



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
1332 Seward Ave.  
Room 229  
Sitka, AK  
(907)747-1811

## Meeting Agenda

### City and Borough Assembly

*Mayor Mim McConnell  
Deputy Mayor Matt Hunter  
Vice-Deputy Mayor Benjamin Miyasato  
Aaron Swanson, Steven Eisenbeisz  
Tristan Guevin, and Bob Potrzuski*

*Municipal Administrator: Mark Gorman  
Acting Municipal Attorney: Brian Hanson*

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Tuesday, July 12, 2016

6:00 PM

Assembly Chambers

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#### REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[16-131](#) Reminders, Calendars and General Correspondence

**Attachments:** [Reminders and Calendars.pdf](#)

[Public Works Update.pdf](#)

[Letter to Senator Sullivan.pdf](#)

V. CEREMONIAL MATTERS

[16-125](#) Service Awards - Don Jones, Grant Miller, and Marijuana Advisory Committee Members

**Attachments:** [Service Awards.pdf](#)

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (time limits apply)

[16-126](#) Sitka Comprehensive Plan Update - Maegan Bosak

**Attachments:** [Special Report - Comprehensive Plan.pdf](#)

**VII. PERSONS TO BE HEARD**

*Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.*

**VIII. REPORTS****a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other****IX. CONSENT AGENDA**

*All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A**     [16-127](#)     Approve the minutes of the June 28 Assembly meetings

**Attachments:** [Consent and Minutes.pdf](#)

- B**     [RES 16-11](#)     Approving submittal and execution of a Municipal Harbor Facility grant application to the State of Alaska, Department of Transportation and Public Facilities (ADOT&PF) in the amount of \$5,000,000 for the project entitled Crescent Harbor Float Replacement - Phase I

**Attachments:** [Res 2016-11 rotated.pdf](#)

- C**     [RES 16-12](#)     Approving submittal and execution of a Municipal Harbor Facility grant application to the State of Alaska, Department of Transportation and Public Facilities (ADOT&PF) in the amount of \$1,500,000 for the project entitled Eliason Harbor Electrical Replacement

**Attachments:** [Res 2016-12.pdf](#)

- D**     [ORD 16-22](#)     Adjusting the FY16/FY17 Budgets (first reading)

**Attachments:** [Motion Ord 2016-22.pdf](#)

[Ord 2016-22.pdf](#)

**X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS**

- E**     [16-128](#)     Appoint Hugh Bevan to an unexpired term on the Gary Paxton Industrial Park Board of Directors

**Attachments:** [Bevan.pdf](#)

**XI. UNFINISHED BUSINESS:**

- F      [ORD 16-06S](#)      Renaming and amending Chapter 4.40 of the Sitka General Code, "Uncollectable Accounts and Bad Debt Write-Offs" and amending Sections 4.40.010 "Definitions", 4.40.020 "Policies", and 4.40.030 "Records and Reporting" and adding Sections 4.40.040 "Write-Off of Uncollectable Accounts", 4.40.050 "Utility Debts Remain with Real Property", and 4.40.060 "Authority to Offset"  
*Attachments:* [Ord 2016-06S.pdf](#)

## XII.      NEW BUSINESS:

### New Business First Reading

- G      [ORD 16-23](#)      Amending Chapter 4.19 "Sitka Permanent Fund" by adding a new Section 4.19.020 "Annual Transfer to Permanent Fund"  
*Attachments:* [Motion Ord 2016-23.pdf](#)  
[Ord 2016-23.pdf](#)
- H      [ORD 16-24](#)      Amending Chapter 4.28 "Investment Policy" by replacing Section 4.28.120 "Assets Mix Policy for the Permanent Fund", with 4.28.120 "Assets Mix Policy"  
*Attachments:* [Motion Ord 2016-24.pdf](#)  
[Ord 2016-24.pdf](#)

### Additional New Business Items

- I      [16-129](#)      Approve the standard marijuana cultivation facility license for Green Leaf, Inc.  
*Attachments:* [Green Leaf marijuana cultivation facility license.pdf](#)
- J      [16-130](#)      Discussion/Direction of a draft ballot proposition to increase the millage rate  
*Attachments:* [Draft ballot proposition.pdf](#)

## XIII.      PERSONS TO BE HEARD:

*Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.*

## XIV.      EXECUTIVE SESSION

## XV.      ADJOURNMENT

*Sara Peterson, CMC  
Municipal Clerk  
Publish: July 8*