



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda City and Borough Assembly

*Mayor Mim McConnell
Deputy Mayor Matt Hunter
Vice-Deputy Mayor Benjamin Miyasato
Aaron Swanson, Steven Eisenbeisz
Tristan Guevin, and Michelle Putz*

*Municipal Administrator: Mark Gorman
Municipal Attorney: Robin L. Koutchak
Municipal Clerk: Colleen Ingman, MMC*

Tuesday, January 13, 2015

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[14-253](#) Correspondence

Attachments: [Reminders and Calendars](#)

[Public Works Update](#)

[Blue Lake Update](#)

V. CEREMONIAL MATTERS

none anticipated

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (time limits apply)

VII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

VIII. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other**IX. CONSENT AGENDA**

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A** [14-248](#) Approve the minutes from the December 23, 2014 and January 2, 2015 Assembly meetings

Attachments: [Motion CONSENT](#)
 [Motion and Minutes](#)

- B** [14-250](#) Approve the Acting Municipal Administrator list for 2014

Attachments: [Motion and Memo](#)

X. UNFINISHED BUSINESS:

- C** [14-239](#) Board of Adjustment: Approve a conditional use permit, with conditions, for a horse stable at 5304 Halibut Point Road, filed by David Allen. The property is owned by Allen Marina, LLC

Attachments: [BOA Motion.pdf](#)
 [BOA Hearing Outline](#)
 [Memo Planning Department](#)
 [Site Maps and Photos](#)
 [Planning Commission Minutes and Staff Reports](#)
 [District Regulations](#)
 [Public Comment](#)
 [Application](#)

- D** [ORD 14-41](#) Amending SGC Section 2.04.020 to clarify who shall attend Assembly executive sessions

Attachments: [Motion Ord 2014-41](#)
 [Memo Executive Session](#)
 [Ord 2014-41](#)

XI. NEW BUSINESS:**New Business First Reading**

- E** [ORD 15-01](#) Authorizing a lease amendment to the tidelands lease in Alaska Tidelands Survey 1160 to Wade and Gretchen Parrish
Attachments: [Motion Ord 2015-01](#)
[Memo and attachments](#)
[Ord 2015-01](#)
[Tidelands Lease Agreement](#)
[Planning Comm. minutes, staff reports](#)
- F** [ORD 15-02](#) Adjusting the FY15 Budget
Attachments: [Motion Ord 2015-02](#)
[Ord 2015-02](#)
- G** [ORD 15-03](#) Formally dissolving the Sitka Convention and Visitor's Bureau under the City's oversight effective July 1, 2015; with plans to issue a Request for Proposal(s) for an entity to take on the responsibilities for planning, coordinating, promoting and executing all phases of conventions, tourism and marketing for Sitka. The CBS will provide a percentage of bed tax revenues for funding purposes
Attachments: [Motion Ord 2015-03](#)
[Ord 2015-03](#)

Additional New Business Items

- H** [14-252](#) Update on the Takatz Hydroelectric Feasibility Project
Attachments: [Memo Takatz](#)
[Takatz Appraisal Study Report](#)
- I** [14-249](#) Appoint Clay Davis to an unexpired term on the Port and Harbors Commission
Attachments: [Motion appointment](#)
[Davis application](#)
- J** [14-251](#) Approve travel expenses for the Mayor to attend the Innovation Summit in Juneau on January 28 and 29
Attachments: [Motion and information](#)

XII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

*Sara Peterson, CMC
Acting Municipal Clerk
Publish: January 9*