



City and Borough of Sitka

100 Lincoln Street • Sitka, Alaska 99835

Memorandum

Date: February 6, 2012

To: Jim Dinley, Municipal Administrator
Mayor Westover & Members of the Assembly

From: Don Kluting, Harrigan Centennial Hall Manager *DK*

Subject: Harrigan Centennial Hall Policies and Rates

In 2011 there were 957 reservations taken for meetings or events at Harrigan Centennial Hall. The current Assembly approved policy allows for free use of the rooms by non-profit groups, with the exception of the Auditorium and Kitchen, as long as it's within our normal hours and no funds exchange hands. 440 of the 961 reservations taken in 2011 were in this category and not charged. Recent discussions regarding budget concerns and shortfalls with the Municipal Administrator have prompted the following recommendations for changes to the Harrigan Centennial Hall Policies:

- All current free use by non-profit groups should be charged a General Use Rate. The General Use fee is reasonable and does not reflect actual operational costs.
- A nominal fee of \$50.00 per day should be charged for rehearsals and set up / decoration days, but revenue producing activities take precedence over a non-revenue activity. Currently, rehearsals, and set up / decorations days are allowed free of charge.
- All City and approved boards and commissions will not be charged, as per the current policy, however sponsored events should be charged accordingly. The City and Borough of Sitka had 238 reservations last year.
- The normal operational hours for all uses should be reduced to everyday from 8am – 10pm, for confirmed reservations. Additionally administrative hours should be 8am – 5pm, Monday – Friday, and Saturday hours, May 1 through October 1, 8am to 5pm, and Saturday hours October 2 through May 1, 10am to 4pm. All uses outside these regular

hours will be charged an additional \$50.00 per hour to help offset labor costs. This reflects a reduction in regular hours for all general uses.

Currently, Baranof Arts and Crafts Association (BACA) has an Assembly approved agreement which directs 5% of the gross sales be paid to the City in lieu of rent for the Exhibit room during the summer months. BACA is a non-profit organization and has expressed interest in expanding their days of operation. Others have expressed concerns about the city subsidizing a non-profit that directly competes with the local merchants. In addition, the Sitka Historical Museum sells merchandise that directly competes with our local merchants and it should be noted that retail sales conducted in the museum do not contribute to Harrigan Centennial Hall. Both organizations are non-profit and should contribute. Both agreements will be updated and presented to the Assembly. The effective date of the new agreements will be July 1, 2012.

BACA currently contributes 5% of gross receipts (approximately \$2000 – 3000 annually). It is recommended the new agreement be revised to an annual fee of \$5000.00.

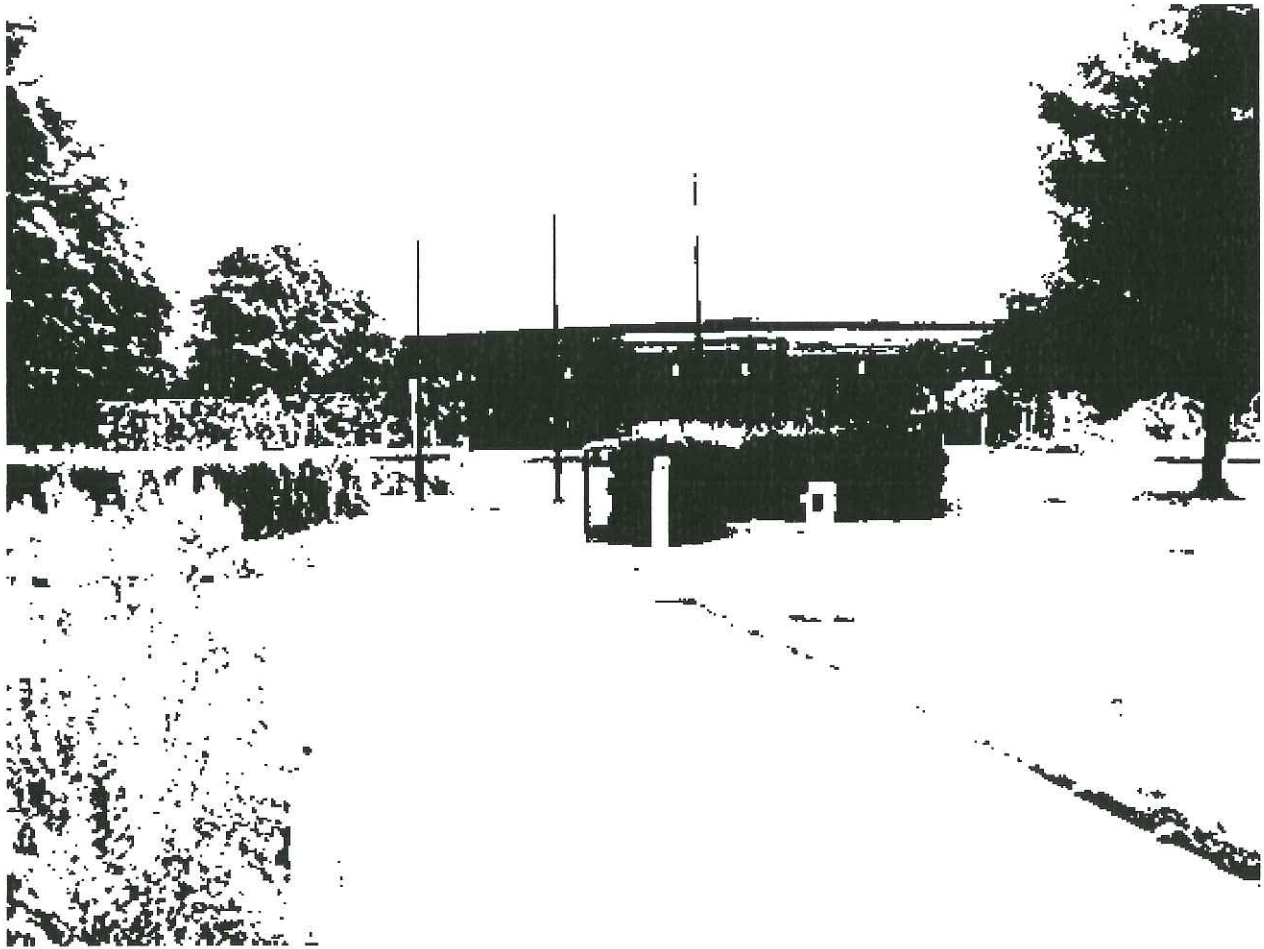
The Museum does not currently contribute any funds to the maintenance and operation of the Harrigan Centennial Hall. It is recommended the agreement be updated to direct 5% of the gift shop sales be paid to the City with an additional monthly fee of \$200 per month.

I have included a copy of our current policy, a proposed policy, Harrigan Centennial Hall 2011 Reservation breakdown, BACA Agreement and the Historical Society Agreement.

HARRIGAN
CENTENNIAL
HALL

DRAFT

POLICY



May also be viewed online at:
<http://www.cityofsitka.com/government/departments/centennial/index.html>

CITY AND BOROUGH OF SITKA

HARRIGAN CENTENNIAL HALL POLICIES

General Rules Which Apply To All Use Of The Harrigan Centennial Hall

The Harrigan Centennial Hall is a public facility for the benefit of the community, including social, cultural, and economic usage.

1. Use of the building is on a reservation basis - - first come, first served - - except priority usage and also subject to appeal through the Building Manager. Building Manager reserves the right to make suggestions and to place the group in the appropriate room size for the size of the group and to move the group to a smaller room if the group size decreases from the original booking.
2. Any user of the building shall be responsible for any damage that may occur during their use of the building, and shall either pay for the damage or repair it to the satisfaction of the Building Manager who may call upon the Director of Public Works if necessary. To avoid any damage or defacement all users must check with the building staff prior to affixing anything to the walls, floor or ceiling.
3. Alcoholic beverages may be served and consumed in the building for limited specific hours. Each specific period of time shall be approved by The Harrigan Centennial Hall Manager prior to the event. All alcoholic beverages shall be served in accordance with the regulations of the Alaska Alcoholic Beverage Control Board and the City and Borough of Sitka.
4. The Harrigan Centennial Hall is a non-smoking building.
5. The City and Borough of Sitka will not be responsible for any personal equipment being used or stored in the building by any user. All equipment storage must be approved with the Building Manager.
6. The Harrigan Centennial Hall will not be open to the public without a paid Centennial Staff member or person designated by the Building Manager. Such Designee must have a prearranged agreement and bond.
7. The Building Manager may make additional rules to cover special uses. If of a general continuing nature, they shall be reduced to writing. Any such rules may be appealed to the Municipal Administrator.

HARRIGAN CENTENNIAL HALL RATES, HOURS, AND DEPOSITS

RESERVATIONS AND DEPOSITS

1. All reservations for use of the building are to be booked through the building staff.
2. Each use of the building requires a separate reservation. If a user makes a reservation and fails to show, a regular fee plus a building overhead fee will be charged. A reservation deposit will be required after a user has failed to show for a previous event.
3. Events scheduled more than six months in advance may be pre-empted for convention priority and cancellation are done by the Building Manager.
4. All damage deposits shall be paid prior to use of the building.
5. Users are required to keep the Building Manager informed as to detailed plans or changes of plans, and are to check with the Building Manager not less than two days before a scheduled event to make arrangements for seating and equipment that may be needed.
6. Traditional uses that are related to certain dates or seasons each year may have ongoing priority use of the facility. Those traditional priority users or uses are; City and Borough of Sitka, Alaska Day Festivities, Catholic Church Advent Mass, Easter Sunrise Service, New Archangel Dancers, Sitka Summer Music Festival, and Sitka Prevention and Treatment Services Christmas Bazaar.
7. Reservations are limited to thirteen (13) months in advance with exception of priority users and conventions.

CANCELLATIONS

A refund of fees paid will be made if notice of cancellation of a reservation is given twenty-four (24) hours in advance, and such cancellation did not result in a revenue producing activity being denied use of the building. The Assembly of the City and Borough of Sitka reserves the right to refuse use of the building to anyone at anytime. Reasonable efforts will be made to honor reservations. If the Building Manager cancels a reservation, all deposits or fees paid shall be refunded.

BUILDING DAMAGE DEPOSIT

For use of the auditorium by any user group, a refundable damage **deposit of \$200** shall be made to the Building Manager or designee. This deposit does not include the kitchen use deposit.

KITCHEN DEPOSIT

If food is prepared by any user group in the kitchen, a refundable clean-up/damage **deposit of \$150** will be required. The kitchen must be cleaned in accordance with the Alaska Department of Environmental Conservation regulations. The kitchen will be inspected after the event. If the kitchen is not cleaned in accordance with these rules, the Building Manager will notify the user immediately and give them the option of returning to complete the clean up, or forfeit sufficient funds from the deposit to accomplish the work to the satisfaction of the Building Manager. If any equipment from the kitchen is missing or damaged, the user will be charged for the replacement value of the item and the amount will be deducted from the deposit. If the deposit is not adequate the user will be billed for the balance.

BUILDING HOURS

Every day - 8 A.M. to 10 P.M. for confirmed reservations.

Normal business hours – Monday through Friday 8 A.M. to 5 P.M.

Saturday hours, May 1 through October 1, 8 A.M. to 5 P.M.

Saturday hours, October 2 through May 1, 10 A.M. to 4 P.M.

Sundays – Closed except for a confirmed reservation.

In addition the building is normally open while cruise ships are in town. Each use outside these hours shall be subject to an additional fee of \$50 per hour to cover building overhead.

The building is normally closed on HOLIDAYS, except for reserved paid rental use. In this case, a fee of \$50 per hour shall be charged in addition to the regular fee with the minimum charge of two hours to pay for building overhead.

The Building Manager has the authority to close the facility at his/her discretion.

FEE PAYING USES

Every day 8 A.M. to 10 P.M. Each use outside these hours shall be subject to an additional fee of \$50 per hour to cover building overhead.

The building is normally closed on HOLIDAYS, except for reserved paid rental use. In this case, a fee of \$50 per hour shall be charged in addition to the regular fee with the minimum charge of two hours to pay for building overhead.

REHEARSALS FOR EVENTS HELD ON PREMISE

There is a \$50 charge for rehearsals or set ups as long as they are within regular hours, but a revenue producing activity takes precedence over a non-revenue activity. If a fee paying event requests use of the auditorium during a paying rehearsal, the fee paying rehearsal will be given the option of paying the General Use Rate or giving the room up. Any rehearsal for events held offsite will be charged the General Use Rate.

BUILDING RATES

DEFINITIONS

GENERAL USE - any non-profit organization or individual that makes a reservation for a room. Weddings, receptions, parties, plays, and dances fall into the General Use category as long as the event is sponsored by a non-profit or individual and is not considered commercial. State and Federal Government agencies fall into this category.

COMMERCIAL – If profits, or admission charges, revert to the sponsor of an event, other than a non-profit organization, the use shall be classified as commercial.

CONVENTION RATES - apply if meetings last for at least two days and two or more rooms are used per day.

