

City and Borough of Sitka
ANNUAL GRANTS FROM GENERAL FUND
SUMMARY SHEET

Name of Organization: The Salvation Army Alaska Sitka Corps

Alaska State Business License Number (if applicable): _____

Name of Contact Person: Major Evadne Wright

Phone: (907)747-3358 Email: evadne.wright@usw.salvationarmy.org

Mailing address: P.O. Box 454 Sitka, AK 99835

Grant Category (check either annual or special emergency grant, and check type of services for annual grant):

- Annual Grant:
 - Human Services or
 - Cultural and Educational Services
 - Community Development
- Special Emergency Grant

Dollars Requested: \$20,000

Match Dollars Committed: \$20,000 Percentage: 50% of project costs

Sources of Matched Dollars: fundraising event & The Salvation Army Alaska Territorial Headquarters

Brief Description of the Purpose of the Grant: This grant funding request will support the food assistance needs of Sitkans through the purchase of food items, personal hygiene items and two freezers for the Salvation Army Alaska Sitka Corps Soup Kitchen and Food Pantry.

I, Major Daniel Freeman, do hereby certify that all information provided for this grant application is accurate and complete to the best of my knowledge.


Name: 

Title: Divisional Secretary Date: 8/14/2014



Sara Peterson
<sara@cityofsitka.com>
08/13/2014 08:36 AM

To: Evadne Wright <evadne.wright@usw.salvationarmy.org>,
cc: Ivy Spohnholz <Ivy.Spohnholz@usw.salvationarmy.org>,
"laura@schueconsulting.com"
<laura@schueconsulting.com>
bcc:
Subject: RE: General Fund for Non-Profit Organizations - Application
Question

History:  This message has been forwarded.

Hi Evadne,

Yes, I do need the original. If you submit a scanned copy of the signed summary sheet by the close of business Friday, along with the other required grant documents, that is acceptable.

Sara

From: Evadne Wright [mailto:evadne.wright@usw.salvationarmy.org]
Sent: Wednesday, August 13, 2014 8:16 AM
To: Sara Peterson
Cc: Ivy Spohnholz; laura@schueconsulting.com
Subject: General Fund for Non-Profit Organizations - Application Question
Importance: High

Good Morning Sara,

I contacted your office yesterday afternoon and spoke to Melanie (I believe), regarding the fact that we are submitting a General Fund Grants for Non-profit Organizations. The question I asked her, due to the fact that you were not available, was the following.

On the Application Content, Attachment & Rating Schedule, it states that we are to submit the **original** and **(7) copies** of our application. The Salvation Army has a chain of command, and although the funds are being sought for the use in Sitka, any grant application must be authorized, by our Divisional Commander or Divisional Secretary. At present both of these gentlemen are out of the office. Major Daniel Freeman will be back this Friday 8/15/14 (the due date of this application), and will be able to sign the Summary Sheet that needs to in with this application, then scan it to our office here.

Making sure that the information I was given yesterday, is correct and **that a scanned copy of the Summary Sheet is OK**. If the original needs to be seen, I am asking if we can place this application with a scanned Summary Sheet and then that would give us the time for the original to be mailed here to Sitka and then I can deliver it to your office.

Thank you for your consideration of this.

Evadne Wright, Major
Sitka
Corps Officer
907-747-3358 Office
907-738-5853 Cell

City and Borough of Sitka
Application for General Fund Grants for Nonprofit Organizations
August 11, 2013

Project Description Overview:

The Salvation Army Alaska Sitka Corps requests \$20,000 in grant funds in the Human Services category of the City and Borough Annual General Fund Grants.

We request these funds to support the growing food pantry and soup kitchen needs of Sitka and to build capacity for our Food Assistance programs. This General Fund request will be used to purchase 1) food for the Food and Soup Kitchen Pantries at a bulk rate 2) a small amount of personal hygiene items for the pantries, and 3) two new 20 cubic foot freezers.

The Salvation Army Sitka Corps will manage the project funds, including purchase and distribution of the food and personal hygiene items locally and purchase and maintenance of the freezers. We are proud to have been serving Sitkans for over 100 years! Our food assistance programs have been active since 2008, and we look forward to continuing to build on this excellent and important work.

