



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

*Mayor Steven Eisenbeisz,
Deputy Mayor Kevin Mosher,
Vice Deputy Mayor Timothy Pike,
Thor Christianson, Chris Ystad,
JJ Carlson, Scott Saline*

*Municipal Administrator: John Leach
Municipal Attorney: Brian Hanson
Municipal Clerk: Sara Peterson*

Tuesday, May 28, 2024

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. RECITAL OF LANDS ACKNOWLEDGEMENT

IV. ROLL CALL

V. CORRESPONDENCE/AGENDA CHANGES

[24-079](#) Reminders, Calendars, and General Correspondence

Attachments: [Reminders and Calendars](#)

[Sitka Service Award](#)

[Worthey Service Award](#)

[Assessing Quarterly Report](#)

[Planning and Community Development Quarterly Report](#)

VI. CEREMONIAL MATTERS

[24-078](#) Service Awards - Tourism Task Force Members

Attachments: [Tourism Task Force Certificates](#)

VII. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

VIII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

IX. CONSENT AGENDA

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A** [24-076](#) Approve the minutes of the April 18, 25, May 2, and May 9 Assembly meetings
Attachments: [Consent and Minutes](#)
- B** [24-075](#) Approve the following liquor license documents: 1) a renewal application for Dove Island Lodge & Sitka Sports Fishing Charters, LLC dba Dove Island Lodge, 2) a renewal application for SOE, LLC dba Asian Palace at 327 Seward Square #1, and 3) a transfer of ownership application, a premises diagram application, and restaurant endorsement application for JL Sitka, Inc./SCOJO, LLC dba Westmark Sitka Hotel at 330 Seward Street
Attachments: [Motion and Memos](#)
[#5126 Dove Island Lodge](#)
[#4595 Asian Palace](#)
[#1031 Westmark](#)
- C** [RES 24-12](#) Setting the millage rates for the fiscal year July 1, 2024 through June 30, 2025
Attachments: [Motion](#)
[Memo and Res 2024-12](#)

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

- D** [24-077](#) Appoint Barbara Teepe to an unexpired term on the Tree and Landscape Committee
Attachments: [Motion and application](#)

XI. UNFINISHED BUSINESS:

- E** [ORD 24-13](#) Making supplemental appropriations for fiscal year 2024 (Clean Energy to Communities Project)
Attachments: [Motion Ord 2024-13](#)
[Memo Ord 2024-13](#)
[Ord 2024-13 Supplemental C2C](#)
- F** [ORD 24-10](#) Making supplemental appropriations for fiscal year 2024 (Replace Harbor 300HP Outboard)
Attachments: [Motion Ord 2024-10](#)
[02 Memo Ord 2024-10](#)
[03 Ord 2024-10](#)
- G** [ORD 24-11](#) Adopting budgets and capital improvement plan for the General Fund, Internal Service Funds, and Special Revenue Funds for the fiscal year July 1, 2024 through June 30, 2025
Attachments: [Motion Ord 2024-11](#)
[Memo FY2025 Budget](#)
[Ord 2024- 11 General Fund and others](#)
[FY2025 Draft Administrator's Budget](#)
- H** [ORD 24-12](#) Adopting the budget and capital improvement plan for Enterprise Funds for the fiscal year July 1, 2024 through June 30, 2025, amending rates in Title 15 "Public Utilities" of the Sitka General Code and adopting moorage rates and other harbor fees
Attachments: [Motion Ord 2024-12](#)
[Ord 2024-12 Enterprise Funds](#)

XII. NEW BUSINESS:

New Business First Reading

- I** [ORD 24-14](#) Amending Title 15 "Public Utilities" of the Sitka General Code by updating Chapter 15.10 "Water System", Section 410 "Joint Service Connections"
Attachments: [Motion](#)
[Memo and Ord 2024-14](#)

Additional New Business Items

- J [RES 24-13](#) Supporting amendment 123 to the Fishery Management Plan (FMP) for groundfish of the Bering Sea and Aleutian Islands (BSAI) management area which amends regulations governing limits on the Pacific halibut prohibited species catch (PSC) and links the halibut PSC limit for the amendment 80 commercial groundfish trawl fleet in the BSAI groundfish fisheries to halibut abundance

Attachments: [Motion](#)

[Memo and Res 2024-13](#)

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

XV. EXECUTIVE SESSION

Not anticipated.

XVI. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 907.747.1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular and Special Assembly meetings are livestreamed through the City's website and YouTube channel, and aired live on KCAW FM 104.7. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

Sara Peterson, MMC, Municipal Clerk

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