CITY AND BOROUGH OF SITKA

HARRIGAN CENTENNIAL HALL

330 Harbor Drive • Sitka, Alaska 99835
(907) 747-3225 • Fax (907) 747-8495

HARRIGAN CENTENNIAL HALL CAPACITIES

Room	Theater	Classroom	Rounds Of 10	Reception	Length (ft.)	Width (ft.)	Square Feet	Ceiling Height
Auditorium	500	120	250	700	58	73	4340	20
Maksoutoff	140	60	90	175	62' 7"	27' 6"	1718	8' 10"
Maksoutoff South	50	20	30	50	20' 8"	27' 6"	563	8' 10"
Maksoutoff North	100	40	60	100	41' 7"	27' 6"	1141	8' 10"
Exhibit	150	52	80	200	48' 11"	34' 6"	1681	8' 4"
Exhibit East	84	28	40	84	27' 7"	34' 6"	948	8' 4"
Exhibit West	60	24	40	60	21'	34' 6"	725	8' 4"
Rousseau	50	24	30	50	27	21	560	9
Pestchouroff	20	NA	10	NA	18	13	234	9
Davis	15	NA	10	NA	17	13	248	9

HARRIGAN CENTENNIAL HALL ROOM RATES

HARRIGAN CENTENNIAL HALL ROOM RATES	GENERAL USE	COMMERCIAL	CONVENTION Includes Audio/Video equipment
		5% of the Gross Sales plus normal room rate	UNLIMITED HOURS
AUDITORIUM	\$200.00	\$375.00	\$250.00
MAKSOUTOFF	\$155.00	\$200.00	\$175.00
Maksoutoff North	\$90.00	\$120.00	\$100.00
Maksoutoff South	\$65.00	\$80.00	\$75.00
EXHIBIT	\$150.00	\$200.00	\$170.00
Exhibit East	\$80.00	\$110.00	\$90.00
Exhibit West	\$70.00	\$90.00	\$80.00
ROUSSEAU	\$65.00	\$110.00	\$100.00
PESTCHOUROFF	\$50.00	\$70.00	\$55.00
DAVIS	\$50.00	\$70.00	\$55.00
KITCHEN	\$170.00	\$375.00	\$175.00
BUILDING RATE	\$700.00	\$1,200.00	\$875.00

Credit on space reserved for convention use will be awarded if accommodations are made for other events that want to operate simultaneously

DECORATIONS

Masking tape and other non-marking tape may be used to attach items to the walls. Please do not attach tacks, pins or staples into walls, furniture, or wood trim. If you wish to hang anything, please consult The Harrigan Centennial Hall staff for approved methods. Please advise Harrigan Centennial Hall staff if you will be using candles during your event. Candles must be in containers capable of containing all wax residue and spills. In addition, glitter, confetti, and other similar material can be used, however they are extremely difficult to clean up. Tenants will be advised to plan on spending extra time to clean up after events at which they are used, or additional payment must be made to The Harrigan Hall for labor costs.

The Harrigan Centennial Hall staff will have your room set up in advance, according to an approved floor plan that you designate prior to your event. Any changes, alterations, or additions to agreed-upon layouts after the set-up is complete will result in additional labor charges. A \$25.00 per hour set up fee with a half hour minimum will be charged if a set up is required other than the normal. No set up fee will be charged for the Auditorium.

TENANT'S RESPONSIBILITY FOR CLEAN-UP

Tenants should remove all decorations and tape after their event. Please clear away all trash on tables, floors, and chairs and wipe off all tables after potluck or catered events. Other extraordinary messes must be cleaned by the tenant prior to departure and within the time of the rental reservation in order to avoid additional charges.

SECURITY (PUBLIC DANCES etc.): Harrigan Centennial Hall Management will determine the type of security your event requires. Any tenant renting the facility for a public dance may be required to pay for at least one off-duty police officer to be present at the event at the rate of approximately \$40.00 per hour. The number of off-duty police officers required for an event is determined by the size of the event and whether or not alcohol is available at the event. Other events, upon determination by The Harrigan Centennial Hall Manager may also be required to provide security or an off-duty police officer, and will be discussed with tenant upon making the reservation.

Sales tax will be added to the total cost.

HARRIGAN CENTENNIAL HALL EQUIPMENT RATES

Convention rate includes equipment costs.

MULTIMEDIA PROJECTOR	\$20 A DAY
OVERHEAD PROJECTOR	\$10.00 A DAY
PODIUM	\$5.00 A DAY
RISER 8' X 6' X 8"	\$5.00 A Day
TELEPHONE	\$15.00 A DAY
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SOUND SYSTEM	\$25 A DAY

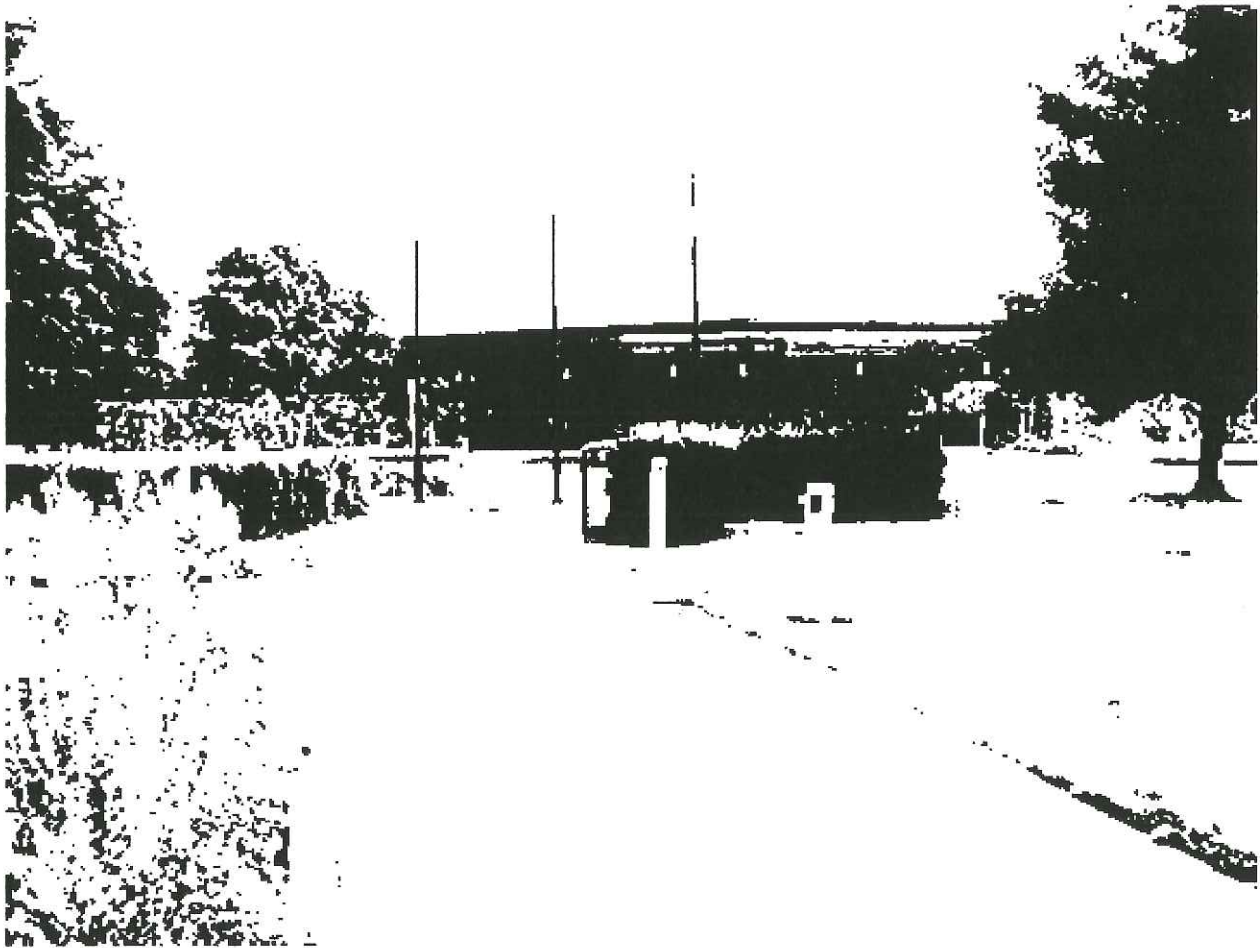
Prices are subject to change without notice.

Revised: 1/16/2012

POLICY

Current

HARRIGAN
CENTENNIAL
HALL



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CITY AND BOROUGH OF SITKA

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2. Any user of the building shall be responsible for any damage that may occur during their use of the building, and shall either pay for the damage or repair it to the satisfaction of the Building Manager who may call upon the Director of Public Works if necessary. To avoid any damage or defacement all users must check with the building staff prior to affixing anything to the walls, floor or ceiling.
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BUILDING HOURS

Non-Fee Paying Uses, Free Use Hours

8 A.M. to 10 P.M., Monday through Friday.

Saturday hours, May 1 through October 1, 8 A.M. to 5 P.M.

Saturday hours, October 2 through May 1, 10 A.M. to 4 P.M.

In addition the building is normally open while cruise ships are in town. A General Use rate will be charged for use outside these hours.

FEE PAYING USES

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HARRIGAN CENTENNIAL HALL ROOM RATES

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			5% of the Gross Sales plus normal room rate	UNLIMITED HOURS
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A 5% sales tax will be added to the total cost

HARRIGAN CENTENNIAL HALL EQUIPMENT RATES

Convention rate includes equipment costs.

MULTIMEDIA PROJECTOR	\$20 A DAY
OVERHEAD PROJECTOR	\$10.00 A DAY
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SOUND SYSTEM	\$25 A DAY

Prices are subject to change without notice.

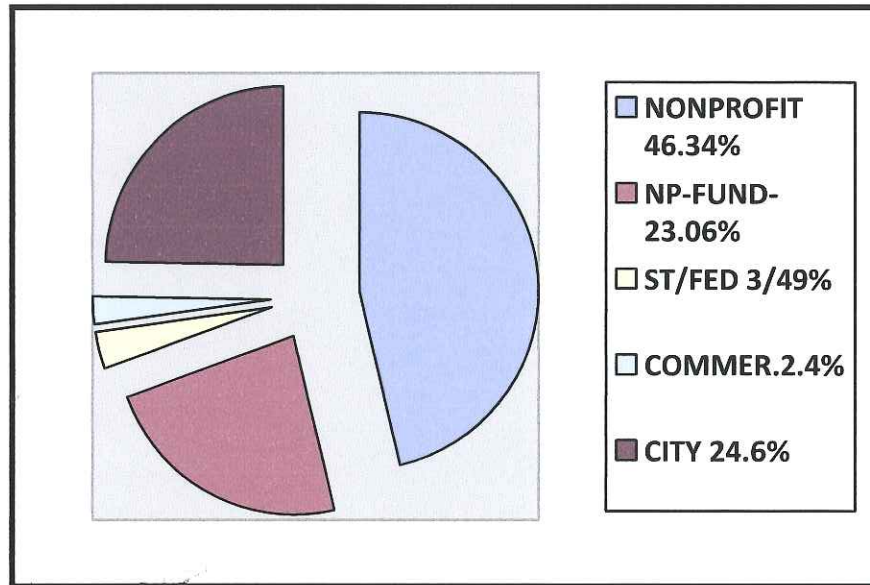
Revised: 12/2303

City & Borough of Sitka

HARRIGAN CENTENNIAL HALL

2011

RESERVATON BREAKDOWN



HARRIGAN CENTENNIAL HALL

NUMBER OF EVENTS ONLY: DOES NOT INCLUDE TOTAL NUMBER OF ROOMS USED PER EVENT.

