



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Meeting Agenda

### City and Borough Assembly

*Mayor Steven Eisenbeisz,  
Deputy Mayor Timothy Pike,  
Vice Deputy Mayor JJ Carlson,  
Kevin Mosher, Scott Saline,  
Thor Christianson, Katie Riley*

*Municipal Administrator: John Leach  
Municipal Attorney: Rachel Jones  
Municipal Clerk: Sara Peterson*

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Tuesday, January 27, 2026

6:00 PM

Assembly Chambers

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#### REGULAR MEETING

- I. CALL TO ORDER
- II. FLAG SALUTE
- III. RECITAL OF LANDS ACKNOWLEDGEMENT
- IV. ROLL CALL
- V. CORRESPONDENCE/AGENDA CHANGES

26-024 Reminders, Calendars, and General Correspondence

Attachments: [Reminders and Calendars](#)  
[Dempster Service Award](#)

- VI. CEREMONIAL MATTERS

*None.*
- VII. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

26-012      1) FY2025 ACFR/Audit - BDO, Joy Merriner  
                  2) Sitka Tribe of Alaska Tribal Council - Lillian Feldpausch  
                  3) Sitka School Board - Phil Burdick  
                  4) Department Quarterly Reports - Library and Electric

Attachments: [Title Page](#)

[01\\_Sitka 2025 Audit Results](#)  
[02\\_City and Borough of Sitka 25- DRAFT 1.22.26](#)  
[03\\_City and Borough of Sitka Single Audit 2025 - DRAFT](#)  
[04\\_City and Borough of PFC Audit 2025 - DRAFT](#)  
[05\\_Library Quarterly Report](#)  
[06\\_Electric Department Quarterly\\_Final](#)

## VIII. PERSONS TO BE HEARD

*Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.*

## IX. CONSENT AGENDA

*All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

**A**    26-013      Approve the minutes of the January 8 and 13 Assembly meetings  
  
Attachments: [Consent Minutes](#)

**B**    26-018      Approve liquor license renewal applications (brewery manufacturer, brewery retail, winery manufacturer) for Harbor Mountain Brewing Company at 1209 Sawmill Creek Road Suite A  
  
Attachments: [Motion Memos Harbor Mountain Brewing](#)  
[Harbor Mountain Brewing Renewal Applications](#)

**C**    26-019      Approve a liquor license renewal application and new endorsement applications (package store shipping, package store sampling, package store repackaging, package store delivery) for House of Liquor at 705 Halibut Point Road  
  
Attachments: [Motion Memos House of Liquor](#)  
[#1366 House of Liquor Renewal\\_Endorsements\\_rs.](#)  
[Alaska Statutes Endorsements](#)

## X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

D [26-017](#) Appoint 1) Sherri Blankenship to an unexpired term on the Tourism Commission and 2) Lillian Feldpausch to a three-year term on the Tourism Commission (Sitka Tribe of Alaska nomination)

Attachments: [Motion](#)

[Sherri Blankenship - Tourism Commission](#)

[Lillian Feldpausch - Tourism Commission](#)

[Tourism Commission Roster 012126](#)

XI. **UNFINISHED BUSINESS:**

E [ORD 26-01](#) Making supplemental appropriations for fiscal year 2026 (Childcare Study)

Attachments: [Motion Ord 2026-01](#)

[Memo\\_Childcare Study\\_Proposal\\_FINAL](#)

[Ord 2026-01](#)

XII. **NEW BUSINESS:**

**New Business First Reading**

F [ORD 26-02](#) Amending Title 2 "Administration and Personnel" of the Sitka General Code by amending Chapter 2.31 "Sustainability Commission"

Attachments: [Motion](#)

[Memo\\_Sustainability Commission](#)

[Ord 2026-02](#)

**Additional New Business Items**

G [RES 26-02](#) Adopting and submitting the FY2027 Legislative Priorities to the State of Alaska and Alaska Congressional Delegation

Attachments: [Motion](#)

[Memo FY2027 Legislative Priorities 012126](#)

[Res 2026-02](#)

[~Final FY27 Legislative Priorities 012126](#)

[~Final FY27 Unfunded Mandates 012126](#)

H [26-014](#) Approve the Gary Paxton Industrial Park Traffic Management and Vehicle Operations Policy

Attachments: [Motion\\_Memo\\_GPIP Traffic Management](#)

[Policy\\_GPIP Traffic Management and Vehicle Operations - Board approved](#)

I      [26-015](#)      Approve the Requirements for Commercial Vessel Movement Operations within the Gary Paxton Industrial Park  
*Attachments:* [Motion](#) [Memo](#) [Requirements](#) [Commercial Vessel Movement Operations](#)  
[Commercial Vessel Movement Operations - Board](#)

J      [26-022](#)      Approve a Memorandum of Agreement between the Federal Aviation Administration, the Alaska State Historic Preservation Officer, and the City and Borough of Sitka regarding federal funding for the Sitka Seaplane Base on Japonski Island  
*Attachments:* [Motion](#) [Memo](#) [Seaplane Base MOA](#)

K      [26-020](#)      Approve a Memorandum of Agreement between the City and Borough of Sitka and the Sitka Recreation Foundation for creation of a Parks and Recreation Master Plan  
*Attachments:* [Motion](#) [Memo](#) [Master Plan](#)  
[FINAL P&R Master Plan MOA\\_SRF\\_CBS\\_1.21.26](#)  
[MOU CBS & Sitka Recreation Foundation \(1\)](#)

L      [26-021](#)      Approve a Memorandum of Agreement between the City and Borough of Sitka and Sitka Recreation Foundation for feasibility studies and design concept creation for a new recreation athletic facility  
*Attachments:* [Motion](#) [Memo](#) [Field Feasibility](#)  
[Final SRF\\_CBS\\_MOA\\_Fields Feasibility & Design\\_1.21.26](#)

M      [26-023](#)      Discussion / Direction regarding the disposal of municipal land for a public benefit purpose  
*Attachments:* [Memo](#) [land disposal for housing](#)

**XIII. PERSONS TO BE HEARD:**

*Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.*

**XIV. REPORTS****a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other****XV. EXECUTIVE SESSION**

*Not anticipated.*

**XVI. ADJOURNMENT**

*Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 907.747.1826. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular and Special Assembly meetings are livestreamed through the City's website and aired live on KCAW FM 104.7. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.*

*Sara Peterson, MMC, Municipal Clerk  
Publish: January 23*