The Sitka Corps Food Pantry and Soup Kitchen assists anyone who qualifies for assistance from the Sitka Tribe of Alaska (STA), and we are also a Federal TEFAP (The Emergency food Assistance Program) distribution agency. Our clients are the members of our community who are disabled, lack income, or who are of senior age. We also serve working families when their income is just above the guidelines for Food Stamps but within the income guidelines to receive assistance.

Items purchased through this grant for distribution will be distributed during regular Food Pantry and Soup Kitchen hours, Monday through Friday, and also Thanksgiving and Christmas as needed. In our current program, the KIFW drive for food and funds allow for food to be distributed starting in November, and food items not distributed during the holidays continue to be distributed until they are gone. We find that the food items that are left over from the food drive begin to diminish by April. In April, we begin to purchase items, but because of budget restraints we are not able to provide some of the staple items such as cereal. Funds from this grant request would not only ensure our ability to remain open throughout the year, but they would also allow us to purchase items most needed by the members of our community.

Expected Outcomes:

Having the support of our City and Borough will mean our ability to address the hunger needs of all Sitkans and remain open with a full food pantry all year. It will also grow our capacity with the addition of the two freezers and allow us to work with area businesses and other organizations to leverage funds. We will continue to measure the number of Sitkans served in the food pantry and soup kitchen through our internal statistical program. We will also track food donations and the

utilization of the freezer in allowing us to accept large quantities of frozen food.

Our mission for this program is to meet the food needs and reduce hunger in our community. We look forward to seeing the impact reaching our mission will have on the community. By being able to assist clients with food, we enable them to stay healthier physically and reduce stress mentally. A head of household may no longer need to make the tough decision between either purchasing food for the month or being able to pay their utility account and stay warm. In some cases they won't have to choose between paying for food and paying for medication. The relief of these choices is hard to measure in a tangible way, but the long-term qualitative effects are great.

The Salvation Army Sitka Corps measures our efforts to provide food and emergency services to those in need. As a result of this grant, we expect to increase the number of Sitkans served with food assistance in 2015. In doing so, we may also observe a decrease in the number of clients seeking assistance with utility or medication costs over time.

Our monthly accounting of numbers of persons served in the Soup Kitchen will be tallied. As will be described below, we are seeing an increase in numbers each month, and on a yearly average. Our benchmarks for each month will be measured against previous numbers, and we will use these to project future needs and assess our budget capacity.

Statement of Need:

Serving the hungry of our community is one of the most basic human services possible. To feed a hungry child, senior citizen, person lacking income, is to bring that person's physical need to a place where she or he can attend to other needs of health, well-being, learning, employment, and so many other areas of life. It is essential to survival, and an essential service in our community. By assisting in a way that can be counted on, with a healthy budget for ongoing essential food items, we decrease stress in our clients served and allow them the freedom to address other needs.

In 2006 the City of Sitka Comprehensive Plan was written with goal 2.10.2: "to create a system to provide adequate food to all residents, which incorporates a coordinated needs-driven delivery system, which will complement the existing eligibility-driven programs." We are seeing a growing need for food assistance in our community over the past few years. Community members utilizing our Soup Kitchen and Holiday Meal Programs are increasing, and we are unable to adequately supply our Food Pantry due to these increased needs.

Our soup kitchen served 435 persons per month from October 2011 to September 2012. During the same time period of 2012-2013, we served 577 persons per month. In the period of time from October 2013 to the end of July 2014, we have served 661 persons per month, and with 771 persons served in June of 2014 and

890 in July, that average will increase even more by the end of September.

We see an increase in our Holiday meal program as well, though not as drastic. In 2013 our Christmas meal program alone fed 115 families - 391 persons, for a total cost of \$17,823.91.

Funding from this grant request will leverage more funds, and we look forward to sharing with the Community of Sitka a goal to match the City and Borough funds with the donations of the community! It is also with this grant that we can go to other organizations and businesses in our community to show the need, the city and borough support, and the support of our community members to request funds for larger projects. If we show that our city and our community members support our work, we can show the importance of the food assistance program and continue to address the food needs of our community.