NON-PROFIT	440
NON-PROFIT FUNDRAISER	223
CITY	238
STATE/FEDERAL	33
COMMERCIAL	23
TOTAL # OF EVENTS	957
TOTAL \$ BILLED	\$62,772.15

<u>DATE</u>	<u>EVENT</u>	<u>ROOM</u>	<u>TYPE</u>	<u>TIME</u>	<u>FUNCTION</u>	<u>COST</u>
3-Jan	AOY	Rousseau	np	1-3p	meeting	
3-Jan	Tobacco	Davis	np	12-1p	meeting	
4-Jan	Tree + Land	Mak.	city	12-1p	meeting	
4-Jan	Planning + Zoning	Mak.	city	7-9p	meeting	
4-Jan	Bear Task Force	Rousseau	city	6-9p	meeting	
4-Jan	SAR	Exhibit	city	6-9p	meeting	
5-Jan	Police + Fire	Mak.	city	7-9p	meeting	
5-Jan	Port + Harbor	Rousseau	city	12-1p	meeting	
5-Jan	Port + Harbor	Rousseau	city	7-9p	meeting	
5-Jan	Maritime Heritg.	Davis	np	515-7p	meeting	
6-Jan	FASD	R,A	np	7-9p	lecture	194.3
6-Jan	Outdoor Rec.	Rousseau	np	7-9p	meeting	
8-Jan	Sitka Hospital	K,A	city	7-1230p	party	
10-Jan	SAR	Mak.	city	7-9p	drill	
11-Jan	State Parks	Mak.	np	730-9a	meeting	
11-Jan	Assembly	Mak.	city	6-10p	meeting	
11-Jan	Fortress of Bear	Davis	np	630-8p	meeting	
12-Jan	Port + Harbor	Mak.	city	7-9p	meeting	
12-Jan	Greater Sitka Arts	Exhibiit	np	6-8p	rehearsal	
12-Jan	Silver Surfers	Rousseau	np	3-4p	class	
12-Jan	CG Aux	Pest.	np	6-7p	meeting	
12-Jan	Historic Preserv.	Davis	np	515-630p	meeting	
12-Jan	Maritime Heritg.	Davis	np	7-9p	meeting	
13-Jan	Sitka Tribe	Mak.	st/fed	8a-5p	meeting	325.5
13-Jan	Greater Sitka Arts	Exhibiit	np	6-8p	rehearsal	
13-Jan	Hist. Society	Rousseau	np	1-3p	meeting	
13-Jan	LRPC	Rousseau	city	7-8p	meeting	
13-Jan	ASEA	Pest.	city	7-8p	meeting	
13-Jan	Trail Works	Davis	np	12-1p	meeting	
14-Jan	Sitka Tribe	Mak.	st/fed	8a-5p	meeting	pd.
14-Jan	SCS	Davis	np	4-530p	meeting	
15-Jan	SAR	Audit	city	9a-3p	drill	
17-Jan	SCAPS	Ex, R	np	9a-2p	meeting	
17-Jan	Tourism	Davis	np	630-8p	meeting	
17-Jan	SCAPS	Rousseau	np	8a-5p	class	
18-Jan	AK Day	Ex. E.	np	7-9p	meeting	
18-Jan	Tree Group	Ex. W.	np	7-9p	meeting	
18-Jan	Assembly	Mak.	city	6-10p	meeting	
18-Jan	Planning + Zoning	Rousseau	city	7-9p	meeting	
18-Jan	Youth Court	Davis	np	7-830p	meeting	
19-Jan	Applied Equip.	Mak.	npf	8a-5p	class	162.8
19-Jan	Silver Surfers	Rousseau	np	3-4p	class	
19-Jan	Sitka Global	Rousseau	np	7-830	meeting	
19-Jun	Hist. Preserv.	W. Ex.	city	7-830p	meeting	
19-Jan	Sitka Maritime	Davis	np	515-630p	meeting	
20-Jan	Pacific High	R,M	city	8-4p	class	

20-Jan Hist. Society	Exhbiit	np	6-9p	lecture	173.3
21-Jan YAS	Exhbiit	np	5-8p	class	31.5
22-Jan YAS	Exhbiit	np	10a-4p	class	
24-Jan SAR	Mak.	city	6-9p	meeting	
24-Jan Imaginarium	Exhbiit	np	530-7p	meeting	
24-Jan Marion Allen	Rousseau	np	10a-2p	meeting	
24-Jan Sitka Arts	Rousseau	np	7-9p	rehearsal	
25-Jan Assembly	Mak.	city	6-10p	meeting	
25-Jan SAIL	Pest.	np	3-4p	meeting	
26-Jan Silver Surfers	Rousseau	np	3-4p	class	
26-Jan WOTMS	Rousseau	np	6-8p	meeting	
26-Jan Girl Scouts	Davis	np	7-8p	meeting	
27-Jan Geico	Davis	comm	8a-5p	deposition	73.5
27-Jan Marion Allen	Rousseau	np	9a-5p	meeting	
27-Jan Chi Kung	Exhbiit	np	630-8p	practice	
28-Jan Sitka Arts	Exhbiit	np	3-5p	meeting	

TOTAL 960.8

*** 1/14-1/30 Audit. Closed for stage refinish

<u>DATE</u>	<u>EVENT</u>	<u>ROOM</u>	<u>TYPE</u>	<u>TIME</u>	<u>FUNCTION</u>	<u>COST</u>
1-Feb	Tree + Landscape	Mak.	city	12-1p	meeting	
1-Feb	Planning + Zoning	Mak.	city	7-9p	meeting	
1-Feb	Bear Task Force	Rousseau	city	6-8p	meeting	
1-Feb	ALPS	Pest.	st/fed	430-6p	meeting	
1-Feb	Arrowhead	Davis	comm.	8a-5p	meeting	220.5
2-Feb	Arrowhead	Davis	comm.	8a-5p	meeting	
2-Feb	Police + Fire	Rousseau	city	7-9p	meeting	
2-Feb	SCVB	Pest.	np	3-5p	meeting	
2-Feb	Kettleston	Pest.	city	7-9p	meeting	
3-Feb	Sitka Outdoor Rec	W. Ex	np	7-9p	meeting	
3-Feb	Arrowhead	Davis	comm.	8a-5p	meeting	
3-Feb	Jazz Fest	A,M,E,R	city	8a-9p	concert	420
3-Feb	Metro Music	Rousseau	comm.	8a-6p	sales	231
4-Feb	Jazz Fest	A,M,E,R	city	8a-2p	concert	
4-Feb	Metro Music	Rousseau	comm.	8a-1p	sales	
5-Feb	Blue + Gold	Audit	np	530-9p	dinner	210
7-Feb	SAR	M,A	city	6-9p	drill	
7-Feb	YAS	Rousseau	np	1-3p	meeting	
8-Feb	State Parks	Mak.	np	730-9am	meeting	
8-Feb	Assembly	Mak.	city	6-10p	meeting	
8-Feb	Hist. Society	P,D,R	np	11a-5p	meeting	31.5
9-Feb	Sitka Tribe	Mak.	st/fed	1-5p	meeting	325
9-Feb	Port + Harbors	Mak.	city	6-8p	meeting	
9-Feb	SJ working group	Exhibit	np	4-6p	meeting	15.75
9-Feb	Silver Surfers	Rousseau	np	3-4p	class	
9-Feb	Hist. Preserv.	Davis	city	6-8p	meeting	
10-Feb	Sitka Tribe	Exhibit	st/fed	1-430p	meeting	pd.
10-Feb	SAR	Mak.	city	630-9p	drill	
10-Feb	SAIL	Exhibit	np	8a-4p	meeting	21
10-Feb	Sitka Historical	Rousseau	np	12-3p	meeting	
10-Feb	LRPC	Rousseau	city	630-8p	meeting	
10-Feb	SCS	Davis	np	11a-3p	meeting	
10-Feb	ASEA	Davis	city	7-8p	meeting	
11-Feb	Sitka Community	K,A	city	6-11p	fundraiser	
12-Feb	SCAPS	Rousseau	np	12-430p	meeting	
13-Feb	SMF	E,M	npf	3-6p	concert	367.5
15-Feb	Planning + Zoning	Mak.	city	7-9p	meeting	
15-Feb	AK Day	W. Ex	np	7-9p	meeting	
15-Feb	Forest Service	Ex. E	st/fed	4-9p	meeting	100
15-Feb	NARFE	Davis	np	7-830p	meeting	15.75
16-Feb	SAR	Mak.	city	6-9p	meeting	
16-Feb	SJ working group	W. Ex	np	4-6p	meeting	15.75
16-Feb	Silver Surfers	Rousseau	np	3-4p	class	
17-Feb	Fish + Game Adv.	Mak.	np	630-9p	meeting	
18-Feb	Maritime Heritage	Davis	np	515-630p	meeting	
22-Feb	WOW	Bldg.	np	8a-4p	set-up	

22-Feb YAS	W. Ex	np	1-5p	class	31.5
22-Feb Maritime Heritage	Davis	np	515-630p	meeting	
22-Feb Maritime Heritage	Davis	np	7-8p	meeting	
23-Feb WOW	Bldg.	city	8a-4p	job fair	
23-Feb Girl Scouts	Davis	np	7-9p	meeting	
24-Feb WOW	Bldg.	city	8a-4p	job fair	
25-Feb Migrant Ed.	E,A,M	city	8a-3p	training	
25-Feb SCS	Exhibit	np	7-9p	meeting	
25-Feb SAIL	Rousseau	np	1-3p	meeting	
26-Feb ALPS	K,A	npf	5-10p	dinner	388.5
26-Feb SAFV	Exhibit	np	8-5p	meeting	
			<u>TOTAL</u>		<u>2393.75</u>

<u>DATE</u>	<u>EVENT</u>	<u>ROOM</u>	<u>TYPE</u>	<u>TIME</u>	<u>FUNCTION</u>	<u>COST</u>
1-Mar	Tree + Landscape	Mak.	city	12-1p	meeting	
1-Mar	Planning + Zoning	Mak.	city	7-9p	meeting	
1-Mar	7th Day Finance	W. Ex	np	7-9p	class	
1-Mar	SWIT	Rousseau	np	12-1p	meeting	
1-Mar	Planning + Zoning	Mak.	city	7-9p	meeting	
1-Mar	Youth Court	Rousseau	np	7-830p	meeting	
2-Mar	7th Day Finance	W. Ex	np	7-9p	class	
2-Mar	Silver Surfers	Rousseau	np	330-430p	class	
2-Mar	Maritime Heritag.	Pest.	np	515-630p	meeting	
2-Mar	Police + Fire	Rousseau	city	6-8p	meeting	
2-Mar	Kettleston	Davis	city	7-9p	meeting	
3-Mar	YAS	Mak.	np	8a-4p	class	
3-Mar	SCAPS	W. Ex	np	8a-5p	class	
3-Mar	SJ Work	Rousseau	np	4-6p	meeting	15.75
3-Mar	Outdoor Rec.	Rousseau	np	7-9p	meeting	
3-Mar	Fruit Tree	Davis	np	7-8p	meeting	
4-Mar	YAS	Mak.	np	8a-4p	class	
4-Mar	SCAPS	W. Ex	np	8a-4p	class	
4-Mar	Tourism	Rousseau	city	10a-1p	meeting	
5-Mar	Island Institute	K,A	npf	7-11p	dinner	388.5
7-Mar	Maritime Heritag.	Mak.	npf	7-9p	ann. Meet	162.75
7-Mar	YAS	Rousseau	np	1-3p	meeting	
7-Mar	David Henderson	Pest.	comm.	no show	dep.	
8-Mar	Assembly	Mak.	city	6-10p	meeting	
8-Mar	State Parks	Mak.	np	730-10p	meeting	
8-Mar	AMSEA	W. Ex	np	7a-8p	class	
8-Mar	Library Friends	Rousseau	np	430-530p	meeting	
8-Mar	Faith & Finance	Rousseau	np	7-9p	class	
9-Mar	Port + Harbors	Mak.	city	6-8p	meeting	
9-Mar	Library Friends	E. Ex.	np	530-7p	meeting	
9-Mar	AMSEA	W. Ex	np	7a-5p	class	
9-Mar	Sea Plane Base	Rousseau	city	630-9p	meeting	
9-Mar	Health Summit	Pest.	np	1-2p	meeting	
9-Mar	Historic Preserv.	Davis	city	6-730p	meeting	
10-Mar	Wearable Art	Audit.	np	930a-9p	setup	
10-Mar	Historical Society	W. Ex	np	12-3p	meeting	15.75
10-Mar	ADFG	Mak.	st/fed	7-9p	meeting	155
10-Mar	Trail Works	Rousseau	np	12-3p	meeting	
10-Mar	Bear Group	Rousseau	city	6-8p	meeting	
10-Mar	ASEA	Davis	city	7-8p	meeting	
11-Mar	Wearable Art	Audit.	npf	7-10p	show	210
14-Mar	SAR	Mak.	city	6-9p	meeting	
15-Mar	SAFV	Mak.	np	12-3p	meeting	
15-Mar	Planning + Zoning	Mak.	city	7-9p	meeting	
15-Mar	AK Day	Rousseau	np	7-9p	meeting	
16-Mar	Silver Surfers	Rousseau	np	330-430p	class	

