

Special Report



Sitka High School Vocational Education Facility Project
Randy Hughey

MEMORANDUM

To: Mayor McConnell and Members of the Assembly
Mark Gorman, Municipal Administrator

From: Steve Bradshaw, Sitka School District Superintendent

CC: Jay Sweeney, Finance Director

Date: January 8, 2014

Subject: Sitka High School Vocational Education Facility Project

Background:

In 2012, the City of Sitka, on behalf of Sitka School District, received a Department of Commerce, Community and Economic Development grant for the construction of a "Sitka School District Vocational Education Facility" under Grant Agreement Number 13-DC-534. The funding is to be used for design, construction, equipment, computerization, and administration in the completion of a large, enclosed work space adjacent to the existing Sitka High shops, on the Sitka High School Campus.

Assembly approval of the appropriation for the Sitka School District Vocational Education Facility was obtained through the listing of the project in the City and Borough of Sitka FY2014 Consolidated Operating Budget, as authorized by SGC 3.16.020 (page 179).

The Municipal Administrator has delegated his authority to contract for the construction, repair, or improvement of city and borough facilities, as it applies to the SSD Vocational Education facility, to the Superintendent of the Sitka School District, as authorized per SGC 3.16.010. The Sitka School District has contracted with Alaska Technical Services to coordinate the project.

This Project will be completed by October 2015.

Procurement

The Sitka School District requested proposals for Design/Build services for this project October 31, 2013. The process was advertised locally as per SGC 3.16.040 and was made available for public review on the Alaska Associated General Contractors electronic project listing service. This procurement was compliant with SGC 3.16.060-070 and 3.16.110.

Five proposals from qualified Design/Build firms were received on December 17, 2013. These proposals included the qualifications of the design-build firms and a design narrative, budget, and schedule for each firm's proposed schematic designs.

The selection committee, made up of Sitka School District vocational education instructors, administration and facility staff evaluated and ranked all proposals per the published RFP process.

The proposal evaluations resulted in the selection of CBC Construction and McCool Carlson Green Architects as the design-build team. Their proposal includes the design and construction of an 8,250 square foot vocation education shop for approximately \$2,115,000.

The Sitka School Board approved the selection of the design-build team of CBC Construction and McCool Carlson Green Architects and the award of the design contract amount of \$135,016.50 at the January 7, 2014 meeting.

Contract Phases:

The Contract award will be made in two phases. Phase I includes the contract for the completion of the design. Phase II will include the contract for the construction upon substantial completion of Phase I and the confirmation of the contract amount by a third party cost estimating firm.

Financial:

The State of Alaska grant provided \$2,900,000 through the State Department of Commerce, Community and Economic Development. This funding is adequate to provide all design, construction, equipment, computerization, administration and contingencies necessary for this project.