



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Meeting Agenda

### City and Borough Assembly

*Mayor Mim McConnell  
Deputy Mayor Matt Hunter  
Vice-Deputy Mayor Benjamin Miyasato  
Aaron Swanson, Steven Eisenbeisz  
Tristan Guevin, and Bob Potrzuski*

*Municipal Administrator: Mark Gorman  
Municipal Attorney: Brian Hanson  
Municipal Clerk: Sara Peterson*

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Tuesday, October 11, 2016

6:00 PM

Assembly Chambers

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#### REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[16-184](#) Reminders, Calendars and General Correspondence

*Attachments:* [Reminders and Calendars.pdf](#)

[Public Works Update.pdf](#)

V. CEREMONIAL MATTERS

[16-175](#) 1) Service Award - Tamie Parker Song 2) Sitka High School Symphonic Band

*Attachments:* [Ceremonial.pdf](#)

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (time limits apply)

VII. PERSONS TO BE HEARD

*Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.*

**VIII. REPORTS****a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other****IX. CONSENT AGENDA**

*All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A**     [16-174](#)     Approve the minutes of the September 19 and 27 Assembly meetings  
*Attachments:* [Consent and Minutes.pdf](#)
- B**     [RES 16-19](#)     Authorizing the application for a grant to the Land and Water Conservation Fund for Crescent Harbor Playground Renovation  
*Attachments:* [Res 2016-19.pdf](#)
- C**     [RES 16-20](#)     Supporting the Sitka Trail Works, Inc. grant application to the State of Alaska Recreational Trails Program for Phase II storm damage repairs to the Mosquito Cove Trail  
*Attachments:* [Res 2016-20.pdf](#)

**X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS**

- D**     [16-176](#)     Appoint Aubrey Vaughan to three year terms on the Police and Fire Commission and Local Emergency Planning Committee  
*Attachments:* [Vaughan applications.pdf](#)

**XI. UNFINISHED BUSINESS:**

- E**     [ORD 16-37A](#)     Adjusting the FY17 Budget (Public Infrastructure Sinking Fund - first reading as previously amended)  
*Attachments:* [Motion Ord 2016-37A.pdf](#)  
[Ord 2016-37A.pdf](#)
- F**     [ORD 16-33](#)     Adjusting the FY17 Budget  
*Attachments:* [Ord 2016-33.pdf](#)

- G**      [ORD 16-38](#)      Amending Sitka General Code Chapter 15.01 "Electric Utility Policies", at Section 15.01.020 "Electrical Rates", by increasing electrical rates, adding provisions to interruptible rates, and removing Section 15.01.015 "Construction Guidelines", Section 15.01.085 "Carrier Current" and Section 15.01.090 "Rebate Program for Electric Heat Pump Heating Systems"  
*Attachments:* [Ord 2016-38.pdf](#)  
[FY17 Rates.pdf](#)  
[Finance Department Customer Service Procedures 9-9-2016..pdf](#)  
[Electrical Dept Construction Guidelines..pdf](#)
- H**      [ORD 16-39](#)      Amending Sitka General Code Title 4 "Revenue and Finance" by adding a new Chapter 4.25 "Student Activities Dedicated Travel Fund"  
*Attachments:* [Ord 2016-39.pdf](#)
- I**      [ORD 16-40](#)      Authorizing assignment of sublease of space by Ostrov Enterprises dba North Star Rent A Car to Alaska Rent A Car, Inc dba Avis Rent A Car at the Sitka Rocky Gutierrez Airport Terminal Building  
*Attachments:* [Ord 2016-40.pdf](#)
- J**      [16-177](#)      Approve the Municipal Clerk's Certification of Election  
*Attachments:* [Motion Certification of Election.pdf](#)  
[2016 Certificate of Election.pdf](#)
- K**      [16-178](#)      Recognize outgoing Assembly members - followed by a short recess  
*Attachments:* [Outgoing Assembly Members.pdf](#)
- XII.      NEW BUSINESS:**
- L**      [16-179](#)      Swearing in of the newly elected officials  
*Attachments:* [Oath of Office.pdf](#)
- M**      [16-181](#)      Discussion/Direction on filling vacant Assembly seat and potential appointment  
*Attachments:* [Vacant Seat.pdf](#)
- N**      [16-182](#)      Discussion/Direction of possible revenue sources for the electric fund subsidy  
*Attachments:* [revenue sources electric fund.pdf](#)
- O**      [16-183](#)      Discussion/Direction of the FY18 budget process  
*Attachments:* [FY18 budget process.pdf](#)

P      [16-180](#)      Assignments: Deputy Mayor, Vice-Deputy Mayor and Assembly Liaisons

*Attachments:* [Assignments and Liaisons.pdf](#)

**XIII.      PERSONS TO BE HEARD:**

*Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.*

**XIV.      EXECUTIVE SESSION**

**XV.      ADJOURNMENT**

*Sara Peterson, CMC  
Municipal Clerk  
Publish: October 7*