16-Mar	Parking lot	Rousseau	city	6-8p	meeting	
16-Mar	Maritime Heritg.	Pest.	np	525-630p	meeting	
17-Mar	Artigraw	E. Ex.	np	3-9p	meeting	
18-Mar	Chamber	Audit.	np	3-9p	setup	
18-Mar	Arti Gras	Exhibit	np	10a-8p	meeting	
18-Mar	Historical Society	Pest.	np	12-2p	meeting	
19-Mar	Chamber	K,A	npf	6-10p	dinner	388.5
19-Mar	Chi Kung	Mak.	comm.	9a-5p	class	252
19-Mar	Arti Gras	E,R	np	10a-7p	art show	15.75
19-Mar	Tonia Hewitt	Rousseau	np	6-10p	meeting	68.25
19-Mar	Sara	Davis	np	daily	storage	
20-Mar	Chi Kung	Mak.	comm.	12-9p	class	pd.
20-Mar	Arti Gras	Exhibit	np	daily	storage	
20-Mar	Sara	Davis	np	daily	storage	
21-Mar	Arti Gras	Exhibit	np	9a-12p	meeting	
21-Mar	SWIT	Rousseau	city	12-1P	meeting	
21-Mar	Port + Harbors	Rousseau	city	5-7p	wrk ses.	
21-Mar	Maritime Heritg.	Pest.	np	515-630p	meeting	15.75
21-Mar	Sara	Davis	np	daily	storage	
22-Mar	Herring Assoc.	Mak.	comm.	3-430p	meeting	94.5
22-Mar	Assembly	Mak.	city		meeting	
22-Mar	SEAPRO	Exhibit W.	city	8a-5p	class	73.5
22-Mar	Sitka Historical	Rousseau	np	3-5p	meeting	15.75
22-Mar	Sara	Davis	np	daily	storage	
23-Mar	USCG Aux.	Pest.	np	630-830p	meeting	
23-Mar	Sara	Davis	np	daily	storage	
24-Mar	SCAPS	Rousseau	np	9a-12p	meeting	
24-Mar	Herring Assoc.	Mak.	np	3-4p	meeting	
24-Mar	Sara	Davis	np	daily	storage	
25-Mar	Herring Assoc.	Mak.	np	3-5p	meeting	
25-Mar	SAIL	Rousseau	np	2-4p	meeting	
25-Mar	SARA	Davis	np	daily	storage	
26-Mar	Clifton Benefit	K,A	npf	5-9p	benefit	409.5
27-Mar	Fish & Game	Exhibit	st/fed	11-1p	meeting	178.5
28-Mar	SAR	Mak.	city	630-9p	meeting	
28-Mar	Maritime Heritg.	Pest.	np	515-630p	meeting	
28-Mar	Imagination	Davis	np	5-6p	meeting	
29-Mar	Tourism	Rousseau	city	12-1p	meeting	
29-Mar	Youth Court	Pest.	np	7-830p	meeting	
30-Mar	Maritime Heritage	Mak.	np	530-730p	meeting	15
30-Mar	Hall Meeting	Exhibit	city	7-9p	meeting	
30-Mar	Girl Scouts	Rousseau	np	7-8p	meeting	
30-Mar	Art Change	Pest.	np	5-6p	meeting	
31-Mar	SEDA	Mak.	np	1-5p	meeting	
31-Mar	Hall Meeting	Exhibit	city	7-9p	meeting	
31-Mar	STA	Rousseau	st/fed	1-5p	meeting	65
				<u>TOTAL</u>		<u>2539.8</u>

<u>DATE</u>	<u>EVENT</u>	<u>ROOM</u>	<u>TYPE</u>	<u>TIME</u>	<u>FUNCTION</u>	<u>COST</u>
1-Apr	T & H	Rousseau	np	12-1p	meeting	
1-Apr	Bear Grp.	Rousseau	city	6-8p	meeting	
1-Apr	SCS	Pest.	np	5-7p	meeting	
2-Apr	SAFV	K,A	npf	6-11p	dinner	370
2-Apr	Tyler Eddie	Exhibit	npf	8a-5p	class	84.8
3-Apr	SHS	Mak.	np	6-9p	dinner	95.4
4-Apr	Assembly	Mak.	city	6-8p	meeting	
4-Apr	Maritime Heritg.	Davis	np	515-630p	meeting	
4-Apr	YAS	Davis	np	130-3p	meeting	
4-Apr	HCTC	Bldg.	np	8a-3p	set-up	
5-Apr	HCTC	Bldg.	npf	7a-6p	conference	1685
5-Apr	Planning + Zoning	Rousseau	city	7-9p	meeting	
6-Apr	HCTC	Bldg.	npf	7a-6p	conference	
6-Apr	Police + Fire	Rousseau	city	6-8p	meeting	
6-Apr	Kattleson	Davis	city	7-9p	meeting	
7-Apr	HCTC	Bldg.	npf	7a-6p	conference	
7-Apr	Electric Dept.	Exhibit	city	330-7p	class	
7-Apr	Shower Discussion	Rousseau	np	5-6p	meeting	
8-Apr	Dick Eliason	K.A	np	12-4p	memorial	
8-Apr	Rainy Day	A,M,E	np	5-10p	set-up	
8-Apr	Hall Discussion	Rousseau	city	10-11am	meeting	
8-Apr	Maritime Heritg.	Pest.	np	5-7p	meeting	
9-Apr	Rainy Day	K,A,M,E	npf	8a-5p	bazaar	675
11-Apr	SAR	Mak	city	6-9p	meeting	
11-Apr	SEREMS	Bldg.	city	8a-6p	set-up	
12-Apr	State Parks	Mak.	np	730-9a	meeting	
12-Apr	Assembly	Mak.	city	6-11p	meeting	
13-Apr	SEREMS	Bldg.	city	7a-6p	conference	
13-Apr	Port + Harbors	Mak.	city	7-9p	meeting	
14-Apr	SEREMS	Bldg.	city	7a-10p	conference	
15-Apr	SEREMS	Bldg.	city	7a-6p	conference	
16-Apr	SEREMS	Bldg.	city	5a-10p	conference	
17-Apr	Library Friends	E. Ex.	np	530-7p	meeting	
18-Apr	Dave Nevins	Mak.	np	5-7p	film	84.8
18-Apr	SAR	E. Ex.	city	6-9p	meeting	21.2
18-Apr	Girl Scouts	Rousseau	np	7-8p	meeting	
18-Apr	Maritime Heritg.	Davis	np	515-630p	meeting	
19-Apr	Planning + Zoning	Mak.	city	7-9p	meeting	
19-Apr	Library Feasibility	Exhibit	city	5-8p	meeting	
19-Apr	AK Day	Rousseau	np	7-9p	meeting	
19-Apr	Fortress	Davis	np	6-7p	meeting	
20-Apr	Hall Users	Mak.	city	8a-5p	meeting	
20-Apr	Energy Authority	Audit.	npf	8a-11p	set-up	901
20-Apr	Silver Surfers	Rousseau	np	330-430p	class	
21-Apr	Energy Authority	K,A	npf	9a-9p	conference	
21-Mar	Sitka Historical	Rousseau	np	12-2p	meeting	21.2

21-Mar ASEA	Rousseau	city	7-8p	meeting	
22-Apr Energy Authority	K,A	npf	6a-5p	conference	
23-Apr Braveheart	Exhibit	np	10a-4p	class	
24-Apr Sunrise Service	A,K	npf	8a-12p	church	212
25-Apr SAR	Mak.	city	6-9p	meeting	
26-Apr Assembly	Mak.	city	6-10p	meeting	
26-Apr Planning + Zoning	Exhibit	city	7-9p	meeting	
26-Apr SAFV	Rousseau	np	10a-1p	meeting	
27-Apr SCVB	Mak.	np	10-1p	meeting	20
27-Apr WOTMS	Exhibit	np	630-8p	meeting	
27-Apr Silver Surfers	Rousseau	np	330-430p	class	
27-Apr Girl Scouts	Rousseau	np	6-9p	meeting	
28-Apr Assembly	Mak.	city		meeting	
28-Apr SCAPS	Exhibit	np	9a-12p	meeting	
28-Apr Center for Com.	Exhibit	np	1-4p	meeting	21.2
28-Apr AE Com.	Rousseau	comm	2-6p	meeting	137.8
28-Apr Trail Works	Davis	np	12-1p	meeting	15.9
29-Apr UAS	K,A	st/fed	7-9p	graduation	370
29-Apr Redistricting Brd.	Mak.	st/fed	1-3p	meeting	155
29-Apr SEARHC	Exhibit	st/fed	8a-5p	class	150
30-Apr Jehovah's Witness	D,P,R,A	npf	8a-5p	conference	667.8
30-Apr USCG	E,M	city	1-4p	ceremony	
			<u>TOTAL</u>		<u>5688.1</u>

<u>DATE</u>	<u>EVENT</u>	<u>ROOM</u>	<u>TYPE</u>	<u>TIME</u>	<u>FUNCTION</u>	<u>COST</u>
1-May	Jehovah's	K,A,R,P,D	npf	7a-5p	conference	
1-May	BACA	Davis	np	5-6p	meeting	
2-May	NOAA	Mak.	st/fed	7-9p	pub. Meet.	155
2-May	Quilt Show	Exhibit	np	11a-4p	exhibit	
2-May	YAS	Rousseau	np	1-3p	meeting	
2-May	Board of E	Rousseau	city	6-630p	meeting	
2-May	Maritime H	Davis	np	515-630p	meeting	
3-May	Fish + Game	Mak.	st/fed	6-9p	meeting	175
3-May	Tree + Land	Mak.	city	12-1p	meeting	
3-May	Quilt Show	Exhibit	np	11a-4p	exhibit	
3-May	P & Z	Rousseau	city	7-9p	meeting	
4-May	Quilt Show	Exhibit	np	11a-4p	exhibit	
4-May	Transportation	Rousseau	np	3-4p	meeting	
4-May	Police + Fire	Rousseau	city	7-9p	meeting	
4-May	Maritime H	Pest.	np	515-630p	meeting	
4-May	Silver Surfers	Davis	np	3-4p	meeting	
5-May	Assembly	Mak.	city		meeting	
5-May	Quilt Show	Exhibit	np	11a-4p	exhibit	
5-May	Outdoor Rec	Davis	np	7-830p	meeting	
6-May	Health Fair	Audit	np	12-5p	set-up	
6-May	Quilt Show	Exhibit	np	11a-4p	exhibit	
7-May	Health Fair	Audit	np	9a-1p	fair	200
7-May	Quilt Show	Exhibit	np	11a-1p	exhibit	
7-May	Emy Roles	Rousseau	np	1-3p	baby shr.	68.9
8-May	Quilt Show	Exhibit	np	1-4p	reception	159
9-May	Public Safety	Mak.	st/fed	8a-5p	class	165
9-May	SCBOA	Mak.	npf	6-8p	Annual Meet	164.3
9-May	Quilt Show	Exhibit	np	11a-4p	exhibit	
9-May	YAS	Rousseau	np	8a-5p	meeting	42.4
9-May	Tourism Comm.	Pest.	city	6-7p	meeting	
9-May	Arts Council	Davis	np	7-9p	meeting	
9-May	SAR	Rousseau	city	6-9p	meeting	
10-May	State Parks	Mak.	np	730-9am	meeting	
10-May	Quilt Show	Exhibit	np	11a-4p	exhibit	
10-May	Assembly	Mak.	city	6-10p	meeting	
10-May	YAS	Rousseau	np	9-5p	class	
10-May	Brandon Marx	Pest.	comm.	12-4p	deposition	90.1
10-May	School Dist.	Davis	city	9a-12p	testing	
10-May	Ocean Adv.	Davis	np	7-9p	meeting	
11-May	YAS	Rousseau	np	8a-5p	class	
11-May	NAD	Audit	npf	1030,2	performance	
11-May	Port + Harbors	Mak.	city	7-9p	meeting	
11-May	Quilt Show	Exhibit	np	11a-4p	exhibit	
11-May	Foster Care	Pest.	np	10a-4p	meeting	
11-May	Historic Preserv	Pest.	city	530-645	meeting	
11-May	School Dist.	Davis	np	8a-12p	testing	

11-May Silver Surfers	Davis	np	330-430p	class	
12-May YAS	Rousseau	np	8a-5p	class	
12-May NAD	Audit	npf	1030,2	dance	
12-May Assembly	Mak.	city	6-10p	meeting	
12-May Quilt Show	Exhibit	np	11a-4p	exhibit	
12-May Trail Works	Pest.	np	12-1p	meeting	
12-May Sitka Historical	Davis	np	12-1p	meeting	
12-May ASEA	Davis	city	7-8p	meeting	
13-May Quilt Show	Exhibit	np	11a-4p	exhibit	
13-May Comm. Schools	Rousseau	city	9a-4p	training	
14-May NAD	Audit	npf	11am	dance	
14-May Quilt Show	Exhibit		11a-4p	exhibit	
15-May Melinda	Audit	np	1-4p	dance	174.9
15-May BACA	Exhibit	npf	12-330p	sale	
16-May NAD	Audit.	npf	10,5	dance	
16-May Assembly	Mak.	city	6-8p	meeting	
16-May BACA	Exhibit	npf	11a-3p	sale	
16-May Maritime H	Rousseau	np	530-615p	meeting	
16-May Imagination Lib.	Pest.	np	5-7p	meeting	
17-May Arsenio Carbonel	P,A,K	np	6-11p	party	445.2
17-May Planning + Zoning	Mak.	city	7-9p	meeting	
17-May BACA	Exhibit	npf	11a-3p	sale	
17-May AK Day	Rousseau	np	7-9p	meeting	
17-May S. Youth Court	Davis	np	7-830p	meeting	
18-May NAD	Audit	npf	1030,2	dance	
18-May Peace + Justice	Mak.	np	7-9p	meeting	15.9
18-May BACA	Exhibit	npf	11a-3p	meeting	
18-May Silver Surfers	Rousseau	np	330-430p	class	
18-May SAR	Rousseau	city	6-9p	meeting	
18-May School Dist.	Davis	city	12-4p	testing	
19-Mar NAD	Audit	npf	1030, 2p	dance	
19-May BACA	Exhibit	npf	11a-3p	sale	
19-May Safe Shelter	Rousseau	np	1130-2p	meeting	
19-May Trail Works	Davis	np	1130-2p	meeting	
20-May SSF	P, A,K,M	npf		banquet	1275
20-May SCAPS	Rousseau	np	2-5p	meeting	
20-May BACA	Exhibit	npf	10a4p	sale	
20-May FAS	Davis	np	10a-12p	meeting	
21-May SSF	Bldg.	npf	4-11p	festival	
21-May BACA	Exhibit	npf	11a-4p	sale	
22-May NAD	Stage	np	1-3p	filming	
23-May BACA	Exhibit	npf	11a-4p	sale	
23-May Tobacco	Davis	np	12-1p	meeting	
24-May NAD	Audit	npf	1030,2p	dance	
24-May Assembly	Mak.	city	6-10p	meeting	
24-May BACA	Exhibit	npf	11a-4p	sale	
24-May FASD	Pest.	np	930-1p	meeting	