Organizational Capacity:

The Salvation Army Alaska Sitka Corps provides food assistance services for Sitkans Monday through Friday. We distributed holiday meals to 205 families in 2013. As noted above, we see a growing need for food assistance in our community and are uniquely situated to meet that need. Growing the existing food pantry, with the addition of two freezers, will build our capacity to store frozen food donations, such as salmon. With the help of many volunteers, our two Pastors/Officers will be able to distribute the extra food and hygiene items with their current duties.

We are grateful for a great deal of community support in Sitka, and we respectfully request this grant funding to match the donations of community members themselves. In November of 2013, our main KIFW food and funds drive generated \$11,000 in funds and 11,000 pounds of food. Using an average of \$1.50 per pound, we estimate the value of those food donations at \$16,500 for a total fundraising effort of \$27,500. The addition of \$20,000 from the City and Borough of Sitka would allow us to keep our Food Pantry open year round and also allow us the opportunity to accept large donations of items such as frozen fish or game. In 2013, we also received a generous gift of \$10,000 from the Bob Wyman Living Trust and hundreds of individual donations from our community members.

Sitka Corps is currently working to revitalize our Community Advisory Board and is recruiting membership. We plan to have our first board meeting in October 2014. Although we do not have a board we are an active part of the Easter Group board.

Budget:

Please see attached budget document, which includes budget to actuals for FY2014 and budget for FY2015. Our only grant for FY2015 is from the State of Alaska/ Alaska Housing Finance Corporation and is for our energy/ utility and rental assistance program.

Prior and current grants:

FY'13 --

1. Rasmuson Safety Net Assistance Grant - \$5,954.76
2. Emergency Food and Shelter Program - FEMA Phase 30- \$2,000*
3. Homeless Assistance Program (State/ AHFC) HAP - 13 SVA-3 \$114,780*

FY'14 --

1. Emergency Food and Shelter Program - FEMA Phase 30- \$2,000*

FY'15 --

1. Homeless Assistance Program State/ AHFC) HAP - 15 - SVA - 3 \$72,160*

*HAP and FEMA grants are not listed in accompanying line item budget. These grants go through a separate budgeting process.

