

POSSIBLE MOTION

I MOVE TO approve Jeff Wheeler as the Interim Electric Utility Director as recommended by the Interim Municipal Administrator.



City and Borough of Sitka

100 Lincoln Street • Sitka, Alaska 99835

MEMORANDUM

To: Mayor Paxton and Assembly Members

From: Michael Harmon, Interim Municipal Administrator *MH*

Date: October 2, 2019

Subject: Approval of Interim Administrator's Interim Electric Utility Director

Recommendation

Approval of Interim Administrator's recommendation for Interim Electric Utility Director.

Summary

Currently the City and Borough's Electric Department has a vacant Director. Until such time a permanent department head can be appointed, it is critically important to have an Interim Director to help fill some of the duties of the vacant position and assist the Administrator in maintaining continuity in the chain of command and day to day functions.

I would like to thank and recognize General Foreman Jeff Wheeler for his willingness to help the organization by performing his normal duties while also assisting the Administrator for the duration the position is vacant. This role is vital in maintaining stability in the organization and providing leadership within the department.

Background

Sitka's Home Rule Charter 4.04(1) requires Assembly approval to appoint heads of administrative departments. Technically these positions will remain vacant with no formal appointments being made to assume the full duties of a department head. However, I would like to stress the importance of us moving forward diligently to appoint either interim or permanent department heads. Especially in the Electric Department due to the magnitude of budget, responsibility, span of control, technical nature of the position, and length of time it may take to fill the position.