



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

*Mayor Steven Eisenbeisz,
Deputy Mayor Timothy Pike,
Vice Deputy Mayor JJ Carlson,
Kevin Mosher, Scott Saline,
Chris Ystad, Thor Christianson*

*Municipal Administrator: John Leach
Municipal Attorney: Rachel Jones
Municipal Clerk: Sara Peterson*

Tuesday, September 9, 2025

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. RECITAL OF LANDS ACKNOWLEDGEMENT

IV. ROLL CALL

V. CORRESPONDENCE/AGENDA CHANGES

[25-122](#) Reminders, Calendars, and General Correspondence

Attachments: [Reminders Calendars and General Correspondence](#)

VI. CEREMONIAL MATTERS

None.

VII. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

[25-117](#)

- 1) Public Works - Sitka Seaplane Base Update
- 2) General Code - Recodification Project
- 3) Department Quarterly Reports □ IT, HR, and Clerk

Attachments: [Title Page](#)

[SPB NOA MOA Public Open House](#)

[IT-Qtr-Report_9-3-25](#)

[HR Quarterly Report September 2025](#)

[Clerk's Report_Sept25](#)

VIII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

IX. CONSENT AGENDA

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A [25-118](#)

Approve the minutes of the March 11, 12, 18, 25, and August 26 Assembly meetings

Attachments: [Consent Motion Minutes](#)

B [ORD 25-23](#)

Making supplemental appropriations for fiscal year 2025 and 2026 (Reappropriations) 1st reading

Attachments: [Motion Ord 2025-23](#)

[Memo Ord 2025-23](#)

C [ORD 25-24](#)

Making supplemental appropriations for fiscal year 2026 (Library Books Unbanned Programming Grant) 1st reading

Attachments: [Motion](#)

[Memo Ord 2025-24](#)

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

D [25-119](#)

Reappoint Tyler Green to a three-year term on the Port and Harbors Commission

Attachments: [Motion](#)

[Tyler Green Application_Redacted](#)

XI. UNFINISHED BUSINESS:

- E [25-120](#) Discussion / Direction / Decision on the Annual General Fund Grants for Non-Profit Organizations Program

Attachments: [DDD Memo](#)

XII. NEW BUSINESS:

- F [25-121](#) Decision on whether to allow sales tax free day(s) following the Thanksgiving holiday and set date(s)

Attachments: [Discussion memo](#)

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

XV. EXECUTIVE SESSION

Not anticipated.

XVI. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 907.747.1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular and Special Assembly meetings are livestreamed through the City's website and YouTube channel, and aired live on KCAW FM 104.7. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

*Sara Peterson, MMC, Municipal Clerk
Publish: September 5*