The Salvation Army Sitka Corps (SIT) Budget FY14 and FY15

	SIT-Administration Social Service		SIT-Administration Social Service		SIT-Administration Social Service	
	YTD Period 12		YTD Period 10		YTD Period 12	
	12 2014	Budget	Actuals through July 2014	9 2014	12 2015	Budget
Contributions (100)		\$0.00				
0010-510-500-4121-00-000	SOCSV - Special Fundraising Event Contribution		\$20,428.55		\$42,000.00	
0010-510-500-4151-00-000	DESIGNATED Contribution - Portfolio		\$18,842.00		\$19,000.00	
			\$1,586.55		\$23,000.00	
Gifts-In-Kind (300)						
0010-510-500-4052-99-000	Gifts in Kind	\$100,000.00	\$111,437.50		\$0.00	
		\$100,000.00	\$111,437.50			
Grants from THQ - Operating (415)						
0010-510-500-4604-00-000	SIT SOCSV - Grants from THQ	\$0.00	\$0.00		\$4,000.00	
			\$0.00		\$4,000.00	
Fees & Grants - Government Agencies (720)						
0010-510-500-5901-12-805	Grant Foundation Rasmuson Safety Net Assistance	\$0.00	\$0.00		\$20,000.00	
0010-510-500-5801-13-000	Grants from City Agencies - City and Borough of Sitka	\$0.00	\$0.00		\$20,000.00	
Salaries & Allowances (1260)						
0010-510-500-7004-99-000	SIT SOCSV - GIK Labor				\$0.00	
Supplies (1380)						
0010-510-500-8104-00-000	SoCSV-Food Purchases	\$6,000.00	\$11,057.22		\$22,500.00	
0010-510-500-8110-00-000	SIT SOCSV - Kitchen and Dining Room Supplies	\$4,000.00	\$9,730.18		\$20,000.00	
		\$2,000.00	\$3,327.04		\$2,500.00	
					\$8,000 from the grant	
Equipment						
0010-510-500-8503-00-000	SIT - Soc Serv- Equipment Purchased	\$0.00	\$0.00		\$5,000.00	
					\$5,000 for two freezers from the Grant	
Specific Assistance To Individuals (1650)						
0010-510-500-8906-01-000	SIT SOCSV - Finl Assist - Regular - Food	\$131,100.00	\$116,777.09		\$12,500.00	
0010-510-500-8906-01-805	RAS - Finantl Assist - Food	\$4,000.00	\$855.20		\$8,000.00	
0010-510-500-8906-02-000	SIT SOCSV - Finl Asst-Reg- Lodging	\$500.00				
0010-510-500-8906-03-000	SIT SOCSV - Fin Asst-Reg-Transportation					
0010-510-500-8906-04-000	SIT SOCSV - Fin Asst-RegHousing	\$1,600.00				
0010-510-500-8906-04-805	Rasmuson Grant - Fin Asst-Reg Housing					
0010-510-500-8906-05-000	SIT SOCSV - Finl Assist - Regular - Clothing		\$316.50			
0010-510-500-8906-06-000	SIT SOCSV - Finl Assist - Regular - Furniture					
0010-510-500-8906-08-000	SIT - Finl Assist - Regular - Medical/Prescrip		\$251.78			
0010-510-500-8906-09-000	SIT SOCSV - Fin Asst - Reg-Rent		\$1,022.00			
0010-510-500-8906-09-805	Rasmuson Grant - Fin Asst - Reg-Rent					
0010-510-500-8906-10-000	SIT SOCSV - Fin Asst-Reg-Utilities					
0010-510-500-8906-10-805	Rasmuson Grant - Fin Assist - Utilities					
0010-510-500-8906-16-000	SIT SOCSV - Finl Assist - Regular - Other		\$53.50			
0010-510-500-8909-99-000	SOCSV FA GIK	\$70,000.00	\$73,687.50			
0010-510-500-8916-01-000	SIT SOCSV - Finl Assist - Seasonal - Food	\$25,000.00	\$2,840.61		\$4,500.00	
0010-510-500-8919-99-000	Financial Assistance-Seasonal-GIK	\$30,000.00	\$37,750.00			
Support Service to DHQ (1900)		\$0.00	\$1,839.20		\$3,687.00	
Surplus/Deficit (2500)		(\$37,100.00)	\$6,348.18		\$22,313.00	
Accumulated Surplus/Deficit (2520)		(\$37,100.00)	\$6,348.18		\$22,313.00	



Department of the Treasury
Internal Revenue Service

P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248164798
June 12, 2013 LTR 4168C 0
94-1156347 000000 00

00026587
BODC: TE

THE SALVATION ARMY
TERRITORIAL HEADQUARTERS
% MICHAEL J WOODRUFF
180 E OCEAN BLVD
LONG BEACH CA 90802



009180

Employer Identification Number: 94-1156347
Person to Contact: Mr Bayer
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your June 03, 2013, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in June 2011.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(i).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

0248164798
June 12, 2013 LTR 4168C 0
94-1156347 000000 00
00026588

THE SALVATION ARMY
TERRITORIAL HEADQUARTERS
% MICHAEL J WOODRUFF
180 E OCEAN BLVD
LONG BEACH CA 90802

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,

Richard McKee

Richard McKee, Department Manager
Accounts Management Operations

Alaska Department of Commerce, Community, and Economic Development

Division of Corporations, Business and Professional Licensing
P.O. Box 110806, Juneau, Alaska 99811-0806

This is to certify that

THE SALVATION ARMY

P.O. BOX 101459 ANCHORAGE AK 99510

owned by

THE SALVATION ARMY

is licensed by the department to conduct business for the period

October 22, 2012 through December 31, 2014
for the following line of business:

62 - Health Care and Social Assistance

This license shall not be taken as permission to do business in the state without having complied with the other requirements of the laws of the State or of the United States.

This license must be posted in a conspicuous place at the business location. It is not transferable or assignable.

Susan K. Bell
Commissioner

