



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Meeting Agenda City and Borough Assembly

*Mayor Mim McConnell  
Deputy Mayor Pete Esquiro,  
Vice Deputy Mayor Thor Christianson,  
Phyllis Hackett, Matthew Hunter, Mike Reif and Michelle Putz*

*Interim Municipal Administrator: John P. Sweeney III  
Municipal Attorney: Robin L. Koutchak  
Municipal Clerk: Colleen Ingman, MMC*

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Tuesday, September 24, 2013

6:00 PM

Assembly Chambers

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### WORKSESSION - 5:00 PM - Off the Grid Municipal Land Sales Discussion

#### REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[13-185](#) Correspondence

Attachments: [Correspondence](#)

V. CEREMONIAL MATTERS

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (time limits apply)

VII. PERSONS TO BE HEARD

*Public participation on any item off the agenda. Not to exceed 3 minutes for any individual.*

VIII. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

**IX. CONSENT AGENDA**

*All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A**     [13-183](#)     Approve the minutes of the September 10, 2013 Assembly meeting  
**Attachments:**   [Minutes 9-10-13](#)
- B**     [13-181](#)     Reappoint Mary Stensvold to the Sitka Convention and Visitors Bureau  
**Attachments:**   [Appointment Motion](#)
- C**     [RES 13-16](#)    Commenting on the Federal Subsistence Management Program's Rural Determination Process  
**Attachments:**   [RES 2013-16](#)
- X. UNFINISHED BUSINESS:**
- D**     [ORD 13-37](#)    Adjusting the FY13 and FY14 Budgets  
**Attachments:**   [ORD 2013-37 Fourth Quarter](#)
- E**     [ORD 13-38](#)    Authorizing the issuance of junior lien electric revenue bonds of the City in the principal amount of not to exceed \$50,000,000 to finance a portion of the cost of expanding the Blue Lake hydroelectric project; providing for the issuance of the bonds in one or more series; and authorizing the sale of the bonds to the Alaska Municipal Bond Bank  
**Attachments:**   [ORD 2013-38 Bonds Blue Lake](#)
- F**     [ORD 13-39](#)    Amending Subsection 15.01.020 of the SGC Electrical rates by increasing rates for all customer classes to fund approved electrical utility capital projects including the Blue Lake hydroelectric expansion project - Effective July 2014  
**Attachments:**   [ORD 2013-39 Electrical Rates July 2014](#)
- G**     [ORD 13-36](#)    Amending the official Sitka Zoning Map to rezone a portion of Lot 5C Department of Public Safety Subdivision U.S. Survey 407 Tract B from R-2 MHP Multifamily and Mobile Home to I Industrial  
**Attachments:**   [ORD 2013-36 Zoning BIHA](#)
- H**     [13-175](#)     Approve transfer(s) and/or designations from the General Fund FY'13 surplus reserves to the Public Infrastructure Sinking Fund  
**Attachments:**   [Assembly Sinking Fund Dedication to Edgecumbe Dr 9-5-13](#)

- I      [13-174](#)      Discussion/Direction on a compensation study for non-represented employees  
**Attachments:**    [Memo Non-represented employess](#)
- XI.      **NEW BUSINESS:**
- J      [13-182](#)      Board of Adjustment - Approve a Natural Resource Extraction Conditional Use Permit submitted by Baranof Island Housing Authority and associated conditions and findings  
**Attachments:**    [CUP BIHA QUARRY](#)
- K      [13-177](#)      Approve Employment Agreement between CBS and Municipal Administrator Mark Gorman  
**Attachments:**    [Administrator Contract Proposed](#)
- L      [13-180](#)      Approve transferring funds from FY'13 surplus reserves to achieve the intended 92% of actual bed tax revenue for Sitka Convention and Visitors Bureau  
**Attachments:**    [Memo - FY13 SCVB and Bed Tax recon](#)
- M      **13-184**      Discussion/Decision on a grading request for the Hames Parking lot before the ATIA Conference
- N      [13-178](#)      Discussion/Direction on "Buy Local" and Preferential Procurement Policies  
**Attachments:**    [Buy Local docs \(2\)](#)
- O      [13-179](#)      Climate Action Plan Status and Future  
**Attachments:**    [Climate Action Plan](#)

XII.      **PERSONS TO BE HEARD:**

*Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.*

XIII.      **EXECUTIVE SESSION**

*None scheduled*

XIV.      **ADJOURNMENT**

*Colleen Ingman, MMC  
Municipal Clerk  
Publish: 9-20-13*