



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

*Mayor Steven Eisenbeisz,
Deputy Mayor Timothy Pike,
Vice Deputy Mayor JJ Carlson,
Kevin Mosher, Scott Saline,
Thor Christianson, Katie Riley*

*Municipal Administrator: John Leach
Municipal Attorney: Rachel Jones
Municipal Clerk: Sara Peterson*

Tuesday, July 14, 2026

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. RECITAL OF LANDS ACKNOWLEDGEMENT

IV. ROLL CALL

V. CORRESPONDENCE/AGENDA CHANGES

[26-121](#) Reminders, Calendars, and General Correspondence

Attachments: [Reminders and Calendars](#)

[CLIA Tax Letter Admin](#)

VI. CEREMONIAL MATTERS

None.

VII. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

[26-118](#) Department Quarterly Reports - Public Works and Harrigan Centennial Hall

Attachments: [special reports](#)

[PW FY26 Q4 Report](#)

[HCH Quarterly Report 2026 \(April 1-June 30, 2026\)](#)

VIII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

IX. CONSENT AGENDA

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A** [26-115](#) Approve the minutes of the June 23 Assembly meeting

Attachments: [Consent Minutes](#)

- B** [26-116](#) Approve two new liquor license endorsement applications for JL Sitka, Inc. dba Cold Water Bar & Grill at 330 Seward Street

Attachments: [Motion Memos](#)

[#60781 Cold Water Bar & Grill Complete Hotel Motel Endorsement Application](#)

[#60783 Cold Water Bar & Grill Complete Multiple Fixed Counter Endorsement A](#)

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

- C** [26-117](#) Appoint Maria Capezio Crookes to a three-year term on the Library Commission and Reappoint Scott Wagner to a two-year term on the Gary Paxton Industrial Park Board

Attachments: [Motion](#)

[Capezio Crookes Application](#)

[Wagner Application](#)

XI. UNFINISHED BUSINESS:

- D** [ORD 26-16](#) Amending Title 4 "Revenue and Finance" of the Sitka General Code by Amending Chapter 4.25 "Sales Tax", Section 4.25.330 "Security - Limitations - Sales of Security Deposit at Auction - Bond"

Attachments: [Motion Ord 2026-16](#)

[Memo - Personal Guaranty for Tax Payments](#)

[Ord 2026-16](#)

[Form - Personal Guaranty for Tax Payments](#)

XII. NEW BUSINESS:**New Business First Reading**

- E [ORD 26-17](#) Making supplemental appropriations for fiscal year 2027 (Additional Sitka Recreation Foundation Support - Parks and Recreation Master Plan)
 Attachments: [Motion](#)
 [Memo Ord 2026-17](#)
- F [ORD 26-18](#) Authorizing the lease of Block 4, Lot 1 of the Gary Paxton Industrial Park to Northern Southeast Regional Aquaculture Association, Inc.
 Attachments: [Motion](#)
 [Ord 2026-18](#)
 [Memo-NSRAA Lease Reconsideration](#)
 [Administrative Policy 15-02 - Lease Administration \(REV\)](#)

Additional New Business Items

- G [RES 26-06](#) Authorizing the Municipal Administrator to execute a legal services contract with David Grossman & Associates PLLC to prosecute on a contingency basis civil legal claims for harms and property damage from contamination by microplastics including tobacco product waste, PFAS and 1,4-Dioxane (1st and final reading)
 Attachments: [Motion Res 2026-06](#)
- H [26-119](#) Appoint Jeremy Plank or Chris Ystad to serve as an Assembly Member for the remainder of Tim Pike's term until the October 6, 2026, regular election results are certified on October 13, 2026 (appointee will be sworn in if present)
 Attachments: [Nomination Procedural Sheet](#)
 [Plank Letter of Interest](#)
 [Ystad Letter of Interest](#)
 [Sample Ballot July 2026](#)
- I [26-120](#) Reassignments, as Needed: Deputy Mayor, Vice Deputy Mayor, and Assembly Liaison Assignments
 Attachments: [Reassignments as needed](#)

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

XV. EXECUTIVE SESSION

- J [26-122](#) Screening of Municipal Administrator applicants

Attachments: [Motion Executive Session](#)

XVI. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 907.747.1826. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular and Special Assembly meetings are livestreamed through the City's website and aired live on KCAW FM 104.7. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

*Sara Peterson, MMC, Municipal Clerk
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