** [Motion and Eidler Appointment.pdf](#)  
[Royce Application.pdf](#)  
[Lil Application.pdf](#)  
[Miller Application.pdf](#)

XI.      **UNFINISHED BUSINESS:**

- E      [ORD 17-13](#)      Adjusting the FY17 Budget (Electric Utility Subsidization)

**Attachments:** [Motion ORD 2017-13.pdf](#)  
[Ord 2017-13 electric subsidy.pdf](#)

- F      [ORD 17-15](#)      Adjusting the FY17 Budget (Sitka Community Hospital Modular Unit)

**Attachments:** [Motion ORD 2017-15.pdf](#)  
[Memo SCH Modular.pdf](#)  
[ORD 2017-15.pdf](#)

- G      [ORD 17-16](#)      Adopting budgets for the Fiscal Year July 1, 2017 through June 30, 2018

**Attachments:** [Motion ORD 2017-16.pdf](#)  
[Ord 2017-16.pdf](#)

- H      [RES 17-07A](#)      Setting temporary and seasonal moorage rates for Baranof Warm Springs Dock

**Attachments:** [Motion and Memo RES 17-07.pdf](#)  
[RES 2017-07A.pdf](#)  
[P&H Minutes.pdf](#)

XII.      **NEW BUSINESS:**

**New Business First Reading**

- I      [ORD 17-18](#)      Vacating the right of way adjacent to 403 Alice Loop (Purpose: to vacate and sell to Mica Trani, owner of property at 403 Alice Loop)

**Attachments:** [Motion and Memo ORD 2017-18.pdf](#)  
[ORD 2017-18.pdf](#)  
[ORD 2017-18 info.pdf](#)

- J**      [ORD 17-14](#)      Amending Sitka General Code Title 20 "Miscellaneous Permit Regulations" by changing the name to "Environmentally Critical Areas" and adding a new Chapter 20.01 entitled "Landslide Area Management"

**Attachments:** [Motion Ord 2017-14.pdf](#)  
[Staff Memo.pdf](#)  
[Ord 2017-14.pdf](#)  
[2.21.17 Planning Commission minutes.pdf](#)  
[3.21.17 Planning Commission minutes.pdf](#)  
[4.18.17 Planning Commission minutes.pdf](#)  
[Critical Areas memo - Kevin Knox.docx.pdf](#)  
[Thoms comment 2.25.17.pdf](#)  
[Sitka S Kramer Landslide Report \(002\).pdf](#)

- K**      [ORD 17-17](#)      Adjusting the FY17 Budget (GPIP Access Ramp)

**Attachments:** [Motion ORD 2017-17.pdf](#)  
[GPIP Memo.pdf](#)  
[ORD 2017-17.pdf](#)

- L**      [ORD 17-19](#)      Amending the official Sitka Zoning Map to rezone harbors at 211 and 617 Katlian Avenue from Waterfront District (WD) to Public Lands District (P)

**Attachments:** [Motion and Memo ORD 2017-19.pdf](#)  
[ORD 2017-19.pdf](#)  
[ORD 2017-19 info.pdf](#)

- M**      [ORD 17-20](#)      Amending Sitka General Code Title 19 entitled "Building and Construction", Chapter 19.08 entitled "Code Applicability", by adding Subsection D to Section 19.08.030 entitled "Islands", for an exemption for private recreational cabins on islands

**Attachments:** [Motion ORD 2017-20.pdf](#)  
[ORD 2017-20.pdf](#)

#### **Additional New Business Items**

- N**      [RES 17-09](#)      Increasing permanent and temporary moorage rates

**Attachments:** [Motion RES 217-09.pdf](#)  
[RES 2017-09.pdf](#)

- O**      [17-110](#)      Adopt the Chief Finance and Administrative Officer's interpretation of Sitka General Code 4.09.350(C), "Waiver of Penalties"

**Attachments:** [Interpretation SGC 4.09.350\(C\).pdf](#)

**XIII. PERSONS TO BE HEARD:**

*Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.*

**XIV. EXECUTIVE SESSION****XV. ADJOURNMENT**

*Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Assembly meetings are aired live on KCAW FM 104.7 and via video streaming from the City's website. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.*

*Melissa Henshaw, CMC, Acting Municipal Clerk  
Publish: June 9*