



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Meeting Agenda City and Borough Assembly

*Mayor Mim McConnell  
Deputy Mayor Matt Hunter  
Vice-Deputy Mayor Benjamin Miyasato  
Aaron Swanson, Steven Eisenbeisz  
Tristan Guevin, and Michelle Putz*

*Municipal Administrator: Mark Gorman  
Municipal Attorney: Robin L. Koutchak  
Municipal Clerk: Sara Peterson, CMC*

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Tuesday, June 9, 2015

6:00 PM

Assembly Chambers

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### REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[15-096](#) Reminders, Calendars and General Correspondence

**Attachments:** [Reminders and Calendars](#)

[Sitka Historical Society funding contribution](#)

[AKDOT intersection safety](#)

[AKDOT airport parking](#)

[Public Works Update](#)

[CBS Financial Review March 31](#)

V. CEREMONIAL MATTERS

*None anticipated.*

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (time limits apply)

VII. PERSONS TO BE HEARD

*Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.*

**VIII. REPORTS****a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other****IX. CONSENT AGENDA**

*All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A**     [15-088](#)     Approve the minutes of the May 27 and May 28 Assembly meetings  
**Attachments:** [Consent motion](#)  
[Minutes](#)
- B**     [15-094](#)     Approve the Health Needs and Human Services Commission goals for 2015  
**Attachments:** [Health Needs 2015 goals](#)
- C**     [15-089](#)     Approve the Tree and Brush Clearing service contract to Marshall Albertson dba Absolute Tree Care not to exceed \$175,000 for FY2016  
**Attachments:** [Tree and Brush Clearing service contract](#)
- D**     [15-090](#)     Approve the transfer of \$8,500 from the Electric Department Operating Fund to the Jarvis Control Building Re-Roof project and authorize the expenditure of these funds  
**Attachments:** [Transfer of funds Jarvis Control Building](#)
- E**     [15-092](#)     Approve the award of the base bid construction contract for the Harrigan Centennial Hall (HCH) Renewal Project to MCG Constructors, Inc./Dawson Construction, Inc. - Joint Venture in the amount of \$12,717,000  
**Attachments:** [Award Harrigan Hall base bid construction contract](#)
- F**     [15-091](#)     Discussion/Direction/Decision of the Municipal Administrator's recommended reductions to achieve a FY2016 balanced budget  
**Attachments:** [Budget recommended reductions](#)
- X. UNFINISHED BUSINESS:**
- G**     [ORD 15-25](#)     Amending Title 4 Revenue and Finance, at Chapter 4.26 Excise Tax on Cigarettes and Tobacco Products, under Sections 4.26.010 Applicability of Chapter; 4.26.020 Tax on Cigarettes; and 4.26.030 Tax on other Tobacco Products  
**Attachments:** [Motion Ord 2015-25](#)  
[Ord 2015-25](#)

- H      [ORD 15-36](#)      Placing a Ballot Question on the Regular Election on October 6, 2015 to amend the Home Rule Charter of the City and Borough of Sitka at Article 13.03 entitled "Property Tax Limit" to increase the millage rate limit by one tenth of one percent (.001), which would be seven tenths of one percent (.007), or seven (7.0) mills to be used to support the Sitka School District

**Attachments:** [Motion Ord 2015-36](#)

[Ord 2015-36](#)

- I      [ORD 15-24A](#)      Amending SGC Section 4.09.100 N entitled Over One Thousand Five Hundred Dollars on Sales and Rents of Tangible Personal Property and on Sales and Services to increase the taxable transaction limit from \$1,500 to \$3,000 (third and final reading - effective date October 1, 2015)

**Attachments:** [Motion Ord 2015-24A](#)

[Ord 2015-24A](#)

- J      [ORD 15-33](#)      Adopting budgets for the Fiscal Year July 1, 2015 through June 30, 2016

**Attachments:** [Motion Ord 2015-33](#)

[Ord 2015-33](#)

- K      [ORD 15-32](#)      Adjusting the FY15 Budget

**Attachments:** [Motion Ord 2015-32](#)

[Ord 2015-32](#)

- L      [ORD 15-10](#)      Amending Title 15 of the Sitka General Code to increase water rates at Section 15.04.100 entitled "Service Connection Charge", 15.04.320 entitled "Rates and Fees" Sections 15.05.240A entitled "Service Connection Charge", 15.05.620 entitled "Rates and Fees" and to increase wastewater rates

**Attachments:** [Motion Ord 2015-10](#)

[REVISED 2015-10](#)

[Ord 2015-10](#)

- M      [ORD 15-34](#)      Amending Sitka General Code Title 23 "Parks and Recreation" by adding a new Chapter 23.40 entitled "Municipal Trees and Landscaping"

**Attachments:** [Motion Ord 2015-34](#)

[Ord 2015-34](#)

XI.      **NEW BUSINESS:**

**New Business First Reading**

- N**      [ORD 15-37](#)      Amending Section 2.12.010 City and Borough of Sitka Hospital Board and Section 2.12.070 Organization, formally dissolving the existing Sitka Community Hospital Board (SCH) and its framework and re-establishing and reorganizing membership under new criteria by decreasing voting membership from seven to five with the goal of providing financial welfare and economic financial stability to Sitka Community Hospital. The new membership will include one CBS standing seat (and alternate) appointed by the Municipal Administrator.

**Attachments:** [Motion Ord 2015-37](#)

[Ord 2015-37](#)

### **Additional New Business Items**

- O**      [15-093](#)      Consideration and award of the request for proposals submitted for the available funds (\$39,765) in the Fisheries Enhancement Fund

**Attachments:** [Motion Fisheries Enhancement](#)

[Memo](#)

[Ord 2006-38](#)

[Sitka Sound Science Center](#)

[Sitka Seafood Festival](#)

[Chinook Futures Coalition](#)

- P**      [15-095](#)      Discussion/Direction/Decision on the future direction of the Sitka Convention and Visitors Bureau

**Attachments:** [Sitka Convention and Visitors Bureau](#)

### **XII. PERSONS TO BE HEARD:**

*Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.*

### **XIII. EXECUTIVE SESSION**

### **XIV. ADJOURNMENT**

*Sara Peterson, CMC  
Municipal Clerk  
Publish: June 5*