



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

Mayor Matthew Hunter
Deputy Mayor Bob Potrzuski
Vice-Deputy Mayor Steven Eisenbeisz
Tristan Guevin, Kevin Knox
Aaron Bean, and Aaron Swanson

Municipal Administrator: Keith Brady
Municipal Attorney: Brian Hanson
Municipal Clerk: Sara Peterson

Tuesday, September 12, 2017

6:00 PM

Assembly Chambers

WORK SESSION 5:00 PM

[17-149](#)

Smart Growth America - Planning Department

Attachments: [Work Session Smart Growth America.pdf](#)

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[17-159](#)

Reminders, Calendars and General Correspondence

Attachments: [Reminders and Calendars.pdf](#)

[Letter to ANS.pdf](#)

V. CEREMONIAL MATTERS

none anticipated

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (five minute time limit)

[17-152](#) Recap of the August Healthcare Town Hall Meetings - Maegan Bosak

Attachments: [Recap Town Hall Meetings.pdf](#)

VII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

VIII. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

IX. CONSENT AGENDA

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A [17-153](#) Approve the minutes of the August 19 and 22 Assembly meetings

Attachments: [Consent and Minutes.pdf](#)

B [RES 17-19](#) Supporting the Sitka Trail Works, Inc. grant application to the State of Alaska Recreational Trails Program for repairs to the Sea Lion Cove Trail

Attachments: [Memo and Resolution 2017-19.pdf](#)

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

C [17-154](#) Appoint Ken Creamer to an unexpired term on the Port and Harbors Commission

Attachments: [Creamer app.pdf](#)

XI. UNFINISHED BUSINESS:

D [ORD 17-29S](#) Adjusting the FY18 Budget (Sitka Airport Terminal Improvements Project)

Attachments: [Motion and Memo Ordinance 2017-29S.pdf](#)

[Ord 2017-29S.pdf](#)

[Spreadsheet.pdf](#)

- E** [ORD 17-30](#) Adjusting the FY17/FY18 Budgets (Solid Waste Fund, Harbor Fund, Management Information Systems Fund, Public Works - Recreation Department)
Attachments: [Motion and Memo Ordinance 2017-30.pdf](#)
[Ord 2017-30.pdf](#)
[March 2017 Solid Waste Financial Analysis.pdf](#)
[March 2017 Harbor Financial Analysis.pdf](#)
[Public Work's Director email correspondence.pdf](#)
- F** [ORD 17-31](#) Adjusting the FY18 Budget (O'Connell Lightering Facility Repair Project)
Attachments: [Motion and Memo Ordinance 2017-31.pdf](#)
[Ord 2017-31.pdf](#)
- XII. NEW BUSINESS:**
- G** [17-155](#) Approve a 20-year purchase agreement between the City and Borough of Sitka and Eckert Fine Beverages for the export of bulk water
Attachments: [Eckert Fine Beverages.pdf](#)
- H** [17-156](#) Approve a 20-year purchase agreement between the City and Borough of Sitka and Arctic Blue Waters Inc. for the export of bulk water
Attachments: [Arctic Blue Waters Inc..pdf](#)
- I** [17-157](#) Presentation by Alaska Department of Transportation and Public Facilities of the Sawmill Creek Road Resurfacing and Pedestrian Improvements Project followed by approval of Option 1 or Option 2 (Project website: http://dot.alaska.gov/sereg/projects/sitka_sawmill_rd/index.shtml)
Attachments: [Steps and Motion Sawmill Creek Road Project.pdf](#)
[Sawmill Creek Road Resurfacing and Pedestrian Improvements Project.pdf](#)
[Public Works Memo.pdf](#)
- J** [RES 17-18](#) Urging the US Government to utilize any and all powers under the Boundary Waters Treaty to ensure that Alaska resources are not harmed by upstream development in the Alaska/British Columbia (BC) Transboundary Region (first and final reading)
Attachments: [Motion and Resolution 2017-18.pdf](#)
[Email Correspondence from Trout Unlimited.pdf](#)
[2014 CBS Resolution.pdf](#)
- K** [17-158](#) Decision on whether to allow sales tax free day(s) following the Thanksgiving holiday and set date(s)
Attachments: [Memo sales tax free days.pdf](#)

- L [ORD 17-32](#) Adjusting the FY18 Budget (Solid Waste Fund - Operations) 1st reading

Attachments: [Motion and Memo Ordinance 2017-32.pdf](#)
[Ordinance 2017-32.pdf](#)

XIII. **PERSONS TO BE HEARD:**

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. **EXECUTIVE SESSION**

- M [17-150](#) Update from legal counsel regarding the defense of the litigation arising out of the August 18, 2015 landslide events

Attachments: [Motion Executive Session.pdf](#)

XV. **ADJOURNMENT**

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Assembly meetings are aired live on KCAW FM 104.7 and via video streaming from the City's website. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

*Sara Peterson, CMC, Municipal Clerk
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