24-May Ocean Adv.	Davis	np	7-9p	meeting	
24-May Sealaska	K,A	st/fed	7-11p	meeting	390
25-May NAD	Audit.	npf	1030, 2p	dance	
25-May Port + Harbors	Mak.	city	7-9p	meeting	
25-May Forest Service	Rousseau	st/fed	630-830p	meeting	65
25-May SHS	Davis	city	12-4p	testing	
25-May BACA	Exhibit	np	10a-4p	sale	
26-May NAD	Audit	npf	11,2,7pm	dance	
26-May BACA	Exhibit	npf	11a-4p	sale	
26-May SCAPS	Rousseau	np	9a-12p	meeting	
26-May Center 4 Comm.	Davis	np	11a-2p	meeting	20
27-May Sitka Fine Arts	M,A	npf	8a-9p	comedian	392.2
29-May SHS	Bldg.	city		party	1240
30-May SHS	Bldg.	city		party	
31-May SCAPS	Mak.	np	8a-5p	meeting	

NAD MAY

1860

TOTAL

7097.9

<u>DATE</u>	<u>EVENT</u>	<u>ROOM</u>	<u>TYPE</u>	<u>TIME</u>	<u>FUNCTION</u>	<u>COST</u>
1-Jun	NAD	Audit	npf	10,2,7pm	dance	
1-Jun	SCAPS	Mak.	np	8a-11a	class	
1-Jun	Police + Fire	Mak.	city	7-9p	meeting	
1-Jun	BACA	Exhibit	npf	11a-4p	exhibit	
1-Jun	SMF	R,D,P	np	daily	combo	5125
1-Jun	Girl Scouts	Davis	np	7-8p	meeting	
2-Jun	NAD	Audit	npf	1030,2p	dance	
2-Jun	BACA	Exhibit	npf	11a-4p	exhibit	
2-Jun	SMF	R,D,P	np	daily	combo	
2-Jun	Sitka Outdoors	Davis	np	7-9p	meeting	
3-Jun	NAD	Audit	npf	11a,2p	dance	
3-Jun	BACA	Exhibit	npf	11a-4p	exhibit	
3-Jun	SMF	R,D,P	np	daily	concert	
4-Jun	SMF	R,P,D,A	npf	7-11p	concert	
4-Jun	BACA	Exhibit	npf	11a-4p	exhibit	
5-Jun	SMF	R,P,D,A	np	3-5p	concert	
5-Jun	BACA	Exhibit	npf	11a-4p	exhibit	
6-Jun	SMF	R,P,D,A	npf	12-1p	concert	
6-Jun	YAS	Mak.	np	1-3p	meeting	
6-Jun	Maritime Her.	Mak.	np	530-7p	meeting	
6-Jun	BACA	Exhibit	npf	11a-4p	exhibit	
7-Jun	NAD	Audit	npf	10a,2p	dance	
7-Jun	Tree + Landscape	Mak.	city	12-1p	meeting	
7-Jun	Planning + Zoning	Mak.	city	7-9p	meeting	
7-Jun	BACA	Exhibit	npf	11a-4p	exhibit	
7-Jun	SMF	R,P,D,A	npf	7-11p	concert	
8-Jun	NAD	Audit	npf	1030,2p	meeting	
8-Jun	Public Works	Mak.	city	2, 7	meeting	
8-Jun	BACA	Exhibit	npf	11a-4p	exhibit	
8-Jun	Historic Preserv	Office	city	630-8p	meeting	
9-Jun	NAD	Audit	npf	1030,2p	dance	
9-Jun	Trail Works	Mak.	np	12-1p	meeting	
9-Jun	SMF	R,P,D,A	np	12-1p	concert	
9-Jun	Swan Lake	Mak.	city	7-9p	meeting	
9-Jun	BACA	Exhibit	npf	11a-4p	exhibit	
10-Jun	SMF	R,P,D,A	npf	all day	concert	
10-Jun	BACA	Exhibit	npf	11a-4p	exhibit	
10-Jun	Electric Dept.	Mak.	city	8a-12p	CPR class	
11-Jun	SMF	R,P,D,A	npf	7-1030p	concert	
11-Jun	Local Foods	Mak.	npf	10a-12p	meeting	95.4
11-Jun	BACA	Exhibit	npf	11a-4p	exhibit	
12-Jun	NAD	Audit	npf	6pm	dance	
12-Jun	BACA	Exhibit	npf	11a-4p	exhibit	
12-Jun	SMF	R,D,P	np	daily	storage	
13-Jun	SMF	R,P,D,A	npf	daily	lunch	
13-Jun	BACA	Exhibit	npf	11a-4p	exhibit	

13-Jun Tourism Comm.	Mak.	city	6-8p	meeting	
14-Jun SMF	R,P,D,A	npf	7-1030	concert	
14-Jun State Parks	Mak.	np	730-9am	meeting	
14-Jun Assembly	Mak.	city	6-10p	meeting	
14-Jun BACA	Exhibit	npf	11a-4p	exhibit	
15-Jun NAD	Audit	npf	1030,2p	dance	
15-Jun BACA	Exhibit	npf	11a-4p	exhibit	
15-Jun SMF	P,D,R	np	daily	storage	
16-Jun NAD	Audit	npf	1030,2p	dance	
16-Jun BACA	Exhibit	npf	11a-4p	exhibit	
16-Jun Salmon Derby	Audit	np	7-9p	awards	174.9
16-Jun ASEA	Mak.	city	7-8p	meeting	
16-Jun SMF	P,D,R	np	daily	storage	
17-Jun BACA	Exhibit	npf	11a-4p	exhibit	
17-Jun SMF	R,P,D,A	npf	7-11p	Concert	
18-Jun SMF	R,P,D,A	npf	7-11p	Concert	
18-Jun BACA	Exhibit	npf	11a-4p	exhibit	
19-Jun SMF	R,D,P,A,K	npf	1-5p	crabfeed	
20-Jun SMF	P,D,R	np	daily	storage	
20-Jun Maritime Her.	Mak.	np	530-7p	meeting	
20-Jun BACA	Exhibit	npf	10a-4p	sale	
21-Jun NAD	Audit	npf	1030,2	dance	
21-Jun Maritime Her.	Mak.	np	5-630	meeting	
21-Jun Planning + Zoning	Mak.	city	7-9p	meeting	
21-Jun BACA	Exhibit	npf	11a-4p	exhibit	
21-Jun SMF	R,P,D,A	npf	7-11p	Concert	
22-Jun NAD	Audit	npf	1030,2p	dance	
22-Jun Comm. Transp.	Mak.	np	4-5p	meeting	
22-Jun BACA	Exhibit	npf	11a-4p	exhibit	
22-Jun SMF	P,D,R	np	daily	storage	
23-Jun NAD	Audit	npf	1030,2p	dance	
23-Jun SCAPS	Mak.	np	9a-1150a	meeting	
23-Jun Sitka Trailworks	Mak.	np	12-2p	meeting	
23-Jun BACA	Exhibit	npf	11a-4p	exhibit	
23-Jun SMF	P,D,R	np	daily	storage	
24-Jun NAD	Audit	npf	1030,2p	dance	
24-Jun BACA	Exhibit	npf	11a-4p	exhibit	
24-Jun SMF	R,P,D,A	npf	7-10p	concert	
25-Jun Jazz on the water	A,M,R,D	npf	6-10p	concert	731.4
25-Jun SMF	P,D,R	np	daily	storage	
25-Jun BACA	Exhibit	npf	11a-4p	exhibit	
26-Jun BACA	Exhibit	npf	11a-4p	exhibit	
26-Jun ATA	Rousseau	np	1-4p	meeting	68.9
26-Jun SMF	P,D,R	np	daily	storage	
27-Jun SMF	P,D,R	np	daily	storage	
27-Jun BACA	Exhibit	npf	11a-4p	exhibit	
28-Jun BACA	Exhibit	npf	11a-4p	exhibit	

28-Jun Assembly	Mak.	city	4-10p	meeting
29-Jun Ports & Harbors	Mak.	city	7-9p	meeting
29-Jun NAD	Audit	npf	1030,2p	dance
29-Jun BACA	Exhibit	npf	11a-4p	exhibit
29-Jun Comm. Playground	Rousseau	np	7-9p	meeting
30-Jun NAD	Audit	npf	1030,2p	meeting
30-Jun BACA	Exhibit	npf	11a-4p	exhibit
30-Jun ASEA	Pest.	city	630-8p	meeting
30-Jun Ocean Adv.	Davis	np	7-9p	meeting

June NAD

2860

TOTAL

9056

<u>DATE</u>	<u>EVENT</u>	<u>ROOM</u>	<u>TYPE</u>	<u>TIME</u>	<u>FUNCTION</u>	<u>COST</u>
1-Jul	BACA	Exhibit	npf	11a-4p	exhibit	
2-Jul	BACA	Exhibit	npf	11a-4p	exhibit	
4-Jul	NAD	Audit	npf	11a	dance	
4-Jul	BACA	Exhibit	npf	11a-4p	exhibit	
4-Jul	Harry Race	K,A	comm.	7-10p	exhibit	816.2
5-Jul	Tree + Landscape	Mak.	city	12-1p	meeting	
5-Jul	Planning + Zoning	Mak.	city	7-9p	meeting	
5-Jul	AK Day	Pest.	np	9-11am	meeting	
5-Jul	Maritime Heritg.	Davis	np	530-7p	meeting	
6-Jul	NAD	Audit	npf	1030,2	dance	
6-Jul	BACA	Exhibit	npf	11a-4p	exhibit	
6-Jul	Police + Fire	Rousseau	city	no show	Rousseau	
6-Jul	Kettleston	Davis	city	7-9p	meeting	
7-Jul	NAD	Audit	npf	1030,2p	dance	
7-Jul	BACA	Exhibit	npf	11a-4p	exhibit	
7-Jul	Sitka Outdoors	Davis	np	7-830p	meeting	
8-Jun	BACA	Exhibit	npf	10a-4p	sale	
8-Jul	Grussendorf	K,A,M	np	2-6p	memorial	
9-Jul	David Sandidge	Audit	comm.	4-6,8-11p	concert	397.5
9-Jul	BACA	Exhibit	np	10a-4p	sale	
11-Jul	BACA	Exhibit	np	10a-4p	sale	
11-Jul	SAR	Audit	city	7-9p	meeting	
11-Jul	Ocean Adventure	Davis	np	7-9p	meeting	
12-Jul	Wastewater	Mak.	city	8a-4p	class	
12-Jul	Assembly	Mak.	city	6-10p	meeting	
12-Jul	BACA	Exhibit	npf	10a-4p	sale	
12-Jul	State Parks	Rousseau	np	730-9p	meeting	
12-Jul	Respect Mural	Rousseau	np	4-7p	meeting	
12-Jul	SCVB	Davis	np	3-5p	meeting	
13-Jul	NAD	Audit	npf	1030,2	dance	
13-Jul	Wastewater	Mak.	city	8a-4p	class	
13-Jul	BACA	Exhibit	npf	11a-4p	exhibit	
13-Jul	Harrigan Hall	Rousseau	city	2-4,7-9	meeting	
13-Jul	Historic Preserv.	Davis	city	6-730p	meeting	
14-Jul	NAD	Audit	npf	1030,2	dance	
14-Jul	Wastewater	Mak.	city	8a-4p	class	
14-Jul	BACA	Exhibit	npf	11a-4p	exhibit	
14-Jul	Historic Society	Davis	np	3305p	meeting	
14-Jul	Trailworks	Davis	np	12-1p	meeting	
14-Jul	Harrigan Hall	Rousseau	city	2-4p	meeting	
14-Jul	ASEA	Davis	city	7-8p	meeting	
15-Jul	SBS Appreciation	K,A	comm.	530-9p	dinner	795
15-Jul	Ocean Adventure	Mak.	np	5-7p	meeting	
15-Jul	BACA	Exhibit	npf	11a-4p	exhibit	
15-Jul	Forest Service	Rousseau	st/fed	6-9p	meeting	100
16-Jul	Janice Walker	Mak.	np	3-10p	wedding	164.3

