



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

*Mayor Gary Paxton
Deputy Mayor Steven Eisenbeisz,
Vice Deputy Mayor Valorie Nelson,
Aaron Bean, Kevin Knox, Dr. Richard Wein, Kevin Mosher*

*Interim Municipal Administrator: Dave Miller
Municipal Attorney: Brian Hanson
Municipal Clerk: Sara Peterson*

Tuesday, August 13, 2019

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[19-174](#) Reminders, Calendars and General Correspondence

Attachments: [Reminders and Calendars](#)

[Marine Street N-1 Project Update 2019.08.01](#)

[PW Assembly Update 8.6.2019 Final](#)

[GPIP Action Item Update August 2019](#)

V. CEREMONIAL MATTERS

[19-173](#) Athletic Awards - Sitka Little League Majors Baseball and Softball All-Star Teams

Attachments: [Baseball Athletic Award](#)

[Softball Athletic Award](#)

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (five minute time limit)

VII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

VIII. REPORTS**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other****IX. CONSENT AGENDA**

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A** [19-168](#) Approve the minutes of the July 23 Assembly meeting
Attachments: [Consent and Minutes](#)
- B** [19-169](#) Approve an application for the renewal of a standard marijuana cultivation facility license for Darren H. Phillips dba Fiberflite at 120 Jarvis Street Unit C
Attachments: [Motion and memos](#)
[01 Renewal - LG Notice - Standard Marijuana Cultivation Facility - Fiberflite Lice](#)
[02 13577 MJ-20 Renewal Application Certifications](#)
[03 13577 Online Application Redacted](#)
[04 13577 POPPP](#)
- C** [RES 19-23](#) Authorizing a \$33,000 grant reallocation application to the Department of Homeland Security and Emergency Management (DHS & EM)
Attachments: [Motion Memo and Res 2019-23](#)

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

- D** [19-175](#) Appoint Candace Rutledge to an unexpired term on the Historic Preservation Commission in the category of At-Large
Attachments: [Motion appointment](#)
[Rutledge Application](#)

XI. UNFINISHED BUSINESS:

- E [ORD 19-33](#) Amending Chapter 2.38 "Gary Paxton Industrial Park" of the Sitka General Code, at Section 2.38.010 "Designation", by removing Lot 17, Lot 18, and 7,496 square feet of the easement adjacent to Lot 17 from the site designated as the Gary Paxton Industrial Park

Attachments: [Motion Ord 2019-33](#)

[Assembly memo - GPIIP Lot 17 acquisition](#)

[Ord 2019-33 and Exhibits](#)

[figure 1](#)

[figure 2 - survey drawing](#)

[figure 3 - SCIP Resubdivision 1](#)

[Attachment 1](#)

[Attachment 2](#)

[Attachment 3](#)

- F [19-066](#) Discussion / Direction / Decision on the selection of a Police Department third party investigator (postponed from the April 23 meeting)

Attachments: [Discussion Direction Police Department third party investigator](#)

[Minutes Feb 26.](#)

[Minutes March 26.](#)

[Minutes April 11.](#)

[Minutes April 23.](#)

XII. **NEW BUSINESS:**

New Business First Reading

- G [ORD 19-34](#) Making supplemental appropriations for FY2019 and FY2020

Attachments: [Motion Ord 2019-34](#)

[Memo Ord 2019-34](#)

[Ord 2019-34](#)

[Historic Preservation grant](#)

Additional New Business Items

- H [19-166](#) Approve the 2019-2022 International Brotherhood of Electrical Workers (IBEW), Local 1547 Collective Bargaining Agreement
Attachments: [Motion IBEW](#)
[01 Assembly Memo IBEW 8-1-2019 re Salary Survey 2018](#)
[02 Final Summary of Changes to 2019-2022 Agreement for Assembly \(002\)](#)
[03 Final Draft for Assembly Approval - Sitka and IBEW 2019-2022 Tentative Ag](#)
[04 Financial Effects Of 2019 IBEW Tentative Agreement Assembly One Page S](#)
- I [19-170](#) Approve the Assembly Position Subcommittee recommendations from the August 5 meeting for the following positions: Library Assistant, Scanner/Records Destruction Clerk (temporary), Customer Service Representative (temporary), Police Officers, Dispatch and Records Clerk
Attachments: [Motion Subcommittee](#)
[DRAFT 2019-08-05](#)
- J [19-171](#) Discussion / Decision of Assembly Member Nelson's attendance at the White House Office of Intergovernmental Affairs State Leadership Day events on September 10
Attachments: [Discussion Decision Nelson travel](#)
- K [19-172](#) Update and discussion / direction on next steps for the Municipal Administrator recruitment process and discussion of memo from Interim Municipal Administrator Dave Miller
Attachments: [Next steps](#)

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. EXECUTIVE SESSION

not anticipated

XV. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Assembly meetings are aired live on KCAW FM 104.7 and via video streaming from the City's website. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

*Sara Peterson, MMC, Municipal Clerk
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