

## **POSSIBLE MOTION**

**I MOVE TO** appoint Barbara Kendall to an unexpired term on the Health Needs and Human Services Commission.



Application for Appointment to Boards, Committees, and Commissions  
City and Borough of Sitka

Board/Commission/Committee: Health Needs and Human Services

Name: Barbara Kendall Daytime Phone: 907-738-1808

Address: 206 Park St., Sitka Evening Phone: same

Email Address: bekendall140a@yahoo.com Fax Number: \_\_\_\_\_

Length of Residence in Sitka: 23 years Registered to vote in Sitka?  Yes  No

Employer: Sitka Public Health & Sitka Fore Gallery (owner)

Organizations you belong to or participate in:

Recently retired from New Archangel Dancers. I was on the Fine Arts Camp board for 5 years.

Explain your main reason for applying:

I am interested in improving the health of the citizens of Sitka

What background, experience or credentials will you bring to the board, commission, or committee membership?

I have been working for Public Health for 2.5 years, I have a degree in Psychology, and I am a local business owner.

Please disclose any potential conflicts of interest that may arise from your appointment. These may include but are not limited to:

- A substantial financial interest of \$1000 annually that could be influenced by your appointment.
- An immediate family member employed within the scope of this appointment.

Please attach a letter of interest, outline, or resume which includes your education, work, and volunteer experience that will enhance your membership.

→ (To be considered, your application must be complete AND be accompanied by one of the above supporting documents.)

Date: 8/16/16 Signature: Barbara Kendall

Your complete application and resume should be returned to the Municipal Clerk's Office by noon on the Wednesday prior to an advertised Assembly meeting.

Please note: all information submitted will be made public and published online. Appointments are normally made during open session of an Assembly meeting, however, Assembly members may vote to discuss applicant(s) in closed executive session. In this case, do you wish to be present when your application is discussed?  Yes  No

Return to:

Melissa Henshaw, Deputy Clerk/Records Specialist, 100 Lincoln Street  
Fax: 907-747-7403 Email: melissa.henshaw@cityofsitka.org

**Barbara Kendall**

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206 Park St., Sitka, AK 99835

cell: 907-738-1808

bekendall40@yahoo.com

**Objective**      To Join the Commission for Health Needs and Human Services

**Experience**      Office Assistant II  
Sitka Public Health Center, Sitka, Alaska  
Ellen Daly  
March 2014-Present

Managing the office, checking in and registering clients, coding health encounters, entering data into data base, processing fees, completing monthly reports, answering phones, maintaining client records, customer service, filing, maintaining security and confidentiality, providing information to the community, handling advertisement, and connecting community members with services.

Owner/Manager  
Sitka Rose Gallery, Inc., Sitka, Alaska  
April 1993-Present (presently the co-owner runs the day to day business)

Managing busy art gallery business. Conducting sales and customer service. Hiring, training, and supervising employees. Bookkeeping, designing and maintaining gallery website. Updating social media outlets. Conducting phone orders, ordering and buying inventory, packing, shipping, and receiving inventory. Organizing shows, including displaying art, preparing food, advertising, and handling cash. Interacting with a wide variety of customers from all around the globe.

Direct Service Provider  
Sitka Counseling and Prevention Services, Sitka, Alaska  
Kerry Tomlinson  
October 2012-March 2013

Providing services to children and youths who exhibit behavioral, emotional, or social disabilities. Working in the Family Center, guiding clients in learning new skills in interpersonal communication, social skills, copying skills, and teamwork. Maintaining accurate notes on daily activities and skills taught.

Teacher  
Mt. Edgecumbe Preschool, Sitka, Alaska  
Lori Whitmill  
August 2011-July 2013

Planning and organizing lessons, promoting learning and student engagement. Supervising children and activities, conducting group activities, and leading reading, games, dances, and songs. Contributing ideas at weekly staff meetings. Implementing parent/teacher conferences biannually.

**Barbara Kendall**

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cell: 907-738-1808

bekendall40@yahoo.com

**Education**

Bachelor of Art, Psychology  
University of California, Davis  
Davis, California

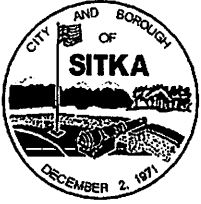
Children's Behavioral Health  
University of Alaska, Anchorage  
Anchorage, Alaska

General Studies: Art, Psychology  
University of Alaska, Southeast  
Sitka, Alaska

General Education  
Diablo Valley College  
California State University, Chico

**Community  
Involvement**

New Archangel Dancer  
Sitka Studio of Dance  
Nutcracker Dancer  
Board Member of Sitka Fine Arts Camp for 5 years  
Host Family for exchange student 2006/2007  
Board Member for Mt. Edgecumbe Preschool  
Big with Big Brothers/Big Sister



## Health Needs and Human Services Commission

NAME	CONTACT NUMBERS	TERM STARTS	EXPIRES	CATEGORY
DOUG OSBORNE 209 Moller Avenue	747-0373 dosborne@sitkahospital.org	1/27/15	10/14/17	<b>CHAIR</b> <i>Williams term</i>
LOYD PLATSON 805 Charles Street	747-3636 x226 w 623-7560 c lplatson@scpsak.org	8/25/15	10/28/17	<b>VICE CHAIR</b> <i>Zanuzoski's term</i>
MYRON FRIBUSH, MD PO Box 303	738-1489 c 747-5377 h rfribush3@gmail.com	10/22/13	10/22/16	
CLARA GRAY 222 Tongass Drive 310	966-8936 w 752-7880 c clarag@searhc.org	12/8/15	12/8/18	
LAUREN HUGHES 220 Lakeway Drive	747-3636 747-5377 lhughes@scpsak.org	10/22/15	10/22/17	<i>Assembly Liaison</i>
JEFF ARNDT 207 Cedar Heights	738-2025 queenmab@gci.net	11/11/15	11/11/18	
BRIAN RICHARDSON 806 Lincoln Street	747-3636 brichardson@scpsak.org	11/22/15	10/22/17	<i>Assembly Liaison</i>
Melissa Henshaw Deputy Clerk/Records Specialist	747-1826 melissa.henshaw@cityofsitka.org			Secretary
Tristan Guevin PO Box 6235	738-5415 c assemblyguevin@cityofsitka.org			Assembly Liaison

Established by Ordinance 2013-23

7 members 3-year terms (*except for first commission*): The first members appointed to the Commission shall, upon appointment, determine the length of the terms so that the terms of three (3) members shall be for one year, the terms of two (2) members shall be for two years, and the terms of two (2) members shall be for three years, resulting in staggered terms for members subsequently appointed. A vacancy on the commission shall be filled by appointment by the Assembly for any remainder of an unexpired term.

Meeting schedule: 2<sup>nd</sup> Wednesday of the month; noon at Sealing Cove Business Center at 601 Alice Loop – Meetings are to be held no less than four times per year.

Revised: August 11, 2016