



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Minutes - Final

### City Assembly

**Mayor Cheryl Westover**  
**Deputy Mayor Larry Crews**  
**Vice Deputy Mayor Mim McConnell**  
**Assembly Member Phyllis Hackett**  
**Assembly Member Terry Blake**  
**Assembly Member Thor Christianson**  
**Assembly Member Pete Esquiro**

**Municipal Administrator: Jim Dinley**  
**Municipal Attorney: Theresa Hillhouse**  
**Municipal Clerk: Colleen Ingman, MMC**

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Tuesday, July 12, 2011

6:00 PM

Assembly Chambers

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#### REGULAR MEETING

#### I. CALL TO ORDER

#### II. FLAG SALUTE

#### III. ROLL CALL

**Present:** 5 - Westover, Crews, Blake, Christianson, and Esquiro

**Excused:** 2 - McConnell, and Hackett

#### IV. PERSONS TO BE HEARD

*Mayor advised she planned to enforce the rules when members talked out of order or wandered off the agenda topic. She also reminded members who have issue with a department or department head need to work through the Administrator.*

*Tim Riley, chair of the Parks and Recreation Committee spoke to a memo that urged the City to purchase the "banana" strip of land that SJC has advertised for sale.*

*Thor Christianson spoke to the methodology associated with raising water rates. He suggested a rate increase to \$29.16 this year which would help deter a large increase in 2013.*

*Fire Chief Dave Miller informed the new Tsunami siren testing would occur Friday.*

#### V. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

*Mayor – Attended recent SCIP meeting and relayed the greenhouse proposal was reported erroneously. She attended the celebration of life for Ben Grussendorf. There is a planning meeting at 2PM this Friday on the Pallada ship visit.*

*Administrator – There will be public hearings on Harrigan Centennial Hall parking this week. He also provided an update on Public Works projects. Staffers from Murkowski's office were in town last Friday and he learned Murkowski intends to open an office in Juneau.*

*Attorney – Mentioned she had distributed her quarterly criminal statistical report. Spoke to the clerical amendment that came up during the Government-to-Government meeting.*

*Clerk – First day to file candidate petitions for Assembly or School Board is July 18, deadline to file is August 5, at 5:00 PM. There are 3 vacant seats on the Assembly and 2 on the School Board.*

## VI. CONSENT AGENDA

- A     [11-138](#)     Approve the minutes of the June 28, 2011 Assembly meeting.
- This item was APPROVED ON THE CONSENT AGENDA.**
- B     [11-137](#)     Reappoint: 1) Grant Miller - Ports and Harbors Commission, 2) Kathy Ingallinera - Animal Hearing Board and 3) Christopher C. Fondell - Sawmill Cove Board
- This item was APPROVED ON THE CONSENT AGENDA.**
- C     [11-139](#)     Approve the liquor license transfer of ownership for the Bayview Restaurant LLC - Jenks.
- This item was APPROVED ON THE CONSENT AGENDA.**
- D     [ORD 11-31](#)     Amending SGC Subsection 22.16.015 C.13 entitled "Permitted, Conditional and Prohibited Uses" to delete the reference to a moratorium on short-term rentals, which is no longer in effect.
- This item was APPROVED ON THE CONSENT AGENDA.**

## VIII. UNFINISHED BUSINESS:

- E     [ORD 11-30](#)     Adjusting the FY 2011 Budget for changes identified during the Third Quarter FY 2011 Formal Budget Execution Review.
- A motion was made by Crews that this Ordinance be PASSED ON SECOND READING. The motion PASSED by the following vote.**
- Yes:**   5 -   Westover, Crews, Blake, Christianson, and Esquiro
- F     [ORD 11-27](#)     Amending SGC at Section 2.40.420 B, entitled "Counting absentee and question ballots."
- A motion was made by Crews that this Ordinance be PASSED ON SECOND READING. The motion PASSED by the following vote.**
- Yes:**   5 -   Westover, Crews, Blake, Christianson, and Esquiro

- G**      [ORD 11-28S](#)      Amending SGC Chapter 2.66, entitled "Tourism Commission" at Section 2.66.010, entitled "Establishing-Membership-Terms," and Section 2.66.040, entitled "Organization"
- A motion was made by Christianson that this Ordinance be PASSED ON FIRST READING. The motion PASSED by the following vote.**
- Yes:**   5 -   Westover, Crews, Blake, Christianson, and Esquiro
- H**      [ORD 11-29](#)      Amending SGC Chapter 4.05 entitled "Marine Passenger Fee Fund," at Section 4.05.030 entitled "Procedures"
- A motion was made by Crews that this Ordinance be PASSED ON SECOND READING. The motion PASSED by the following vote.**
- Yes:**   5 -   Westover, Crews, Blake, Christianson, and Esquiro
- X.      NEW BUSINESS:**
- I**      [RES 11-15](#)      To formally submit a Municipal Harbor Facility Grant application to the State of Alaska, Department of Transportation and Public Facilities (DOT&PF) in the amount of \$4,250,000 for the project entitled ANB Harbor Replacement.
- Harbormaster Stan Eliason hoped the North and South entrances could be made wider. Eliason confirmed \$4,250,000 is half the cost.*
- A motion was made by Crews that this Resolution be APPROVED. The motion PASSED by the following vote.**
- Yes:**   5 -   Westover, Crews, Blake, Christianson, and Esquiro
- J**      [11-141](#)      Approve the Blatchley Middle School 2011 Remodel Contract to McGraw Custom Construction in the amount of \$9,309,000.00 and approve using all interest earned from the bond issuance proceeds in School Bond Project Fund 706, 2008 and any other project funds for the Blatchley Middle School Remodel project.
- Public Works Director, Michael Harmon, and Municipal Engineer, Stephen Weatherman, indicated the project budget was tight. Weatherman explained the added alternates.*
- A motion was made by Christianson that this Item be APPROVED. The motion PASSED by the following vote.**
- Yes:**   5 -   Westover, Crews, Blake, Christianson, and Esquiro
- K**      [11-142](#)      Approve award of a design contract to DOWL HKM for the Sewer Master Plan not to exceed \$110,000.00.
- A motion was made by Crews that this Item be APPROVED. The motion PASSED by the following vote.**
- Yes:**   5 -   Westover, Crews, Blake, Christianson, and Esquiro
- L**      [11-136](#)      Award a contract to Aggregate Construction Inc. in the amount of \$111,400.00 for paving a segment of Smith Street and authorize the transfer of project funds.
- A motion was made by Christianson that this Item be APPROVED. The motion PASSED by the following vote.**

**Yes:** 5 - Westover, Crews, Blake, Christianson, and Esquiro

**IX. PERSONS TO BE HEARD:**

*Public Works Director, Michael Harmon, expressed his appreciation to all who helped his family during a recent medical emergency.*

*Chris Brewton, Utility Director, announced water levels are down 20% from last year, significantly below the rule curve. He encouraged the public to conserve energy.*

**X. ADJOURNMENT**

**A motion was made by Christianson to ADJOURN. Hearing no objection the meeting ADJOURNED at 6:47 PM.**

**ATTEST:** \_\_\_\_\_  
Colleen Ingman, MMC  
Municipal Clerk