



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City Assembly

*Mayor Cheryl Westover
Deputy Mayor Larry Crews
Vice Deputy Mayor Mim McConnell
Assembly Member Phyllis Hackett
Assembly Member Terry Blake
Assembly Member Thor Christianson
Assembly Member Pete Esquiro*

*Municipal Administrator: Jim Dinley
Municipal Attorney: Theresa Hillhouse
Municipal Clerk: Colleen Ingman, MMC*

Tuesday, July 26, 2011

6:00 PM

Assembly Chambers

REGULAR MEETING

- I. CALL TO ORDER
- II. FLAG SALUTE
- III. ROLL CALL
- IV. CORRESPONDENCE/AGENDA CHANGES

Government-to-Government Update with Sitka Tribe of Alaska

V. CEREMONIAL MATTERS

11-147

Citation - In recognition of US Coast Guard Day, "Sitka Coast Guard City" and in honor of all Sitka-based personnel of the U.S. Coast Guard.

Attachments: [USCG Citation](#)

VI. PERSONS TO BE HEARD

Public participation on any item off the agenda. Not to exceed 3 minutes for any individual.

VII. SPECIAL REPORTS

11-145

The Foraker Group- Dennis McMillian

Attachments: [Special Report](#)

VIII. REPORTS**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other****IX. CONSENT AGENDA**

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A [11-144](#) Approve the minutes of the July 12, 2011 Assembly meeting.
Attachments: [M&Memo Bugher](#)
- B 11-148 Approve reclassification of a NECA temporary lineman apprentice to a full time employee, establish leave bank and accruals and transfer funds.
- C 11-153 Award 1-year contract to furnish diesel fuel to Petro Marine Services - \$112,168.75
Attachments: M&Fuel Bid
- D [11-157](#) Award a contract to Bathymetric Survey to TerraSond Limited for \$151,365 - total expenditure not to exceed \$185,000 (includes weather delay contingency) - Takatz Lake
Attachments: [M&Docs TerraSond](#)
- E [RES 11-16](#) Authorizing a matching grant application to the ADEC Cathodic Protection of Six (6) Wastewater Lift Stations - \$252,000.
Attachments: [M&RES11-16](#)
- F RES 11-18 Authorizing a matching grant application to the ADEC for Drinking Water and Clean Water Improvements to Baranof Street - \$479,500 for water and \$518,000 for sewer
- G RES 11-17 Authorizing a matching grant application to the ADEC for the UV Disinfection Facility - \$5,530,000.

X. UNFINISHED BUSINESS:

- H [ORD 11-28S](#) Amending SGC Chapter 2.66, entitled "Tourism Commission" at Section 2.66.010, entitled "Establishing-Membership-Terms," and Section 2.66.040, entitled "Organization"
Attachments: [M ORD11-28S](#)
 [ORD 11-28S](#)

- I [ORD 11-31](#) Amending SGC Subsection 22.16.015 C.13 entitled "Permitted, Conditional and Prohibited Uses" to delete the reference to a moratorium on short-term rentals, which is no longer in effect.

Attachments: [M ORD11-31](#)
 [ORD 11-31](#)

XI. NEW BUSINESS:

New Business First Reading

- J [ORD 11-32](#) Proposing to amend the Home Rule Charter of the CBS to create a dedicated fund for Sitka Community Hospital Roof, Equipment and Infrastructure; raise the Property Tax Limit from 6 Mills to 6.25 Mills; and place in that dedicated fund any revenues gained from a property tax levy between 6 mills and 6.25 mills, and submitting the Charter amendments to the voters for ratification.

Attachments: [M ORD11-32](#)
 [ORD 11-32 revised](#)

- K [ORD 11-33](#) Proposing to Amend Title 4, Revenue and Finance, of the SGC by Amending Section 4.09.010 Levy of Sales Tax, to raise the sales tax in the October through March period from five percent to six percent; proposing to amend the Home Rule Charter of the CBS to create a dedicated fund for Reconstruction and Maintenance of municipal roads and place in that dedicated fund any revenues gained from that seasonal increase in the sales tax; and submitting to the voters these amendments for ratification.

Attachments: [M ORD11-33](#)
 [ORD11-33](#)

Additional New Business Items

- L [11-150](#) Board of Adjustment: Approve a conditional use permit request filed by the City and Borough of Sitka for natural resource extraction at 501, 509, and 517 Granite Creek Road.

Attachments: [BOA Granite Creek](#)

- M [11-151](#) Approve the Centennial Hall and Crescent Harbor Parking Upgrades Needs List and recommended Work Items.

Attachments: [M HCH&CH Upgrades](#)
 [Centennial Hall-Crescent Harbor Upgrades](#)

- N [11-155](#) Authorize Sitka Community Development Corporation free use of city property to Conduct a Building Materials Recycling and Sales Operation at 1414 Halibut Point Road.

Attachments: [M SCDC](#)
 [SCDC Proposal 1414 HPR](#)

- O [11-154](#) Discussion/Direction on Tourism Commission reviewing and recommending interpret signage in Sitka.

Attachments: [Tourism Commission](#)

- P [11-152](#) Approve registering with Alaska Public Offices Commission to advocate for passage of the proposed ballot measures contained in Ordinances 2011-32 and 2011-33 and authorize expenditures for same up to \$10,000.

Attachments: [APOC](#)

- Q [11-158](#) Approve the hire of Deputy Finance Director

XII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIII. ADJOURNMENT

*Colleen Ingman, MMC
Municipal Clerk
Publish:7-22-11*