



City & Borough of Sitka  
**Municipal Clerk's Office**  
100 Lincoln Street, Sitka AK 99835  
Telephone: 907-747-1811 Fax: 907-747-4004



## Memorandum

To: Mayor and Assembly Members  
From: Sara Peterson, Acting Municipal Clerk  
Date: August 8, 2013  
Subject: Liquor License 4912 Baranof Island Brewing Company  
Request for Expansion of Licensed Area

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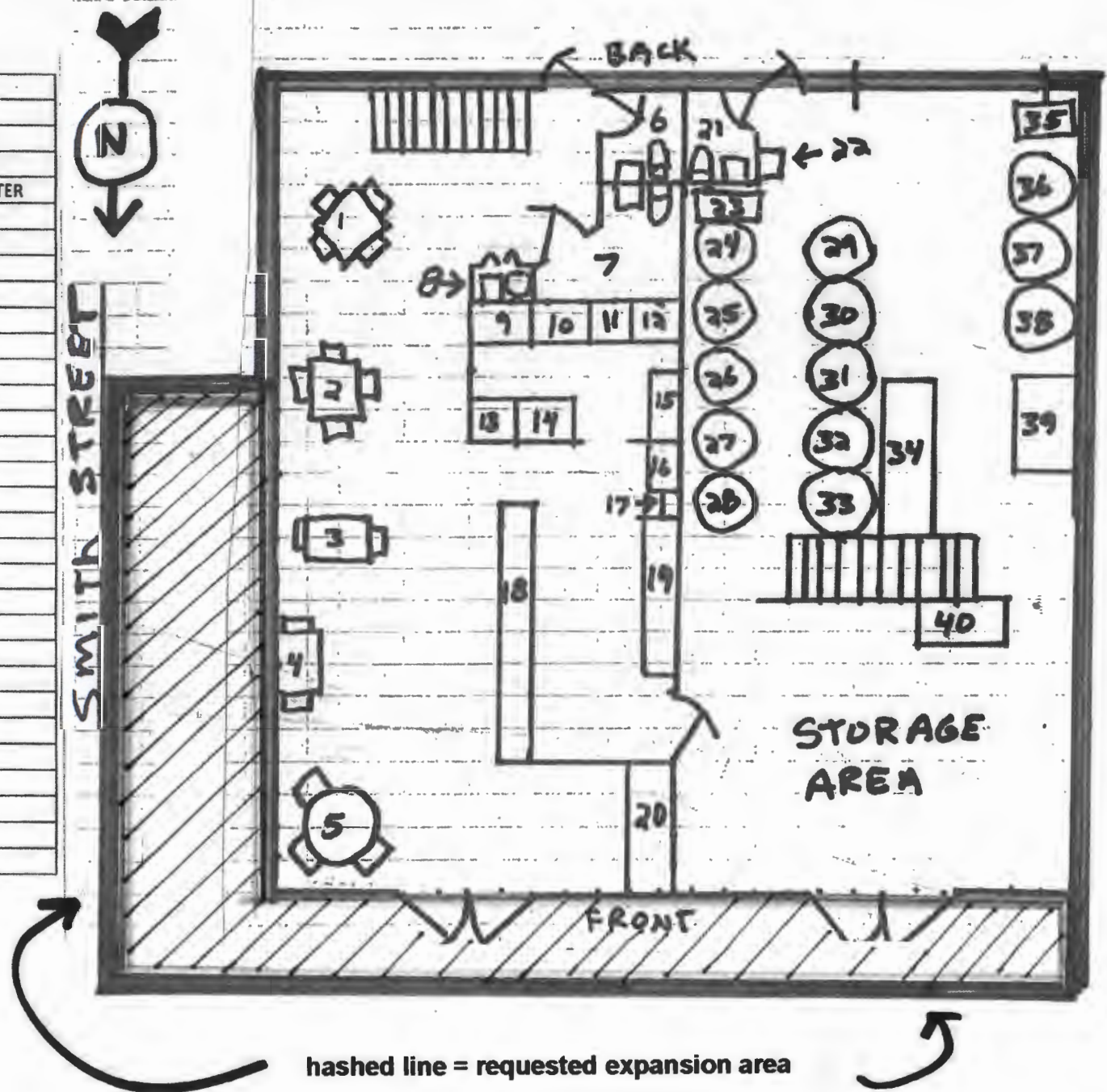
This office has received notification of the following liquor license expansion of premises:

License 4912 Baranof Island Brewing Company  
215 Smith Street Unit A & B

Baranof Island Brewing Company is a licensed premises and is requesting approval to expand the licensed area. The expansion area is indicated with hash lines on the attached diagram. Baranof Island Brewing Company intends to use the area for temporary outdoor seating when the weather is nice.

A memo was circulated to the various departments who may have a reason to protest. To date, no protests have been received.

| NUMBER | ITEM                  |
|--------|-----------------------|
| 1-5    | TABLE/CHAIRS          |
| 6      | MENS RESTROOM         |
| 7      | WOMENS RESTROOM       |
| 8      | MOP SINK/WATER HEATER |
| 9      | STORAGE               |
| 10     | COUNTER               |
| 11     | COOLER                |
| 12     | SHELVING              |
| 13     | OVEN                  |
| 14     | COUNTER               |
| 15     | 3 BASIN SINK          |
| 16     | ICE MACHINE           |
| 17     | HAND SINK             |
| 18     | BAR                   |
| 19     | KEG COOLER/TAPS       |
| 20     | COOLER                |
| 21     | RESTROOM              |
| 22     | HANDSINK              |
| 23     | CHILLER               |
| 24-28  | 14BBL BRITE TANK      |
| 29-30  | 7 BBL FERMENTER       |
| 30     | 7 BBL FERMENTER       |
| 32-33  | 14 BBL FERMENTER      |
| 34     | BOTTLING AREA         |
| 35     | STEAM GENERATOR       |
| 36     | HOT WATER TANK        |
| 37     | BREW KETTLE           |
| 38     | MASH TUN              |
| 39     | KEG WASHER            |
| 40     | GRAIN MILL            |



**From:** Andrews, Maxine R (CED) [maxine.andrews@alaska.gov]  
**Sent:** Tuesday, July 30, 2013 12:05 PM  
**To:** Sara Peterson  
**Subject:** RE: Extension of premises for 4912 Baranof Island Brewing Company

Sara,  
Any update on the request for extension of premises for Baranof Island Brewing Company?

There is no application. They have a licensed premises and are only wishing to increase the area licensed which requires the local governing body approval. This email and the diagram will serve as the "application", as we have no official form for this request once the license has been issued. At the time of original license the City of Sitka approved the original diagram for the premises of this brewery.

*Maxine Andrews*

Business Registration Examiner | Dept. of Commerce and Economic Development | Alcoholic Beverage Control Board  
2400 Viking Drive Anchorage, AK 99501 | ☎ 907.263.5922 | fax 907.263.5930

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**From:** Andrews, Maxine R (CED) [maxine.andrews@alaska.gov]  
**Sent:** Friday, July 12, 2013 3:08 PM  
**To:** Sara Peterson  
**Subject:** RE: Extension of premises for 4912 Baranof Island Brewing Company

Liquor License #4912 currently has the attached diagram as their licensed premises and they wish to expand to include the area outlined yellow (see attachments). Alaska statute requires the local governing body to approve or protest this expansion. ←

**Maxine Andrews**  
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