



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Meeting Agenda City and Borough Assembly

*Mayor Mim McConnell  
Deputy Mayor Matt Hunter  
Vice-Deputy Mayor Phyllis Hackett, Pete Esquiro, Mike Reif,  
Benjamin Miyasato and Aaron Swanson*

*Municipal Administrator: Mark Gorman  
Municipal Attorney: Robin L. Koutchak  
Municipal Clerk: Colleen Ingman, MMC*

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Tuesday, August 12, 2014

6:00 PM

Assembly Chambers

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### REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[14-167](#) Reminders and Correspondence

**Attachments:** [Reminders and Calendars](#)

[Correspondence STA](#)

[Correspondence Local Sales](#)

[Correspondence Blue Lake Expansion Project](#)

[Correspondence Public Works Assembly Update](#)

V. CEREMONIAL MATTERS

*None anticipated*

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (time limits apply)

VII. PERSONS TO BE HEARD

*Public participation on any item off the agenda. Not to exceed 3 minutes for any individual.*

VIII. REPORTS

**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other****IX. CONSENT AGENDA**

*All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A**    [14-162](#)    Approve the minutes of the July 22 and July 31 Assembly meetings
- Attachments:** [Motion Consent and Minutes](#)  
                          [Minutes July 22](#)  
                          [Minutes July 31](#)
- B**    [14-166](#)    Reappoint Mary Ann Hall to a three-year term on the Local Emergency Planning Committee
- Attachments:** [Motion reappoint Hall](#)  
                          [Reappoint Hall for LEPC](#)

**X. UNFINISHED BUSINESS:**

- C**    [ORD 14-26](#)    Authorizing sublease of spaces by United Parcel Service at the Sitka Rocky Gutierrez Airport Terminal Building
- Attachments:** [Motion Ord 2014-26](#)  
                          [Memo-ORD Sub Lease UPS](#)  
                          [Sub Lease UPS](#)
- D**    [ORD 14-28](#)    Adjusting the FY14 and FY15 Budgets
- Attachments:** [Motion Ord 2014-28](#)  
                          [ORD 2014-28 Budget](#)

**XI. NEW BUSINESS:****New Business First Reading**

- E**    **ORD 14-29**    Authorizing the extension of the lease of the land at 323 Seward Street to November 1, 2046 to White Elephant Shop, Inc. PULLED
- Attachments:** Motion Ord 2014-29  
                          Memo Ord 2014-29 White Elephant Lease  
                          Ord 2014-29 White Elephant  
                          Letter from White Elephant  
                          Current and previous White Elephant leases

**Additional New Business Items**

- F [14-165](#) Approve a conditional use permit request filed by Chris Balovich for operation of a short-term rental at 713 Lake Street

**Attachments:** [BOA Hearing Outline](#)  
[Motion BOA Balovich short-term rental](#)  
[Balovich short term rental](#)

- G [14-163](#) Award a contract in the amount of \$5,496,207.00 to Dawson Construction Inc. for completion of the UV Disinfection project

**Attachments:** [Motion UV Disinfection Facility](#)  
[UV Disinfection Facility](#)

- H [14-164](#) Award a design-build contract in the amount of \$841,000 to CBC Construction for the Lake Street and Monastery Street Lift Station Replacement Project

**Attachments:** [Motion Lake Street and Monastery Street lift station project](#)  
[Lake Street and Monastery Street lift station project](#)

**XII. PERSONS TO BE HEARD:**

*Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.*

**XIII. EXECUTIVE SESSION**

**XIV. ADJOURNMENT**

*Sara Peterson, CMC  
Acting Municipal Clerk  
Publish: August 8*