



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Meeting Agenda

### City and Borough Assembly

*Mayor Steven Eisenbeisz,  
Deputy Mayor Kevin Mosher,  
Vice Deputy Mayor Timothy Pike,  
Thor Christianson, Chris Ystad,  
JJ Carlson, Scott Saline*

*Municipal Administrator: John Leach  
Municipal Attorney: Brian Hanson  
Municipal Clerk: Sara Peterson*

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Tuesday, April 9, 2024

6:00 PM

Assembly Chambers

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#### REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. RECITAL OF LANDS ACKNOWLEDGEMENT

IV. ROLL CALL

V. CORRESPONDENCE/AGENDA CHANGES

[24-053](#) Reminders, Calendars, and General Correspondence

Attachments: [Reminders and Calendars](#)

[HCH Quarterly Report 2024](#)

VI. CEREMONIAL MATTERS

*None.*

VII. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

VIII. PERSONS TO BE HEARD

*Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.*

**IX. CONSENT AGENDA**

*All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A**     [24-049](#)     Approve the minutes of the March 26 Assembly meeting

**Attachments:**   [Consent and Minutes](#)

**X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS**

- B**     [24-050](#)     Reappoint 1) Mike Johnson to a two-year term on the Gary Paxton Industrial Park Board and Appoint 1) Candace Rutledge to an unexpired term on the Historic Preservation Commission and 2) Candace Rutledge to an unexpired term on the Parks and Recreation Committee

**Attachments:**   [Motion](#)

[Johnson GPIIP](#)

[Rutledge Historic Preservation Commission](#)

[Rutledge Parks and Recreation](#)

**XI. UNFINISHED BUSINESS:**

- C**     [ORD 24-07S](#)   Amending Title 4 "Revenue and Finance" of the Sitka General Code by updating Chapter 4.85 "Driver Facility Charge"

**Attachments:**   [Motion Ord 2024-07S](#)

[Memo Ord 2024-07](#)

[Ord 2024-07S](#)

**XII. NEW BUSINESS:****New Business First Reading**

- D**     [ORD 24-08](#)     Authorizing a property tax exemption for the Sheldon Jackson Child Care Center ("SJCCC") for the property located at 111 John Brady Drive

**Attachments:**   [Motion Ord 2024-08](#)

[Memo Community Purpose.](#)

[Ord 2024-08](#)

[Application SJ Child Care Center](#)

- E      [ORD 24-09](#)      Authorizing a property tax exemption for the Youth Advocates of Sitka, Inc. (“YAS”) for the property located at 3411 Halibut Point Road
- Attachments: [Motion Ord 2024-09](#)
- [Memo Community Purpose](#)
- [Ord 2024-09](#)
- [Application Youth Advocates of Sitka Inc\\_R](#)

### **Additional New Business Items**

- F      [24-051](#)      Authorize the Municipal Administrator to apply to the CY23 US Department of Energy Grid Deployment Office Section 242: Hydroelectric Production Incentive Program
- Attachments: [Motion and Memo](#)
- G      [RES 24-10](#)      Urging Southeast Alaska Regional Health Consortium (SEARHC) to consider re-establishing a Medicare Certified Home Health Care Department
- Attachments: [Motion](#)
- [Memo Res and Document](#)

### **XIII. PERSONS TO BE HEARD:**

*Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.*

### **XIV. REPORTS**

#### **a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other**

### **XV. EXECUTIVE SESSION**

- H      [24-052](#)      Financial Matter: Finance Department Operations
- Attachments: [Motion Exec Session Finance](#)

### **XVI. ADJOURNMENT**

*Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 907.747.1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular and Special Assembly meetings are livestreamed through the City's website and YouTube channel, and aired live on KCAW FM 104.7. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.*

*Sara Peterson, MMC, Municipal Clerk  
Publish: April 5*

