



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda City and Borough Assembly

*Mayor Mim McConnell
Deputy Mayor Matt Hunter
Vice-Deputy Mayor Phyllis Hackett, Steven Eisenbeisz,
Benjamin Miyasato, Aaron Swanson, and Tristan J. Guevin*

*Municipal Administrator: Mark Gorman
Municipal Attorney: Robin L. Koutchak
Municipal Clerk: Colleen Ingman, MMC*

Tuesday, December 23, 2014

6:00 PM

Assembly Chambers

WORK SESSION

5:00 - 5:50 PM

A [14-241](#) Municipal Solutions Final Report - David Evertsen

Attachments: [Sitka Final Revised - Dec 18 v3.pdf](#)

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

B [14-242](#) Reminders - Calendars - Correspondence

Attachments: [Reminders Calendars.pdf](#)

[TY Ltr.pdf](#)

V. CEREMONIAL MATTERS

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (time limits apply)

C [14-208](#) Solid Waste Advisory Committee - update Representative Jonathan Kreiss-Tomkins <10

Attachments: [Scheduled Reports.pdf](#)

VII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

VIII. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

IX. CONSENT AGENDA

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A** [14-238](#) Approve the minutes of the December 9, 2014 Assembly meeting
- Attachments:** [Motion Consent.pdf](#)
 [Motion Minutes.pdf](#)
 [Minutes.pdf](#)
- B** [14-237](#) Authorize the purchase of a power hose roller for Sitka Fire Department
 in the amount of \$9,488
- Attachments:** [Motion SFD transfer.pdf](#)
 [Fire Chief Memo.pdf](#)
- C** [14-240](#) Award a design contract for Eagle Way and Old Harbor Mountain Road
 Utility and Road Upgrades Project to DOWL HKM not to exceed
 \$112,728.00
- Attachments:** [Motion Eagle Way....pdf](#)
 [Eagle Way and Old Harbor Mt Road.pdf](#)

X. UNFINISHED BUSINESS:

- D** [ORD 14-34](#) Amending SGC at 2.40 elections, adding Section 2.40.095 Candidate biographical information, amending sections 2.40.110 Withdrawal or amendment of nomination, 2.40.115 Write-in candidates, renaming Chapter Section VI to add Advanced voting, amending Sections 2.40.190 Eligibility, 2.40.200 Assisted voting, adding Section 2.40.205 Voting by electronic transmission, amending Sections 2.40.220 Issuance of absentee or advanced ballots, 2.40.230 Casting absentee or advanced ballots, 2.40.250 Election officials (E) Oath, 2.40.310 Ballot box, 2.40.315 (D)(2) Marking of ballot, 2.40.315 (G) Improperly marked ballots, adding Sections 2.40.315 (H) closing of polls, and 2.40.316 Poll watchers, amending Sections B2.40.320 reports of unused and damaged ballots, 2.40.330 (B), (C), (D) Counting ballots - hand-counted, 2.40.390 (H) Counting ballots, 2.40.420 Canvass board, 2.40.430 Election results, renaming Section 2.40.440 Assembly approval, amending Sections 2.40.460 Certificate of election, 2.40.470 Notice of election contest, 2.40.500 Costs, and 2.40.520 Prohibited practices
Attachments: [Motion ORD 2014-34.pdf](#)
[ORD 14-34 2.40 Elections.pdf](#)
- E** [ORD 14-37](#) Adjusting the FY15 Budget
Attachments: [Motion ORD 2014-37A.pdf](#)
[ORD 14-37A FY15 Budget.pdf](#)
- F** [ORD 14-38](#) Amending SGC Title 22 Zoning regarding commercial home horticulture
Attachments: [Motion ORD 2014-38A.pdf](#)
[Memo Ord 2014-38.pdf](#)
[ORD 14-38A Horticulture and Motion.pdf](#)
[Appeals Period Memo.pdf](#)
[Misc Docs relating to Ord 2014-38.pdf](#)
- G** [ORD 14-39](#) Amending SGC Section 2.08.015 Selection of acting administrator to include a procedure for unforeseen appointments
Attachments: [Motion ORD 2014-39A.pdf](#)
[ORD 14-39A Acting Administrator and Motion.pdf](#)
- H** [ORD 14-40](#) An ordinance amending SGC Chapter 15.01 Entitled "Electric Utility Policies" by adding a new Section 15.01.090 entitled "Rebate Program for Electric Heat Pump Heating Systems"
Attachments: [Motion ORD 2014-40.pdf](#)
[2014-40 Heat Pump Rebate Program.pdf](#)

XI. NEW BUSINESS:

New Business First Reading

- I [ORD 14-41](#) Amending SGC Section 2.04.020 to clarify who shall attend Assembly executive sessions
Attachments: [Motion Memo ORD 2014-41.pdf](#)

Additional New Business Items

- J [14-236](#) Authorize the increase in Line of Credit for Sitka Community Hospital from \$500,000 to \$1.5 Million
Attachments: [Motion SCH line of Credit 2.pdf](#)
[Line of Credit.pdf](#)
- K [14-239](#) Approve a conditional use permit, with conditions, for a horse stable at 5304 Halibut Point Road, filed by David Allen. The property is owned by Allen Marina, LLC
Attachments: [BOA Motion.pdf](#)
[Allen CUP 5304 HPR Assembly Packet.pdf](#)

Board of Adjustment
- L [14-243](#) Formally accept the resignation of Assembly member Phyllis Hackett and determine the procedural direction and/or fill her replacement
Attachments: [Filling vacant assembly seat.pdf](#)
- M [14-244](#) Assignments: Vice Deputy Mayor and Sitka Community Hospital Assembly Liaison
Attachments: [Appoint Vice Deputy Mayor 2014.pdf](#)
[LIAISONS 2014-2015.pdf](#)

XII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIII. EXECUTIVE SESSION**XIV. ADJOURNMENT**

*Colleen Ingman, MMC
Municipal Clerk
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