



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

*Mayor Steven Eisenbeisz,
Deputy Mayor Timothy Pike,
Vice Deputy Mayor JJ Carlson,
Kevin Mosher, Scott Saline,
Chris Ystad, Thor Christianson*

*Municipal Administrator: John Leach
Municipal Attorney: Rachel Jones
Municipal Clerk: Sara Peterson*

Tuesday, July 22, 2025

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. RECITAL OF LANDS ACKNOWLEDGEMENT

IV. ROLL CALL

V. CORRESPONDENCE/AGENDA CHANGES

[25-102](#) Reminders, Calendars, and General Correspondence

Attachments: [Reminders and Calendars](#)

VI. CEREMONIAL MATTERS

[25-097](#) Citation - Honoring U.S. Coast Guard Day

Attachments: [US Coast Guard Day](#)

VII. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

[25-101](#)

- 1) Sitka Tribe of Alaska Tribal Council, Yeidikook'áa Dionne Brady-Howard
- 2) Department Quarterly Reports - Fire, Library, Electric

Attachments: [Special Reports](#)
[Fire Dept Quarterly](#)
[Library Quarterly](#)
[Electric Dept Quarterly](#)

VIII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

IX. CONSENT AGENDA

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A** [25-099](#) Approve the minutes of the May 13, May 29, and July 8 Assembly meetings

Attachments: [Consent and Minutes](#)

- B** [25-098](#) Approve a liquor license renewal application for ZenHen, LLC dba the Channel Club at 2906 Halibut Point Road

Attachments: [Motion Memos Application #212](#)

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

None.

XI. UNFINISHED BUSINESS:

- C** [ORD 25-18A](#) Proposing to amend Section 20.01 "Sitka Community Hospital Dedicated Fund" of the Home Rule Charter and, submitting the question of such an amendment to the qualified voters at the regular election on October 7, 2025 (third and final reading)

Attachments: [Motion Ord 25-18A](#)
[Memo charter amendment](#)
[Ord 2025-18A BALLOT PROP Article XX_final](#)
[SCH Analysis for 7-22 Meeting](#)

- D [ORD 25-19](#) Making supplemental appropriations for fiscal year 2026 (Chamber/Visit Sitka Supplemental Funding)
 Attachments: [Motion Ord 25-19](#)
 [Memo Supplemental Appropriation for Continuation of Visit Sitka Services](#)
 [Ord 2025-19](#)
- E [ORD 25-20](#) Making supplemental appropriations for fiscal year 2026 (E911 Phone Consoles)
 Attachments: [Motion Ord 25-20](#)
 [Memo E911 Phone Consoles Supplemental Appropriation](#)
 [Ord 2025-20](#)
- F [ORD 25-21](#) Making supplemental appropriations for fiscal year 2026 (Library / Electric / Central Garage Custodial Services)
 Attachments: [Motion Ord 25-21](#)
 [Memo Custodial Services Supplemental Appropriation](#)
 [Ord 2025-21](#)

XII. NEW BUSINESS:

- G [25-100](#) Approve the promotion of Mark Seavey from Asset Manager to Public Works Director
 Attachments: [Motion Memo Seavey](#)

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

XV. EXECUTIVE SESSION

Not anticipated.

XVI. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 907.747.1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular and Special Assembly meetings are livestreamed through the City's website and YouTube channel, and aired live on KCAW FM 104.7. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

*Sara Peterson, MMC, Municipal Clerk
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