



City and Borough of Sitka

PROVIDING FOR TODAY...PREPARING FOR TOMORROW

Coast Guard City, USA

Administration
100 Lincoln Street
Sitka, AK 99835
907-747-1812
administrator@cityofsitka.org

VIA EMAIL

December 11, 2020

Northline Seafoods
4690 Sawmill Creek Road
Sitka, Alaska 99835

RE: Request to Sub Lease Tract at the Gary Paxton Industrial Park

Dear Northline Seafoods,

The City and Borough of Sitka has reviewed your request to sub-lease a portion of your current leased tract at the Gary Paxton Industrial Park, Lot 4. The CBS has concerns that the proposed sub-lessee, Sitka Salmon Shares Alaska Holdings, LLC dba Sitka Salmon Shares (Sitka Salmon Shares), is not compliant with sales tax requirements set forth in the Sitka General Code.

Per Sitka General Code 4.09.405, whether or not a business is current filing sales tax returns with the City and Borough of Sitka is public information and is not confidential. Sitka Salmon Shares is not current in its sales tax filings and has not filed the previous four quarterly returns.

This noncompliance matter must be resolved prior to Assembly approval of the sub-lease agreement. Lessees and sub-lessees of Municipal property must remain in compliance with all aspects of the Sitka General Code.

Please address any questions you may have in this matter to the CBS Municipal Attorney, Brian E. Hanson, (907) 747-1879. Thank you.

Sincerely,

John Leach
Municipal Administrator

cc: Brian E. Hanson, Municipal Attorney (via email)
Garry White, SEDA (via email)
Melissa Haley, Director of Finance (via email)