



# City and Borough of Sitka

100 Lincoln Street • Sitka, Alaska 99835

---

## MEMORANDUM

**To:** Jim Dinley, Municipal Administrator  
Mayor Westover and Members of the Assembly

**From:** Melissa Henshaw, Planner I *MH*

**Subject:** Litten Short-Term Rental, 211 Crabapple Drive

**Date:** November 16, 2011

---

The Planning Commission is recommending approval of a permit request for operation for a short-term rental filed by Linda Litten. Action on this item was taken at the November 1, 2011 Planning Commission meeting. The recommendation to approve the request passed 4-0.

The applicant owns a two-story home on Crabapple Drive. The applicant has recently renovated the lower level of her home to a one bedroom apartment in which she would like to now have the option of renting on a short-term basis.

Guests will be responsible for their own meals and transportation. The applicant is able to provide the four off street parking spaces required by code.

The Planning Office has not received any comments regarding this request.

**Recommendation:**  
Approve the request.

---

Providing for today...preparing for tomorrow