

CITY AND BOROUGH OF SITKA

**ORDINANCE NO. 2024-03
AN ORDINANCE OF THE CITY AND BOROUGH OF SITKA MAKING SUPPLEMENTAL
APPROPRIATIONS FOR FISCAL YEAR 2024
(Mid-year Supplemental Appropriations)**

BE IT ENACTED by the Assembly of the City and Borough of Sitka, Alaska as follows:

1. **CLASSIFICATION.** This ordinance is not of a permanent nature and is not intended to be a part of the Sitka General Code of the City and Borough of Sitka, Alaska.

2. **SEVERABILITY.** If any provision of this ordinance or any application thereof to any person or circumstance is held invalid, the remainder of this ordinance and application thereof to any person and circumstances shall not be affected thereby.

3. **PURPOSE.** The purpose of this ordinance is to make a supplemental Operation and Capital appropriation for FY2024.

4. **ENACTMENT.** In accordance with Section 11.10 (a) of the Charter of the City and Borough of Sitka, Alaska, the Assembly hereby makes the following supplemental appropriation for the budget period beginning July 1, 2023 and ending June 30, 2024.

<u>FISCAL YEAR 2024 EXPENDITURE BUDGETS</u>
GENERAL FUND
Human Resources – Operations: Increase appropriations in contracted/purchased services by \$15,000 to secure apartments for new employees/interns while vacant and by \$75,000 for outside HR support. Reduce appropriations for personnel by \$75,000.
Parks and Recreation – Contract/Purchased Services: Increase appropriations by \$25,000 for tracking pedestrian and cycling use of CBS recreational assets.
Planning and Community Development – Contracted/Purchased Services: Increase appropriations in contracted purchased services by \$15,000 to support Planning and Community Development Department managed tourism efforts (moved from Centennial Hall-Supplies).
Centennial Hall – Supplies: Decrease appropriations in supplies by \$15,000 (moving appropriation to Planning and Community Development)
Finance – Contract/Purchased Services: Increase appropriations by \$80,000 for federal grant compliance support (\$60,000) and SEMT cost report support for reimbursement for ambulance operations (\$20,000).
Municipal Clerk – Operations: Increase appropriations by \$50,000 for contract/purchased services and reduce appropriations for personnel by \$50,000
CAPITAL PROJECTS
Fund 700 – Safe Streets for All project: Increase appropriations in the amount of \$700,000 (\$550,000 funded with grant funding and \$150,000 funded with working capital from the General Fund).
Fund 700 –UTV Storage at Cruise Terminal: Increase appropriations in the amount of \$25,000 with funding transferred from the CPV Fund.

Fund 700 –Time and Attendance Software: Increase appropriations in the amount of \$88,000 with funding transferred from the IT Fund (correction to type of funding).
<u>ENTERPRISE AND INTERNAL SERVICE FUNDS</u>
Central Garage Fund – Operations: Increase operating appropriations by \$135,000 to purchase adequate supplies for the fleet and to replace outdated diagnostic tools.
Central Garage Fund – Fixed Assets: Increase appropriations by \$18,000 in fixed assets to cover the full cost of a new police department vehicle budgeted in FY2022.
IT Fund – Contract/Purchased Services: Decrease appropriations by \$88,000 and transfer funds to Capital Project Fund.
<u>CAPITAL PROJECTS</u>
Fund 750 Harbor Fund – Crescent Harbor High Load Dock: Increase appropriations for the Crescent Harbor High Load Dock project Fund by \$433,774 with \$133,774 funded with grant funding and \$300,000 funded with Harbor Fund working Capital.
Fund 780 GPIP Fund – Haul Out Lift: Increase contingent grant appropriations for the Haul Out Lift by \$1,000,000 (to reflect expected grant of \$1,000,000 from the Denali Commission).

EXPLANATION

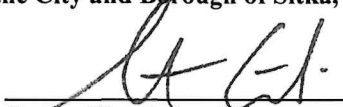
The need for additional funding, appropriations to recognize grant funding, or for a change in the type of appropriations has been identified as FY2024 has progressed.

5. EFFECTIVE DATE. This ordinance shall become effective on the day after the date of its passage.

PASSED, APPROVED, AND ADOPTED by the Assembly of the City and Borough of Sitka, Alaska this 13th day of February 2024.

ATTEST:


 Sara Peterson, MMC
 Municipal Clerk


 Steven Eisenbeisz, Mayor

1st reading: 1/23/24

2nd and final reading: 2/13/24

Sponsor: Administrator