



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Meeting Agenda

### City and Borough Assembly

*Mayor Steven Eisenbeisz,  
Deputy Mayor Kevin Knox,  
Vice Deputy Mayor Kevin Mosher,  
Thor Christianson, Crystal Duncan, Rebecca Himschoot,  
David Miller*

*Municipal Administrator: John Leach  
Municipal Attorney: Brian Hanson  
Municipal Clerk: Sara Peterson*

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Tuesday, February 8, 2022

6:00 PM

Assembly Chambers

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#### REGULAR MEETING

**I. CALL TO ORDER**

**II. FLAG SALUTE**

**III. RECITAL OF LANDS ACKNOWLEDGEMENT**

**IV. ROLL CALL**

**V. CORRESPONDENCE/AGENDA CHANGES**

[22-024](#) Reminders, Calendars, and General Correspondence

Attachments: [Reminders and Calendars](#)

[Service Awards](#)

[PSA Sitka Public Library Closed for Annual Maintenance 2.1.22](#)

[SPD Quarterly Report Feb 2022](#)

**VI. CEREMONIAL MATTERS**

*None.*

**VII. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)**

[22-019](#) Special Report: FY2021 ACFR/Audit - BDO, Joy Merriner

Attachments: [Special Report BDO](#)

**VIII. PERSONS TO BE HEARD**

*Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.*

**IX. CONSENT AGENDA**

*All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A**      [22-021](#)      Approve the minutes of the January 25 and January 27 Assembly meetings

**Attachments:** [Consent and Minutes](#)

- B**      [22-020](#)      Approve a liquor license renewal application for Ludvig's Bistro, Inc. dba Ludvig's Bistro at 256 Katlian Street

**Attachments:** [Motion Memos and Documents](#)

**X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS**

- C**      [22-022](#)      Appoint Brennon O'Connor to a three-year term on the Tree and Landscape Committee, and Reappoint 1) Richard Doland to a three-year term on the Building Department Appeals Board in the category of alternate, and 2) Tristan Guevin to a three-year term on the Health Needs and Human Services Commission

**Attachments:** [Motion](#)

[O'Connor Tree and Landscape Committee](#)

[Doland Building Department Appeals](#)

[Guevin Health Needs and Human Services](#)

**XI. UNFINISHED BUSINESS:**

- D**      [ORD 22-01](#)      Making supplemental appropriations for fiscal year 2022 (expenses related to increase in cruise passengers for 2022)

**Attachments:** [Motion Ord 2022-01](#)

[Memo and Ord 2022-01](#)

**XII. NEW BUSINESS:****New Business First Reading**

- E      [ORD 22-02](#)      Amending Title 11 “Vehicles and Traffic” of the Sitka General Code by repealing Section 11.28.040 “Exception - Prohibition of all-purpose vehicles traveling on public roadways” in Chapter 11.28 “State Traffic Laws Adopted” and adding Chapter 11.75 “All-Purpose Vehicles”

**Attachments:** [Motion Ord 2022-02](#)

[Ord 2022-02](#)

[Draft Minutes Police and Fire Commission Meeting 012622](#)

#### **Additional New Business Items**

- F      [22-023](#)      Adopt the Short-Term Tourism Plan

**Attachments:** [Motion](#)

[FINAL DRAFT Short-Term Tourism Plan & Appendix](#)

- G      [RES 22-04](#)      Approving submittal and execution of Alaska Clean Water Fund loan applications to the State of Alaska Department of Environmental Conservation totaling up to \$1,300,000 for the project entitled Thomsen Harbor Lift Station Rehabilitation Project

**Attachments:** [Motion Memo Res 2022-04](#)

- H      [RES 22-05](#)      Authorizing the Municipal Administrator to apply for and execute a grant with the Southeast Alaska Fish Habitat Partnership (SEAKFHP) for \$50,000 to support the Wachusett Storm Sewer Rehabilitation Project

**Attachments:** [Motion Memo Res 2022-05](#)

#### **XIII. PERSONS TO BE HEARD:**

*Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.*

#### **XIV. REPORTS**

**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other**

#### **XV. EXECUTIVE SESSION**

*Not anticipated.*

**XVI. ADJOURNMENT**

*Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular Assembly meetings are livestreamed through the City's website, aired live on KCAW FM 104.7, and broadcast live on local television channel 11. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.*

*Sara Peterson, MMC, Municipal Clerk  
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