16-Jul BACA	Exhibit	npf	11am-4p	sale	
18-Jul BACA	Exhibit	npf	10a-4p	sale	
18-Jul NAD	Audit	npf	1030am	dance	
18-Jul Joy	Stage	np	6-8p	rehearsal	
18-Jul YAS	Pest.	np	4-7p	meeting	
18-Jul Maritime Heritg.	Davis	np	53-7p	meeting	
19-Jul NAD	Audit	npf	2p	dance	
19-Jul Planning + Zoning	Mak.	city	7-9p	meeting	
19-Jul BACA	Exhibit	npf	11a-4p	sale	
19-Jul AK Day	Rousseau	np	7-9p	meeting	
19-Jul Diane	Davis	np	1-2p	meeting	
19-Jul Comm. Theater	Davis	np	5-7p	meeting	
20-Jul Providence	Audit	npf	10a-8p	conference	1510
20-Jul BACA	Exhibit	npf	11a-4p	meeting	
20-Jul Diane	Davis	np	1-2p	meeting	
21-Jul Providence	K,M,A	npf	7a-530p	conference	
21-Jul BACA	Exhibit	npf	11a-4p	exhibit	
22-Jul Providence	K,M,A	npf	8a-1p	conference	
22-Jul BACA	Exhibit	npf	11a-4p	exhibit	
23-Jul Jackie Thom	K, A	np	4-11p	wedding	392.2
23-Jul BACA	Exhibit	npf	11a-4p	exhibit	
24-Jul NAD	Audit	npf	1030, 2p	dance	
24-Jul BACA	Exhibit	npf	11a-4p	exhibit	
25-Jul NAD	Audit	npf	9, 1030am	dance	413.5
25-Jul SCS	K,A	npf	6-9p	dinner	
25-Jul SEARHC	Mak.	st/fed	8a-5p	class	175
25-Jul BACA	Exhibit	npf	11a-4p	exhibit	
25-Jul Center for Comm.	Rousseau	np	8a-6p	class	
25-Jul Early Learning	Pest.	np	1-4p	class	
25-Jul YAS	Davis	np	5-8p	meeting	
26-Jul Assembly	Mak.	city		meeting	
26-Jul BACA	Exhibit	npf	11a-4p	meeting	
26-Jul Nancy Davis	Davis	np	8a-5p	organize	
27-Jul NAD	Audit	npf	1030, 2p	dance	
27-Jul BACA	Exhibit	npf	11a-4p	exhibit	
27-Jul Skate Park	Rousseau	city	6-8p	meeting	
27-Jul Russian Scooner	Mak.	np	12-2p	reception	
27-Jul Nancy Davis	Davis	np	8a-5p	organize	
28-Jul NAD	Audit	npf	1030, 2	dance	
28-Jul BACA	Exhibit	npf	11a-4p	exhibit	
28-Jul SCAPS	Rousseau	np	9a-12p	brd. Meet	
28-Jul Moore Research	Rousseau	comm.	4-9p	meeting	116.6
28-Jul Trailworks	Pest.	np	12-1p	meeting	
28-Jul Sitka Historical	Davis	np	12-230p	meeting	
29-Jul BACA	Exhibit	npf	11a-4p	exhibit	
29-Jul SCAPS	Mak.	np	3-5p	meeting	
29-Jul FAS	Davis	np	130-3p	meeting	

30-Jul DiGennaro	Audit	np	10a-5p	set, rehearse	
30-Jul BACA	Exhibit	npf	11a-4p	exhibit	
31-Jul DiGennaro	K,A	np	4-9p	wedding	392.2
31-Jul BACA	Exhibit	npf	11a-4p	exhibit	
JULY NAD					2460
<u>TOTAL</u>					<u>7732.5</u>

<u>DATE</u>	<u>EVENT</u>	<u>ROOM</u>	<u>TYPE</u>	<u>TIME</u>	<u>FUNCTION</u>	<u>COST</u>
1-Aug	YAS	Rousseau	np	no show	meeting	
1-Aug	BACA	Exhibit	npf	10a-4p	sale	
1-Aug	YAS	Pest	np	530-7p	meeting	
1-Aug	Maritime	Davis	np	530-7p	meeting	
2-Aug	NAD	Audit	np	1030a	dance	
2-Aug	BACA	Exhibit	npf	10a-4p	exhibit	
2-Aug	Planning + Zoning	Mak.	city	no show	meeting	
2-Aug	Tree + Landscape	Rousseau	city	12-1p	meeting	
2-Aug	Playground	Davis	np	530-7p	meeting	
3-Aug	BACA	Exhibit	npf	10a-4p	sale	
3-Aug	NAD	Audit	npf	1030,2p	dance	
3-Aug	Joy	Audit	np	6-8p	practice	
3-Aug	Kettleston	Davis	city	7-9p	meeting	
3-Aug	Sitka Hist.	Rousseau	np	12-2p	meeting	
4-Aug	NAD	Audit	npf	1030, 2p	dance	
4-Aug	Joy	Stage	np	6-8p	rehearsal	
4-Aug	City Anchor	Pest	np	10a-11a	meeting	
4-Aug	Sitka Outdoors	Davis	np	7-830p	meeting	
4-Aug	BACA	Exhibit	npf	10a-4p	exhibit	
5-Aug	BACA	Exhibit	npf	10a-4p	exhibit	
6-Aug	Filipino	P,D,K,A	npf	6-10p	fundraiser	445.2
6-Aug	BACA	Exhibit	npf	11a-4p	exhibit	
8-Aug	BACA	Exhibit	npf	11a-4p	exhibit	
8-Aug	SAR	Mak.	city	7-9p	meeting	
9-Aug	State Parks	Mak.	np	730-9a	meeting	
9-Aug	NAD	Audit	npf	11am	dance	
9-Aug	BACA	Exhibit	npf	11a-4p	exhibit	
9-Aug	AML	A,R,M	city	10a-2p	set-up	
10-Aug	BACA	Exhibit	npf	11a-4p	exhibit	
10-Aug	AML	Building	city	7a-5p	conference	
11-Aug	AML	Building	city	7a-5p	conference	
11-Aug	BACA	Exhibit	npf	10a-4p	exhibit	
12-Aug	BACA	Exhibit	npf	10a-4p	exhibit	
12-Sep	ASEA	Davis	city	6-7p	meeting	
12-Aug	AML	Building	city	7a-12p	conference	
13-Aug	NAD	Audit	npf	7p-12a	dance	212
13-Aug	BACA	Exhibit	npf	10a-4p	exhibit	
15-Aug	Corporate Abuse	Mak.	np	530-830p	meeting	140
15-Aug	YAS	Rousseau	np	8a-5p	class	
15-Aug	Maritime Heritg.	Davis	np	530-7p	meeting	
16-Aug	NAD	Audit.	npf	2p	dance	
16-Aug	Sp. Assembly	Mak.	city		meeting	
16-Aug	BACA	Exhibit	npf	10a-4p	exhibit	
16-Aug	YAS	Rousseau	np	8a-5p	class	
16-Aug	Planning + Zoning	Rousseau	city	7-9p	meeting	
16-Aug	Tourism Comm.	Pest.	city	7-9p	meeting	

16-Aug AK Day	Davis	np	7-9p	meeting	
17-Aug NAD	Audit	npf	1030, 2	dance	
17-Aug BACA	Exhibit	npf	10a-4p	exhibit	
17-Aug YAS	Rousseau	np	8a-5p	class	
17-Aug Hist. Society	Rousseau	np	6-8p	meeting	
18-Aug NAD	Audit	npf	1030, 2	dance	
18-Sep Transportation	Rousseau	np	7-9p	meeting	
18-Sep BACA	Exhibit	npf	10a-4p	sale	
18-Aug YAS	M,R	np	8a-5p	class	
19-Aug YAS	M,R	np	8a-5p	class	
19-Aug BACA	Exhibit	npf	10a-4p	exhibit	
19-Aug FASD	Davis	np	130-3p	meeting	
20-Aug BACA	Exhibit	npf	10a-4p	exhibit	
21-Aug BACA	Exhibit	npf	10a-4p	exhibit	
22-Aug SAR	Mak.	city	6-9p	meeting	
22-Aug BACA	Exhibit	npf	10a-4p	exhibit	
23-Aug Sp. Assembly	Mak.	city	6-10p	meeting	
23-Aug BACA	Exhibit	npf	10a-4p	exhibit	
24-Aug NAD	Audit.	npf	1030, 2	dance	
24-Oct BACA	Exhibit	npf	10a-4p	exhibit	
24-Aug Merrill Lynch	Rousseau	comm.	8a-8p	meeting	137.8
25-Aug NAD	Audit.	npf	1030, 2	dance	
25-Aug SCAPS	Mak.	np	930-12p	meeting	
25-Aug BACA	Exhibit	npf	10a-4p	exhibit	
25-Aug SAFV	Rousseau	np	8a-3p	meeting	
25-Aug Hist. Society	Rousseau	np	6-8p	meeting	
25-Aug Trail Works	Pest.	np	12-1p	meeting	
26-Aug BACA	Exhibit	npf	10-4p	exhibit	
27-Aug BACA	Exhibit	npf	10a-4p	exhibit	
30-Aug NAD	Audit	npf	2pm	dance	
30-Aug Sp. Assembly	Mak.	city	6-10pm	meeting	
30-Aug D.O.T (marlene)	Rousseau	city	6-9p	meeting	
30-Aug BACA	Exhibit	npf	11a-4p	exhibit	
31-Aug NAD	Audit	npf	1030, 2p	dance	
31-Aug Seawalk Meeting	Mak.	city	12-2,7-9p	meeting	
31-Aug Girl Scouts	Rousseau	np	7-9p	meeting	
31-Aug BACA	Exhibit	npf	10-4p	exhibit	

NAD
BACA

2260
1080
4275

TOTALS

<u>DATE</u>	<u>EVENT</u>	<u>ROOM</u>	<u>TYPE</u>	<u>TIME</u>	<u>FUNCTION</u>	<u>COST</u>
1-Sep	NAD	Audit	npf	1030, 2p	dance	
1-Sep	SMF	Stage	np	6-8p	rehearsal	
1-Sep	Sp. Assembly	Mak.	city	6-9p	meeting	
1-Sep	BACA	Exhibit	npf	10a-4p	exhibit	
1-Sep	Hist. Society	Rousseau	np	11-12p	meeting	
1-Sep	Sitka Outdoors	Rousseau	np	7-8p	meeting	
2-Sep	BACA	Exhibit	npf	10a-4p	exhibit	
3-Sep	BACA	Exhibit	npf	10a-4p	exhibit	
4-Sep	BACA	Exhibit	npf	10a-4p	exhibit	
6-Sep	Tree + Landscape	Mak.	city	12-1p	meeting	
6-Sep	Planning + Zoning	Mak.	city	6-8p	meeting	
6-Sep	Hist. Society	Rousseau	np	12-1p	meeting	
6-Sep	Youth Court	Rousseau	np	7-830p	meeting	
6-Sep	Maritime Heritag.	Davis	np	530-8p	meeting	
6-Sep	BACA	Exhibit	npf	10a-4p	exhibit	
7-Sep	BACA	Exhibit	npf	10a-4p	exhibit	
7-Sep	NAD	Audit	npf	1030, 2	dance	
7-Sep	Harrigan Hall	Mak.	city	7-9p	meeting	
7-Sep	Police + Fire	Rousseau	city	6-8p	meeting	
8-Sep	NAD	Audit	npf	1030, 2p	dance	
8-Sep	Kettleston plan	Mak.	city	7-9p	meeting	
8-Sep	BACA	Exhibit	npf	10a-4p	exhibit	
8-Sep	Trail Works	Rousseau	np	no show	meeting	
8-Sep	LRPC	Pest.	city	no show	meeting	
9-Sep	BACA	Exhibit	npf	10a-4p	sale	
9-Sep	FASD	Mak.	np	630-8p	reception	90
10-Sep	Rebecca Tomlinson	Rousseau	np	12-6p	b-party	68.9
12-Sep	SAR	Audit	city	630-9p	meeting	
12-Jun	Sea Walk	Mak.	city	2-4, 7-9p	meeting	
12-Sep	Tourism Comm.	Rousseau	city	6-8p	meeting	
13-Sep	NAD	Audit	npf	2pm	dance	
13-Sep	State Parks	Mak.	np	7-9am	meeting	
13-Sep	Assembly	Mak.	city	6-10p	meeting	
13-Sep	State Parks	Mak.	np	730-9a	meeting	
13-Sep	BACA	Exhibit	npf	10a-4p	exhibit	
13-Sep	AK Day	Rousseau	np	7-9p	meeting	
14-Sep	NAD	Audit	npf	1030, 2	dance	
14-Sep	Chamber	Mak.	npf	12-2p	lunch	164.3
14-Sep	BACA	Exhibit	npf	10-4p	exhibit	
14-Sep	Hist. Preserv.	Rousseau	city	6-8p	meeting	
14-Sep	Artchange	Pest.	np	6-8p	meeting	
15-Sep	NAD	Audit	npf	1030, 2p	dance	
15-Sep	Hall Feasibility	Mak.	city	7-9p	meeting	
15-Sep	Hist. Society	Rousseau	np	12-2p	meeting	
15-Sep	BACA	Exhibit	npf	10a-4p	exhibit	
16-Sep	State of AK	Davis	comm.	10a-7p	deposition	70

