



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
1332 Seward Ave.
Room 229
Sitka, AK
(907)747-1811

Meeting Agenda City and Borough Assembly

*Mayor Mim McConnell
Deputy Mayor Matt Hunter
Vice-Deputy Mayor Benjamin Miyasato
Aaron Swanson, Steven Eisenbeisz
Tristan Guevin, and Michelle Putz*

*Municipal Administrator: Mark Gorman
Municipal Attorney: Robin L. Koutchak
Municipal Clerk: Sara Peterson, CMC*

Tuesday, August 25, 2015

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[15-163](#) Reminders, Calendars and General Correspondence

Attachments: [Reminders and Correspondence](#)

V. CEREMONIAL MATTERS

[15-152](#) Proclamation - Childhood Cancer Awareness Month

Attachments: [Childhood Cancer Awareness Month](#)

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (time limits apply)

[15-161](#) Update on diesel spill at Jarvis Street Diesel Plant - Bryan Bertacchi, Utility Director

VII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

VIII. REPORTS**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other****IX. CONSENT AGENDA**

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A** [RES 15-17](#) Approving the City and Borough of Sitka to submit an Alaska Energy Authority Renewable Energy Grant application for a heat pump project at the Wastewater Treatment Plant
Attachments: [Consent and Resolution 2015-17](#)
- B** [RES 15-18](#) Authorizing application of a grant to the Federal Aviation Administration for the Sitka Seaplane Base
Attachments: [Res 2015-18](#)
- C** [15-153](#) Approve the transfer of up to \$7,000 from the Raw Water Sale Fund to the Gary Paxton Industrial Park Enterprise Fund to pay for a comprehensive water analysis of raw water from Blue Lake
Attachments: [Raw Water Sale Fund](#)
- D** [15-154](#) Authorize the Municipal Administrator to execute a purchase order not to exceed \$60,000 to ABB Inc. for the procurement of a 2000kVA small power transformer PULLED
Attachments: [purchase order transformer](#)
- E** [ORD 15-42](#) Amending Sitka General Code Title 22 Zoning to allow asphalt plants and concrete batch plants as a conditional use in the Industrial zone (first reading)
Attachments: [Ord 2015-42](#)
- F** [ORD 15-43](#) Making a supplemental appropriation to the FY16 budget per section 11.10 (a) of the Home Rule Charter of the City and Borough of Sitka (first reading - emergency ordinance)
Attachments: [Emergency Ordinance 2015-43](#)
- X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS**
- G** [15-155](#) Appoint Dyan Bessette or Alene Henning to the Citizens' Taskforce
Attachments: [Citizens' Taskforce](#)

- H [15-156](#) Appoint Loyd Platson to an unexpired term on the Health Needs and Human Services Commission
Attachments: [Health Needs Commission](#)
- XI. **UNFINISHED BUSINESS:**
- I [ORD 15-37A](#) Amending Section 2.12.010 City and Borough of Sitka Hospital Board and Section 2.12.070 Organization, formally dissolving the existing Sitka Community Hospital Board (SCH) and its framework and re-establishing and reorganizing membership under new criteria by decreasing voting membership from seven to five with the goal of providing financial welfare and economic financial stability to Sitka Community Hospital. The new membership will include one non-voting, ex-officio CBS standing seat (and alternate) appointed by the Municipal Administrator
Attachments: [Ord 2015-37A](#)
- XII. **NEW BUSINESS:**
- J [15-157](#) Award a contract to the Greater Sitka Chamber of Commerce to provide convention and visitor services
Attachments: [Motion chamber contract](#)
[Cover Letter](#)
[Proposed Contract](#)
[Exhibit A](#)
[Exhibit B](#)
- K [15-158](#) Board of Adjustment: Approve a conditional use permit request filed by Sheila Finkenbinder for a one guest-room bed and breakfast at 415 DeArmond Street
Attachments: [Motion Finkenbinder](#)
[Finkenbinder bed and breakfast](#)
[BOA Hearing Outline](#)
- L [15-159](#) Board of Adjustment: Approve a conditional use permit request filed by Deanna Moore for a short-term rental at 703 Biorka Street
Attachments: [Motion Moore](#)
[Moore short term rental](#)
[BOA Hearing Outline](#)
- M [15-160](#) Discussion/Direction on the Sitka Community Development Corporation conceptual design for the Old City Shops property (Sponsors: Putz/Miyasato)
Attachments: [SCDC](#)

- N [15-144](#) Approve the removal of the Finance Director's existing sales tax interpretation regarding taxability of fundraisers PULLED

Attachments: [Sales Tax Interpretation](#)

- O [15-162](#) Discussion/Direction on utility vacation rates and owner account status

Attachments: [vacation rates and owner account status](#)

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. EXECUTIVE SESSION

XV. ADJOURNMENT

*Sara Peterson, CMC
Municipal Clerk
Publish: August 21*