

POSSIBLE MOTION


I MOVE to approve a total authorized budget of \$1,500,000 for all costs related to the disaster declaration work and authorize the Municipal Administrator to award all bids and execute all contracts necessary to complete the remaining disaster remediation work with a total not to exceed budget of \$1,500,000.



City and Borough of Sitka

100 Lincoln Street • Sitka, Alaska 99835

To: Mayor McConnell and Members of the Assembly

From: Mark Gorman, Municipal Administrator 

cc: Michael Harmon, P.E. Public Works Director
Jay Sweeney, Finance Director

Date: October 21, 2015

Subject: Authorization to Award Disaster Relief Projects

Background:

The State has completed their review of our accounting, bids, and overall paperwork related to the August 18th disaster work and declaration to fund these expenses. The total estimated cost for the past and future work is approximately \$1.5-million with a total State authorized budget of \$1-million. The State representatives will be working with us to authorize a budget increase to cover the total cost and have indicated that these are commonly approved. Additionally, the State has approved us to move forward with putting the additional work out to bid.

Analysis:

Following the State's program will generate several required contracts and procurement approvals for the various categories of work. Time is of the essence and the CBS needs to position itself to be efficient and expeditious in completing this work. For this reason, it is important for the Administrator to have the authority to award all necessary bids and contracts to ensure there is no further delay to these much needed repairs and debris removal work.

Fiscal Note:

The Assembly has authorized a CBS budget of \$1-million and the State declaration budget is an additional \$1-million. The State will be pursuing a budget increase to approximately \$1.5-million to match the current estimated total cost. It is important to note that these projects need to be completed regardless of the State's ability to increase their total budget.

Recommendation:

- Approve a total authorized budget of \$1,500,000 for all costs related to the disaster declaration work.
- Authorize the Administrator to award all bids and execute all contracts necessary to complete the remaining disaster remediation work with a total not to exceed budget of \$1,500,000.