17-Sep NRA	K,A	npf	7p12a	dinner	392.2
18-Sep Bill Bernhardt	K,A	np	2-5p	memorial	
19-Sep Hall Feasibility	Mak.	city	12-1,7-830	meeting	
19-Sep Scouts	P,R,D	np	6-8p	meeting	
20-Sep Health Summit	Rousseau	np	3-5p	meeting	
20-Sep AK Day	Rousseau	np	630-8p	meeting	
20-Sep Meritime Heritage	Pest.	np	530-7p	meeting	
21-Sep Radical Reels	Audit	npf	6-10p	movie	233
21-Sep CFAB	N.Mak, K	comm.	5-9p	meeting	127.2
22-Sep SEARHC	K,A	st/fed	5-9p	dinner	390
22-Sep SCAPS	Mak.	np	930a-12p	meeting	
22-Sep Artchange	Mak.	np	6-8p	meeting	
22-Sep PSEA	P,R	city	1-5p	meeting	
22-Sep Pacific High	Mak.	city	330-6p	design	
23-Sep BACA	Exhibit	np	10-4p	move out	
23-Sep PSEA	D,R	city	8a-12p	nego.	
24-Sep BACA	Rousseau	np	230-4p	meeting	
25-Sep Raven	K,A	np	6-10p	dinner	413.4
25-Sep Thimble Berry Asso.	Rousseau	np	10a-3p	meeting	68.9
27-Sep Sitka Counseling	Mak.	np	2-4p	meeting	
27-Sep Sealaska	Mak.	comm.	8a-5p	meeting	238.5
27-Sep Assembly	Mak.	city	6-10p	meeting	
27-Aug Health Summit	Rousseau	np	2-5p	meeting	
27-Sep AK Day	Rousseau	np	630-830p	meeting	
27-Sep Artchange	Pest.	np	6-7p	meeting	
28-Sep Swan Lake	Mak.	city	7-9p	meeting	
28-Sep Kettleson plan	Exhibit	city	5-9p	meeting	
28-Sep Paths 4 safer Sitka	Rousseau	np	12-1p	meeting	
28-Sep Girl Scouts	Rousseau	np	7-9p	meeting	
29-Sep Health Summit	Bldg	st/fed	6-10p	reception	1555
29-Sep Historical Society	Rousseau	np	6-8p	meeting	
30-Sep Health Summit	Bldg	st/fed	8a-8p	fair	pd.
30-Sep AK Autism Center	Pest.	np	1-5p	meeting	
30-Sep Election	Rousseau	city	3-5p	training	

NAD Month

1050

BACA

1292

TOTALS

6153

<u>DATE</u>	<u>EVENT</u>	<u>ROOM</u>	<u>TYPE</u>	<u>TIME</u>	<u>FUNCTION</u>	<u>COST</u>
1-Oct	Health Summit	Bldg.	st/fed	7a-12p	fair	pd.
1-Oct	AK Day	Davis	np	daily	storage	
2-Oct	AK Day	Davis	np	daily	storage	
3-Oct	YAS	Rousseau	np	1-3p	meeting	
3-Oct	AK Day	Davis	np	daily	storage	
3-Oct	Path's	Rousseau	np	7-9p	meeting	21
3-Oct	Sitka Maritime	Pest.	np	530-7p	meeting	
4-Oct	Precinct	Mak.	city	7a-8p	voting	
4-Oct	Planning + Zoning	E. Exhibit	city	7-9p	meeting	
4-Oct	Election Central	W. Exhibit	city	7-11p	counting	
4-Oct	Tree + Landscape	Rousseau	city	12-1p	meeting	
4-Oct	AK Day	Rousseau	np	630-830p	meeting	
4-Oct	AK Day	Davis	np	daily	storage	
5-Oct	Seaplane Project	Mak.	city	7-9p	meeting	
5-Oct	Police + Fire	Rousseau	city	6-8p	meeting	
5-Oct	Kattleson Board	Pest.	city	7-9p	meeting	
5-Oct	AK Day	Davis	np	daily	storage	
6-Oct	Historical Society	Rousseau	np	9-10a	meeting	
6-Oct	Sitka Outdoors	Rousseau	np	7-9p	meeting	
6-Oct	Trail Works	Rousseau	np	no show	meeting	
6-Oct	Terry Lundy	Pest.	np	9a-3p	meeting	
6-Oct	Artchange	Pest.	np	530-7p	meeting	
6-Oct	AK Day	Davis	np	daily	storage	
7-Oct	RESULTS	K,A	npf	6-10p	dinner	409.5
7-Oct	FNBA	N. Mak.	st/fed	10a-4p	classq	110
7-Oct	Election	Exhibit	city	230-5p	absent	
7-Oct	AK Day	Davis	np	daily	storage	
8-Oct	AK Day	Davis	np	daily	storage	
9-Oct	7th Day Advent.	K,A	npf	2-6p	dinner	388.5
9-Oct	AK Day	Davis	np	daily	storage	
10-Oct	Army Band	Rousseau	np	daily	storage	
10-Oct	AK Day	Davis	np	daily	storage	
10-Oct	SeaWalk	Mak.	city	12-2,6-8p	meeting	
10-Oct	Nature Conservancy	K,E	np	12-5p	meeting	666.75
10-Oct	Sitka Waste	Rousseau	np	7-9p	meeting	
10-Oct	Move 2 Amend	Pest.	np	7-9p	meeting	
11-Oct	State Parks	Mak.	np	730-9am	meeting	
11-Oct	Army Band	Rousseau	np	daily	storage	
11-Oct	Assembly	Mak.	city	city	meeting	
11-Oct	Nature Conservancy	K,E	np	6a-5p	meeting	pd
11-Oct	Tree + Landscape	Rousseau	city	12-1p	meeting	
11-Oct	AK Day	Davis	np	daily	storage	
11-Oct	Nature Conservancy	K,E	np	6a-5p	meeting	
11-Oct	Tree + Landscape	Rousseau	city	12-2p	meeting	
12-Oct	Nature Conservancy	K,E	np	6a-5p	meeting	
12-Oct	Army Band	Rousseau	np	daily	storage	

12-Oct YAS	Auditorim	np	9a4p	meeting	165
12-Oct Historic Preserv.	Pest.	city	6-730p	meeting	
13-Oct Army Band	Rousseau	np	daily	storage	
13-Oct NAD	Stage	np	6-10p	rehearsal	
13-Oct AK Day	Davis	np	daily	storage	
13-Oct Tour Operator	Mak.	city	10a-12p	meeting	
14-Oct Sitka Hist. Society	Exhibit	npf	6-10p	ann. Meet	204.75
14-Oct 4th Grade	E,M,A	city	9a-12p	reenactment	
13-Oct Army Band	Rousseau	np	daily	storage	
14-Oct NAD	Auditorim	npf	6-10p	dance	
15-Oct AK Monthly Grind	Auditorim	npf	6-10p	show	
15-Oct Army Band	Rousseau	np	daily	storage	
16-Oct AK Day	Davis	np	daily	storage	
16-Oct Army Band	A,R	np	7-9p	concert	
16-Oct Taste of Russia (AK)	E,M	npf	2-6p	tasting	
17-Oct Army Band	Rousseau	np	daily	storage	
17-Oct Alaska Day Ball	A,E	npf	7p-1230a	Ball	
18-Oct AK Day	Davis	np	daily	storage	
18-Oct Army Band	Rousseau	np	daily	storage	
18-Oct Pat Thurston	Pest.	npf	8a-5p	meeting	68.25
19-Oct AK Day	Davis	np	daily	storage	
19-Oct DOT	Mak.	st/fed	5-9p	meeting	180
19-Oct Planning + Zoning	Rousseau	city	7-9p	meeting	
20-Oct AK Day	Davis	np	daily	storage	
20-Oct College Fair	E,M,A,K	city	8a-3p	exhibits	
20-Oct Port + Harbors	Mak.	city	6-8p	meeting	
20-Oct Centennial Bldg.	Exhibit	city	7-9p	meeting	
20-Oct Sitka Hist. Society	Rousseau	np	12-2p	board meet.	
20-Oct Sitka Bike Friendly	Rousseau	np	7-9p	meeting	
20-Oct ASEA	Pest.	city	7-8p	meeting	
20-Oct Art Change	Davis	np	530-7p	meeting	
21-Oct ASEA	Mak.	city	11a-1p	meeting	
22-Oct Sitka Food Co-op	K,A	npf	6-9p	banquet	409.5
22-Oct Koren Debell	Rousseau	np	12-5p	b. party	68.25
22-Oct Jenny Blackson	Rousseau	np	630-9:30	b. party	89.25
24-Oct Young Life	E,A,K	np	6-9p	banquet	546
24-Oct SCS	Mak.	np	630-9p	meeting	
24-Oct TACSEI	Rousseau	np	1-2p	meeting	
24-Oct Youth Court	Rousseau	np	7-830p	meeting	
25-Oct Sitka Hist. Society	Pest.	np	6-8p	meeting	
25-Oct Assembly	Mak.	city		meeting	
25-Oct Historical Society	Rousseau	np	2-4p	meeting	
25-Oct Imag. Library	Davis	np	6-7p	meeting	
26-Oct Hall Feasibility	Mak.	city	122, 7-9p	meeting	
26-Oct Girl Scouts	Rousseau	np	7-9p	meeting	
26-Oct Sitka Arts	Davis	np	7-9p	meeting	
27-Oct SCVB	K,A	np	6-9p	meeting	

27-Oct Historical Society	Exhibit	npf	630-9p	reception	472.5
27-Oct SCAPS	Rousseau	np	9a-2p	meeting	
27-Oct Art Change	Pest.	np	6-7p	meeting	
27-Oct Arts Council	Davis	np	530-7p	meeting	
28-Oct Historical Society	Exhibit	npf	2-6p	exhibits	
29-Oct Historical Society	Exhibit	npf	2-6p	exhibits	
29-Oct Stardust Ball	D,M,A	npf	7p130a	dance	425.25
31-Oct Historical Society	Exhibit	npf	230-7p	exhibits	462
31-Oct Sitka Hist. Society	Davis	np	12-2p	meeting	
				<u>TOTALS</u>	<u>4686.5</u>

<u>DATE</u>	<u>EVENT</u>	<u>ROOM</u>	<u>TYPE</u>	<u>TIME</u>	<u>FUNCTION</u>	<u>COST</u>
1-Nov	State Troopers	Mak.	st/fed	8a-4p	class	165
1-Nov	Planning + Zoning	Mak.	city	7-9p	meeting	
1-Nov	Youth Court	Rousseau	np	7-830p	meeting	
1-Nov	Fortunato Raquel	Pest.	np	daily	storage	
1-Nov	Art Change	Davis	np	530-7p	meeting	
2-Nov	SCS	K,A	npf	6-9p	potluck	388.5
2-Nov	Police + Fire	Rousseau	city	6-8p	meeting	
2-Nov	Kettleson	Davis	city	7-9p	meeting	
3-Nov	ACH Consulting	Rousseau	comm.	730a-5p	class	346.5
4-Nov	ACH Consulting	Rousseau	comm.	730a-9p	class	
5-Nov	Fortunato Raquel	Audit.	np	6-11p	b-party	210
5-Nov	AARP	Mak.	np	9a-5p	class	
5-Nov	ACH Consulting	Rousseau	comm.	730-5p	class	
7-Nov	SCS	Mak.	np	7-9p	meeting	
7-Nov	YAS	Rousseau	np	630-8p	meeting	
7-Nov	PATHS	Rousseau	np	630-9p	meeting	21
7-Nov	Sitka Maritime	Davis	np	530-7p	meeting	
8-Nov	State Parks	Mak.	np	730-9am	meeting	
8-Nov	Tree & Landscape	Rousseau	city	12-1p	meeting	
9-Nov	Whalefest	Building	np	8a-4p	set-up	
9-Nov	Historic Preserv.	Pest.	np	6-8p	meeting	
10-Nov	Whalefest	Building	npf	8a-8p	conference	3550
11-Nov	Whalefest	Building	npf	730a-10p	conference	
12-Nov	Whalefest	Building	npf	730a-12a	conference	
13-Nov	Whalefest	Building	npf	8a-7p	conference	
14-Nov	Sitka Historical	Audit.	np	3-9p	display	173.25
14-Nov	Museum Feasib.	Mak.	city	7-9p	meeting	
14-Nov	Center 4 Comm.	Exhibit	np	8a-4p	meeting	
14-Nov	Tacsei	Exhibit	np	530-930p	meeting	
14-Nov	SAR	Rousseau	city	630-9p	meeting	
15-Nov	Assembly	Mak.	city	5-11p	meeting	
15-Nov	Wathen	Stage	np	6-8p	practice	
15-Nov	SCS	Rousseau	np	1030a-12p	meeting	
15-Nov	Planning + Zoning	Rousseau	city	7-9p	meeting	
15-Nov	SEARHC	Pest.	st/fed	8a-12p	meeting	50
15-Nov	AK Day	Rousseau	np	7-9p	meeting	
15-Nov	Global Warm.	Davis	np	7-9p	meeting	21
16-Nov	Wathen	Stage	np	6-8p	practice	
16-Nov	Port+Harbors	Mak.	city	7-9p	meeting	
16-Nov	Sitka Counseling	Rousseau	np	no show	meeting	
16-Nov	SAR	Rousseau	city	630-9p	class	
16-Nov	Historical Society	Davis	np	12-2p	meeting	
16-Nov	Fortress of Bear	Davis	np	6-8p	meeting	
17-Nov	SEARHC	Ex.W	st/fed	1-5p	meeting	90
17-Nov	Hall Feasibility	Ex.W	city	7-9p	meeting	
17-Nov	Public Seawalk	Mak.	city	10a-8p	meeting	

