



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Meeting Agenda City and Borough Assembly

*Mayor Cheryl Westover*  
*Deputy Mayor Pete Esquiro, Vice-Deputy Mayor Thor*  
*Christianson,*  
*Terry Blake, Phyllis Hackett, Mim McConnell, and Mike Reif*

*Municipal Administrator: Jim Dinley*  
*Municipal Attorney: Theresa Hillhouse*  
*Municipal Clerk: Colleen Ingman, MMC*

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Tuesday, March 13, 2012

6:00 PM

Assembly Chambers

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### REGULAR MEETING

- I. CALL TO ORDER
- II. FLAG SALUTE
- III. ROLL CALL
- IV. CORRESPONDENCE/AGENDA CHANGES

### Government-to-Government Update with Sitka Tribe of Alaska

### V. SPECIAL MUNICIPAL/COMMITTEE/COMMISSION REPORTS:

[12-12](#) Today's Classroom Sitka School District

### VI. PERSONS TO BE HEARD

*Public participation on any item off the agenda. Not to exceed 3 minutes for any individual.*

### VII. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

### VIII. CONSENT AGENDA

*All matters under Item VIII Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A      [12-33](#)      Approve the Assembly minutes of February 14, 2012.

**Attachments:**    [Minutes & M](#)

- B      [12-35](#)      Appointments: B 1) Reappoint Trish White to a term on the Local Emergency Planning Commission, B 2) Appoint Mary Stephenson to the Tourism Commission, and B 3) Appoint Brian Bickar to a term on the Police and Fire Commission

**Attachments:**    [Appointments](#)

**IX.      UNFINISHED BUSINESS:**

- C      [ORD 12-11](#)      Authorizing a Five-Year Lease of property at Griffin Island with Joan Berg for 4-J's Coffee

**Attachments:**    [ORD 12-11 & Lease](#)

*Second Reading*

- D      [ORD 12-12](#)      Amending Sections of SGC Chapters 19.02, 19.03, 19.09, to update the reference to the Uniform Plumbing Codes and National Electric Code

**Attachments:**    [ORD 12-12](#)

*Second Reading*

- E      [ORD 12-08](#)      Amending Sitka General Code Section 4.09.010 entitled "Levy of Sales Tax" to reallocate the percentages of the Fish Box Sales Tax.

**Attachments:**    [ORD 12-08](#)

*Second Reading*

- F      [ORD 12-06](#)      Amending the Sitka General Code by repealing the sales tax exemption provision currently at Sitka General Code subsection 4.09.100Y for "exemption for retired persons who have reached the age of sixty-five," and adding a new section 4.09.105 entitled "Sales Tax Exemption for Sitka Senior Residents or Members of their households"

**Attachments:**    [ORD 12-06](#)

*Second Reading*

- G      [ORD 12-13](#)      Amending SGC Subsection 13.06.010 L entitled "Launch Ramp Fees" to be consistent with Alaska State Park Boat Launch Fees

**Attachments:**    [ORD 12-13](#)

*First Reading - previously amended*

- H      [12-37](#)      Reconsider the Assembly's decision sitting as the Board of Adjustment on February 28, 2012 granting a Conditional Use Permit filed by Dawn Mahoney-Menendez for a more than 4 children Day Care at 506 First Street, based on the recommendation of the Planning Commission at their January 17, 2012 meeting.

**Attachments:**    [MOTION Reconsideration Menendez Day Care](#)  
[Reconsideration Request](#)

*Board of Adjustment*

**X.      NEW BUSINESS:**

**New Business First Reading**

- I      [RES 12-04](#)      Approving the CBS's participation in a proposed refinancing by the Alaska Municipal Bond Bank of certain of its general obligation bonds and general obligation refunding bonds, which provided funds to purchase the CBS's General Obligation Bond 2004 and General Obligation Refunding Bond, 2005 under loan agreements between the CBS and the Bond Bank; and authorizing the CBS's Finance Director to approve a revised schedule of principal and interest payments on the CBS's 2004 and 2005 Bonds, in accordance with the loan agreements, if the Bond Bank successfully refinances its bonds

**Attachments:**    [RES 12-04](#)

**Additional New Business Items**

- J      [12-38](#)      Approve the award for a design contract for the Baranof Street Sewer/Water Replacement to DOWL HKM with a not to exceed amount of \$95,000.  
**Attachments:**    [Baranof W&S](#)
- K      [12-34](#)      Approve award of a Professional Services Contract for the Sea Walk Part C to Tetra Tech Alaska, LLC. not to exceed \$171,100.  
**Attachments:**    [Sea Walk Part C](#)
- L      [12-39](#)      Approve Southeast Economic Development Loan requested by Baranof Island Brewing Company for \$150,000. PULLED  
**Attachments:**    [Baranof Brewery Funding](#)

**XI.      PERSONS TO BE HEARD:**

*Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.*

**XII.      ADJOURNMENT**

*Colleen Ingman, MMC  
Municipal Clerk  
Publish: 3-9-2012*

