



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Meeting Agenda

### City and Borough Assembly

*Mayor Steven Eisenbeisz,  
Deputy Mayor Timothy Pike,  
Vice Deputy Mayor JJ Carlson,  
Kevin Mosher, Scott Saline,  
Chris Ystad, Thor Christianson*

*Municipal Administrator: John Leach  
Municipal Attorney: Rachel Jones  
Municipal Clerk: Sara Peterson*

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Tuesday, August 26, 2025

6:00 PM

Assembly Chambers

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#### REGULAR MEETING

**I. CALL TO ORDER**

**II. FLAG SALUTE**

**III. RECITAL OF LANDS ACKNOWLEDGEMENT**

**IV. ROLL CALL**

**V. CORRESPONDENCE/AGENDA CHANGES**

[25-116](#) Reminders, Calendars, and General Correspondence

**Attachments:** [Reminders Calendars and General Correspondence](#)

**VI. CEREMONIAL MATTERS**

*None.*

**VII. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)**

[25-111](#) 1) Sitka Tribe of Alaska Tribal Council  
2) Department Quarterly Report - Assessing

**Attachments:** [Special Reports Assessing](#)

**VIII. PERSONS TO BE HEARD**

*Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.*

**IX. CONSENT AGENDA**

*All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A**     [25-113](#)     Approve the minutes of the April 8, 15, 22, and August 12 Assembly meetings  
**Attachments:** [Consent Minutes](#)
- B**     [25-112](#)     Approve the following liquor license applications: 1) renewal for Totem Marina, LLC dba Marina Pizza & Grill at 201 Katlian Street (non operational); 2) transfer of ownership, premises diagram, and restaurant endorsement from The Galley Restaurant LLC at 485 Katlian Street to Umbria Sunset LLC, dba The Galley Restaurant  
**Attachments:** [Motion Memos Liquor](#)  
[#5510 Totem Marina](#)  
[#4117 Galley Restaurant](#)
- C**     [25-114](#)     Approve the following marijuana license renewal applications: 1) a standard marijuana cultivation facility license for vanGreen's LLC at 224 Smith Street, 2) a standard marijuana cultivation facility license and marijuana concentrate manufacturing facility license for AKO Farms, LLC at 1210 Beardslee Way, 3) a retail marijuana store license for AKO Farms LLC dba AKO Farms Direct at 1210 Beardslee Way, and 4) a standard marijuana cultivation facility license for AKO Farms, LLC dba AKO 2 at 213 Price Street  
**Attachments:** [Motion Memos Marijuana](#)  
[#16738 vanGreen's](#)  
[12253 DBA AKO Farms LLC 2025-2026 Renewal Notice](#)  
[12253 DBA AKO Farms LLC 2025-2026 MJ Renewal Application x3](#)  
[16767 DBA AKO Farms LLC 2025-2026 Renewal Notice](#)  
[16767 DBA AKO Farms LLC 2025-2026 MJ Renewal Application x3](#)  
[19898 DBA AKO Farms Direct 2025-2026 Renewal Notice](#)  
[19898 DBA AKO Farms Direct 2025-2026 MJ Renewal Application x3](#)  
[26162 DBA AKO 2 2025-2026 Renewal Notice](#)  
[26162 DBA AKO 2 2025-2026 MJ Renewal Application x3](#)

**X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS**

- D**     [25-115](#)     Reappoint Peter Jurczak to a three-year term on the Building Department Appeals Board  
**Attachments:** [Motion Application Roster](#)

**XI. UNFINISHED BUSINESS:**

*None.*

**XII. NEW BUSINESS:**

- E**     [25-110](#)     Approve the 2025-2028 Collective Bargaining Agreement between the City and Borough of Sitka and the Alaska State Employees Association (ASEA)

Attachments: [Motion Memo Agreement](#)

**XIII. PERSONS TO BE HEARD:**

*Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.*

**XIV. REPORTS**

**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other**

**XV. EXECUTIVE SESSION**

*Not anticipated.*

**XVI. ADJOURNMENT**

*Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 907.747.1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular and Special Assembly meetings are livestreamed through the City's website and YouTube channel, and aired live on KCAW FM 104.7. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.*

*Sara Peterson, MMC, Municipal Clerk  
Publish: August 22*