



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Minutes - Final

### City and Borough Assembly

*Mayor Steven Eisenbeisz,  
Deputy Mayor Kevin Mosher,  
Vice Deputy Mayor Timothy Pike,  
Thor Christianson, Chris Ystad,  
JJ Carlson, Scott Saline*

*Municipal Administrator: John Leach  
Municipal Attorney: Brian Hanson  
Municipal Clerk: Sara Peterson*

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Tuesday, May 28, 2024

6:00 PM

Assembly Chambers

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#### REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. RECITAL OF LANDS ACKNOWLEDGEMENT

IV. ROLL CALL

**Present:** 6 - Christianson, Mosher, Ystad, Pike, Carlson, and Saline

**Absent:** 1 - Eisenbeisz

V. CORRESPONDENCE/AGENDA CHANGES

None.

VI. CEREMONIAL MATTERS

[24-078](#)

Service Awards - Tourism Task Force Members

Mosher read and presented service awards to the members.

VII. **SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)**

Parks and Recreation Coordinator Kevin Knox provided a program update and thanked team members.

**VIII. PERSONS TO BE HEARD**

None.

**IX. CONSENT AGENDA**

**A motion was made by Christianson that the Consent Agenda consisting of items A, B & C be APPROVED. The motion PASSED by the following vote.**

**Yes:** 6 - Christianson, Mosher, Ystad, Pike, Carlson, and Saline

**Absent:** 1 - Eisenbeisz

- A**     [24-076](#)           Approve the minutes of the April 18, 25, May 2, and May 9 Assembly meetings  
**This item was APPROVED ON THE CONSENT AGENDA.**
- B**     [24-075](#)           Approve the following liquor license documents: 1) a renewal application for Dove Island Lodge & Sitka Sports Fishing Charters, LLC dba Dove Island Lodge, 2) a renewal application for SOE, LLC dba Asian Palace at 327 Seward Square #1, and 3) a transfer of ownership application, a premises diagram application, and restaurant endorsement application for JL Sitka, Inc./SCOJO, LLC dba Westmark Sitka Hotel at 330 Seward Street  
**This item was APPROVED ON THE CONSENT AGENDA.**
- C**     [RES 24-12](#)          Setting the millage rates for the fiscal year July 1, 2024 through June 30, 2025  
**This item was APPROVED ON THE CONSENT AGENDA.**

**X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS**

- D**     [24-077](#)           Appoint Barbara Teepe to an unexpired term on the Tree and Landscape Committee  
**A motion was made by Carlson that this Item be APPROVED. The motion PASSED by the following vote.**  
**Yes:** 6 - Christianson, Mosher, Ystad, Pike, Carlson, and Saline  
**Absent:** 1 - Eisenbeisz

**XI. UNFINISHED BUSINESS:**

- E**     [ORD 24-13](#)          Making supplemental appropriations for fiscal year 2024 (Clean Energy to Communities Project)  
**A motion was made by Ystad that this Ordinance be APPROVED on SECOND**

**AND FINAL READING. The motion PASSED by the following vote.**

**Yes:** 6 - Christianson, Mosher, Ystad, Pike, Carlson, and Saline

**Absent:** 1 - Eisenbeisz

- F**     [ORD 24-10](#)     Making supplemental appropriations for fiscal year 2024 (Replace Harbor 300HP Outboard)

**A motion was made by Ystad that this Ordinance be APPROVED on SECOND AND FINAL READING. The motion PASSED by the following vote.**

**Yes:** 6 - Christianson, Mosher, Ystad, Pike, Carlson, and Saline

**Absent:** 1 - Eisenbeisz

- G**     [ORD 24-11](#)     Adopting budgets and capital improvement plan for the General Fund, Internal Service Funds, and Special Revenue Funds for the fiscal year July 1, 2024 through June 30, 2025

The Assembly thanked staff for their work.

**A motion was made by Ystad that this Ordinance be APPROVED on SECOND AND FINAL READING. The motion PASSED by the following vote.**

**Yes:** 6 - Christianson, Mosher, Ystad, Pike, Carlson, and Saline

**Absent:** 1 - Eisenbeisz

- H**     [ORD 24-12](#)     Adopting the budget and capital improvement plan for Enterprise Funds for the fiscal year July 1, 2024 through June 30, 2025, amending rates in Title 15 "Public Utilities" of the Sitka General Code and adopting moorage rates and other harbor fees

**A motion was made by Ystad that this Ordinance be APPROVED on SECOND AND FINAL READING. The motion PASSED by the following vote.**

**Yes:** 6 - Christianson, Mosher, Ystad, Pike, Carlson, and Saline

**Absent:** 1 - Eisenbeisz

**XII. NEW BUSINESS:**

**New Business First Reading**

- I**     [ORD 24-14](#)     Amending Title 15 "Public Utilities" of the Sitka General Code by updating Chapter 15.10 "Water System", Section 410 "Joint Service Connections"

Public Works Director Ron Vinson provided background and a review of the ordinance.

**A motion was made by Ystad that this Ordinance be APPROVED on FIRST READING. The motion PASSED by the following vote.**

**Yes:** 6 - Christianson, Mosher, Ystad, Pike, Carlson, and Saline

Absent: 1 - Eisenbeisz

**Additional New Business Items**

**J**     [RES 24-13](#)     Supporting amendment 123 to the Fishery Management Plan (FMP) for groundfish of the Bering Sea and Aleutian Islands (BSAI) management area which amends regulations governing limits on the Pacific halibut prohibited species catch (PSC) and links the halibut PSC limit for the amendment 80 commercial groundfish trawl fleet in the BSAI groundfish fisheries to halibut abundance

Linda Behnken spoke in support.

**A motion was made by Ystad that this Resolution be APPROVED on FIRST AND FINAL READING. The motion PASSED by the following vote.**

**Yes:** 6 - Christianson, Mosher, Ystad, Pike, Carlson, and Saline

**Absent:** 1 - Eisenbeisz

**XIII. PERSONS TO BE HEARD:**

None.

**XIV. REPORTS**

**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other**

Administrator - Leach congratulated the Sitka High School Track & Field teams

Clerk - Peterson reviewed the candidate filing period for the October 1 Municipal Election, announced the application period for the annual non profit grants, and reviewed the June meeting schedule.

Other - Saline talked about parking in front of Harrigan Centennial Hall.

**XV. EXECUTIVE SESSION**

None.

**XVI. ADJOURNMENT**

**A motion was made by Christianson to ADJOURN. Hearing no objections, the meeting ADJOURNED at 6:40 p.m.**

**ATTEST:** \_\_\_\_\_  
**Sara Peterson, MMC**  
**Municipal Clerk**