17-Nov Wathen	Stage	np	6-8p	practice	
17-Nov Sitka Counseling	Ex. E.	np	8a-5p	meeting	
17-Nov Trail Works	Rousseau	np	12-2p	meeting	
17-Nov Bicycle	Rousseau	np	5-7p	meeting	
17-Nov SAR	Pest.	city	630-9p	class	
19-Nov Ducks Unlimited	K,A	npf	6-10p	dinner	388.5
20-Nov Wathen	K,A	np	6-10p	dinner	388.5
20-Nov Amanda Stevens	Rousseau	np	1-5p	b-party	68.25
21-Nov SCVB	Rousseau	np	430-7pm	meeting	
22-Nov Mt. Edgecumbe	E,A,M	st/fed	8am-12p	set-up	
23-Nov Mt. Edgecumbe	E,A,M	st/fed	2-5pm	dinner	505
25-Nov SCAPS	E,R,A,M,D	np	8a-7p	set-up	
26-Nov SCAPS	R,E,A,M,D,K	npf	8am-6pm	bazaar	620
28-Nov ASEA	Mak.	city	5-6p	meeting	
29-Nov Assembly	Mak.	city	5-11p	meeting	
29-Nov SAFV	Exhibit	np`	8a-1p	meeting	
29-Nov Sitka Historical	Rousseau	np	12-2p	meeting	
29-Nov Art Change	Pest.	np	530-730p	meeting	
29-Nov SCS	Davis	np	7-9p	meeting	
30-Nov Girl Scouts	Rousseau	np	np	meeting	
			<u>TOTAL</u>		<u>6985.5</u>

<u>DATE</u>	<u>EVENT</u>	<u>ROOM</u>	<u>TYPE</u>	<u>TIME</u>	<u>FUNCTION</u>	<u>COST</u>
1-Dec	Assembly	Mak.	city	5-11p	meeting	
1-Dec	Art Change	Rousseau	np	530-630p	meeting	
2-Dec	Artisans Mkt.	Bld.	npf	10a-9p	bazaar	2160
3-Dec	Artisans Mkt.	Bld.	npf	8a-7p	bazaar	
3-Dec	SAR	Rousseau	city	8a-5p	class	
4-Dec	Artisans Mkt.	Bld.	npf	10a-5p	bazaar	
5-Dec	Braveheart	E,A,K	npf	5-10p	soup bowl	576
5-Dec	YAS	Rousseau	np	1-3p	meeting	
5-Dec	Paths	Rousseau	np	7-9p	meeting	
5-Dec	AOY	Pest.	np	1-3p	meeting	
5-Dec	Imagination lib.	Pest.	np	5-7p	meeting	
5-Dec	Maritime Herit.	Davis	np	530-7p	meeting	
6-Dec	Planning + Zoning	Mak.	city	7-9p	meeting	
6-Dec	Fish + Game	Mak.	st/fed	8a-5p	meeting	585
6-Dec	SAR	Exhibit	city	6-9p	meeting	
6-Dec	Art Change	Rousseau	np	5-6p	meeting	
6-Dec	Youth Court	Rousseau	np	7-9p	meeting	
6-Dec	Composting	Davis	np	7-9p	meeting	
7-Dec	Fish + Game	Mak.	st/fed	8a-5p	meeting	
7-Dec	Police + Fire	Mak.	city	6-8p	meeting	
7-Dec	Center 4 Comm.	Davis	np	1-3p	meeting	
7-Dec	Tourism	Rousseau	city	12-1p	meeting	
8-Dec	Fish + Game	Mak.	st/fed	8a-5p	meeting	
9-Dec	City Party	K,A,M,R,P	city	6-9p	party	
9-Dec	CAPTF	Davis	np	no show	meeting	
10-Dec	SAR	Audit.	city	7-10p	theater	
11-Dec	Nurse Admin.	K,R	np	6-10p	party	278.25
12-Dec	SAR	Mak.	city	6-10p	party	
12-Dec	Sitka Waste	W. Ex.	np	12-1p	meeting	
12-Dec	Museum Feas.	Rousseau	city	7-9p	meeting	
12-Dec	SCS	Davis	np	7-830p	meeting	
13-Dec	State Parks	Mak.	np	730-9p	meeting	
13-Dec	Assembly	Mak.	city	6-11p	meeting	
13-Dec	Tree + Landscape	Rousseau	city	12-1p	meeting	
13-Dec	Transportation	Rousseau	np	330-5p	meeting	15.75
14-Dec	Sitka Bike	Ex. W.	np	7-9p	meeting	
14-Dec	Historic Preserv.	Rousseau	city	530-7p	meeting	
15-Dec	Sea Plane	Rousseau	city	7-9p	meeting	
15-Dec	ASEA	Davis	city	7-8p	meeting	
16-Dec	Shee Atika	Bldg.	np	8a-3p	set-up	
17-Dec	Shee Atika	Bldg.	np	12-5p	dinner	1220
18-Dec	Shee Atika	Bldg	np	12-5p	dinner	pd.
20-Dec	STA	K<A	np	5-8p	dinner	370
21-Dec	Girl Scouts	Rousseau	np	7-9p	meeting	
22-Dec	SCAPS	Rousseau	np	930-11a	meeting	
27-Dec	Assembly	Mak.	city	6-815pm	meeting	

27-Dec Dan Harden

A,K

np

11a-3p

funeral

TOTAL

5205

<u>MONTH</u>	<u>BILLED</u>
JAN.	960
FEB	2393.75
MARCH	2539.8
APRIL	5688.6
MAY	7097
JUNE	9056
JULY	7732
AUGUST	4275
SEPT.	6153
OCT.	4686.5
NOV.	6985.5
DEC	5205
<u>TOTAL</u>	<u>62772.15</u>

AGREEMENT

This agreement is entered into by and between the City and Borough of Sitka, 304 Lake Street, Room #104, Sitka, Alaska 99835 hereinafter referred to as SITKA and Baranof Arts and Crafts Association of P.O. Box 1646, Sitka, Alaska 99835 hereinafter referred to as the BACA.

WHEREAS SITKA owns and operates the Centennial Building for the benefit of the City and Borough of Sitka; and

WHEREAS BACA is a nonprofit organization formed to improve the quality of life of the people of Sitka; and

WHEREAS the use and occupancy by BACA of the Centennial Building benefits both SITKA and BACA.

IN CONSIDERATION of the above premises and the mutual promises contained herein, the parties agree as follows:

GENERAL CONDITIONS

(1) Occupancy BACA shall have the use and occupancy of a portion of the Centennial Building Exhibit Room during the term of this agreement.

(2) Term This agreement shall operate on a month to month basis. Either party may terminate the agreement upon 30 days written notice to the other party.

(3) Operating Procedures

a. The building manager shall be informed of the office hours of BACA. Any change in these hours must be cleared with the manager.

b. The building shall remain locked unless a municipal employee is on duty in the building, unless prior arrangements have been made with the building manager.

c. No unauthorized groups shall be allowed in the building.

d. Any remodeling projects must be approved by Sitka.

e. BACA shall comply with all Building and Fire Codes.

(4) Compensation In payment for the use of the exhibit room, BACA shall pay to SITKA 5% of its gross receipts from the sale of Art.

(5) Damage BACA shall be responsible for any damage to the building and its equipment arising from its occupancy. BACA shall hold SITKA, its agents and employees, harmless from any and all claims of any kind arising from its occupancy of the building.

6. Insurance BACA shall maintain in effect, premises, fire and general liability insurance covering the premises in amounts and with companies agreeable to the building manager. The municipality shall be an additional named insured on all such policies.

SPECIAL CONDITIONS

1. This agreement is not intended to provide a sales outlet for professional artists but to give exposure to Sitka's amateur artists. For purposes of this agreement, any artist who receives \$1500 in gross income from sales in a calendar year through BACA shall not be allowed to display or sell works through BACA during the remainder of that year. Any artist meeting the limit in five consecutive years commencing with 1993, shall not be allowed to display or sell art works through BACA.

2. SITKA and persons employed in the building shall not be held responsible for the loss or theft of any funds left in the building or the loss, theft, or damage to any article placed on display, or stored in the building. The municipal employees shall not sell items for BACA.

3. BACA shall assume total responsibility for keeping the exhibits attractive and neat at all times.

4. A member of BACA shall staff the exhibit during peak tourist hours.

5. A schedule of exhibits shall be filed in the office of the manager.

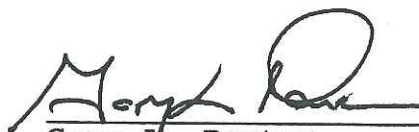
6. That if a convention or other revenue producing activity (such as the Trade Fair) requires the use of the exhibit area, BACA shall make it available for a reasonable period of time.

7. This agreement may be terminated by either party within thrity (30) days upon giving written notice to that effect.

DATED this _____ day of February, 1993.



Karen Christner
President
Baranof Arts and Crafts
Association



Gary L. Paxton
Administrator
City & Borough of Sitka

AGREEMENT

This agreement is entered into by and between the City and Borough of Sitka, 304 Lake Street, Room #104, Sitka, Alaska 99835 hereinafter referred to as **SITKA** and **SITKA HISTORICAL SOCIETY** of 330 Harbor Drive, Sitka, Alaska 99835 hereinafter referred to as **THE SOCIETY**.

WHEREAS **SITKA** owns and operates the Centennial Building for the benefit of the City and Borough of Sitka; and

WHEREAS **THE SOCIETY** is a nonprofit organization formed to improve the quality of life of the people of Sitka; and

WHEREAS the use and occupancy by **THE SOCIETY** of the Centennial Building benefits both **SITKA** and **THE SOCIETY**.

IN CONSIDERATION of the above premises and the mutual promises contained herein, the parties agree as follows:

GENERAL CONDITIONS

(1) Occupancy **THE SOCIETY** shall have the use and occupancy of the Isabel Miller Museum during the term of this agreement.

(2) Term This agreement shall operate on a month to month basis. Either party may terminate the agreement upon 12 months written notice to the other party.

(3) Operating Procedures

a. The building manager shall be informed of the operating hours of **THE SOCIETY**. Any change in these hours must be cleared with the manager.

b. The building shall remain locked unless a municipal employee is on duty in the building, unless prior arrangements have been made with the building manager.

c. No unauthorized groups shall be allowed in the building.

d. Any remodeling projects must be approved by **SITKA**.

e. **THE SOCIETY** shall comply with all Building and Fire Codes.

General Conditions

(4) Compensation In exchange for the providing of space in the building, THE SOCIETY shall operate the Isabel Miller Museum.

(5) Damage THE SOCIETY shall be responsible for any damage to the building and its equipment arising from its occupancy. THE SOCIETY shall hold SITKA, its agents and employees, harmless from any and all claims of any kind arising from its occupancy of the building.

collections only
NR

6. Insurance THE SOCIETY shall maintain in effect, premises, fire and general liability insurance covering the premises in amounts and with companies agreeable to the building manager. The municipality shall be an additional named insured on all such policies.

SPECIAL CONDITIONS

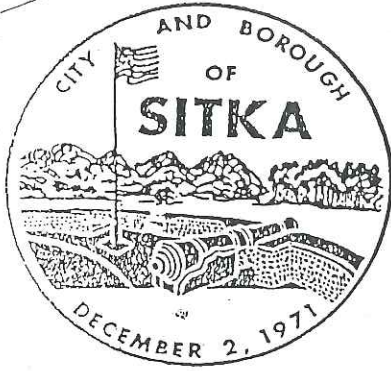
1. THE SOCIETY shall comply with the terms of the agreements with the Retail Merchants Association attached hereto and incorporated herein by reference as Exhibit A and Exhibit B. In the event of a conflict between the two documents, Exhibit B shall control.

6/10/93

DATED this ___ day of February, 1993.

Nancy Ricketts
Nancy Ricketts
President
Sitka Historical Society

Gary U. Paxton
Gary U. Paxton
Administrator
City & Borough of Sitka



City and Borough of Sitka

304 LAKE STREET . SITKA, ALASKA . 99835

Adopted 4-14-92

A POLICY STATEMENT FOR THE MUSEUM STORE OF THE ISABEL MILLER MUSEUM OF THE SITKA HISTORICAL SOCIETY

The Isabel Miller Museum of the Sitka Historical Society is an educational institution, dedicated to the preservation of Sitka's past and its interpretation to the present. The museum store, as an integral part of the museum, must represent the mission and goals of the museum itself.* All employees, both paid and volunteer, are ethically obligated to reflect this in all of their actions.

All merchandise in the store shall reflect directly the mission statement of the Society and the collection policy of the Museum. The merchandise sold by the museum shall be related to the museum, its exhibits, Sitka and its history, including natural history. Replicas of items in the museum or of historical buildings in Sitka, books and cards on Sitka's history, and items imprinted with the museum's logo are some examples.

The museum store shall not sell merchandise that is solely tourism related including videos and books not directly related to Sitka and its history, including natural history.

Any reproductions or replicas produced and/or sold by the museum store shall be indelibly marked as such. Any advertising shall also reflect this policy.

Because children enjoy a unique relationship to the museum, the museum store shall select items for children which are educational, safe, and of the best quality, related to Sitka's history and natural history.

The store ascribes to the Code of Ethics of the Museum Store Association.

Attachment - Museum Store Association Code of Ethics is an active portion of the above Policy.