



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Meeting Agenda

### City Assembly

*Mayor Cheryl Westover*  
*Deputy Mayor Larry Crews*  
*Vice Deputy Mayor Mim McConnell*  
*Assembly Member Phyllis Hackett*  
*Assembly Member Terry Blake*  
*Assembly Member Thor Christianson*  
*Assembly Member Pete Esquiro*

*Municipal Administrator: Jim Dinley*  
*Municipal Attorney: Theresa Hillhouse*  
*Municipal Clerk: Colleen Ingman, MMC*

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Tuesday, July 12, 2011

6:00 PM

Assembly Chambers

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#### REGULAR MEETING

- I. CALL TO ORDER
- II. FLAG SALUTE
- III. ROLL CALL
- IV. CORRESPONDENCE/AGENDA CHANGES

#### Government-to-Government Update with Sitka Tribe of Alaska

#### Student Update

#### VI. PERSONS TO BE HEARD

*Public participation on any item off the agenda. Not to exceed 3 minutes for any individual.*

#### VII. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

#### VIII. CONSENT AGENDA

*All matters under Item VIII Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A     [11-138](#)     Approve the minutes of the June 28, 2011 Assembly meeting.  
*Attachments:*     [MOTION and Minutes](#)
- B     [11-137](#)     Reappoint: 1) Grant Miller - Ports and Harbors Commission, 2) Kathy Ingallinera - Animal Hearing Board and 3) Christopher C. Fondell - Sawmill Cove Board  
*Attachments:*     [MOTION -Appointments](#)
- C     [11-139](#)     Approve the liquor license transfer of ownership for the Bayview Restaurant LLC - Jenks.  
*Attachments:*     [Liquor Lic docs](#)
- D     [ORD 11-31](#)     Amending SGC Subsection 22.16.015 C.13 entitled "Permitted, Conditional and Prohibited Uses" to delete the reference to a moratorium on short-term rentals, which is no longer in effect.  
*Attachments:*     [MOTION ORD 11-31](#)  
                              [ORD 11-31](#)

**IX.     UNFINISHED BUSINESS:**

- E     [ORD 11-30](#)     Adjusting the FY 2011 Budget for changes identified during the Third Quarter FY 2011 Formal Budget Execution Review.  
*Attachments:*     [ORD 11-30 3RD Quarter](#)  
                              [MOTION ORD 11-30](#)
- F     [ORD 11-27](#)     Amending SGC at Section 2.40.420 B, entitled "Counting absentee and question ballots."  
*Attachments:*     [MOTION-ORD 11-27](#)
- G     [ORD 11-28](#)     Amending SGC Chapter 2.66, entitled "Tourism Commission" at Section 2.66.010, entitled "Establishing-Membership-Terms," and Section 2.66.040, entitled "Organization"  
*Attachments:*     [MOTION ORD 11-28S](#)  
                              [ORD 11-28S](#)
- H     [ORD 11-29](#)     Amending SGC Chapter 4.05 entitled "Marine Passenger Fee Fund," at Section 4.05.030 entitled "Procedures"  
*Attachments:*     [MOTION - ORD 11-29](#)  
                              [ORD 11-29 Minutes](#)

**X.     NEW BUSINESS:**

- I      [RES 11-15](#)      To formally submit a Municipal Harbor Facility Grant application to the State of Alaska, Department of Transportation and Public Facilities (DOT&PF) in the amount of \$4,250,000 for the project entitled ANB Harbor Replacement.
- Attachments:      [MOTION RES-11-15](#)  
   [RES 11-15 and docs](#)
- J      [11-141](#)      Approve the Blatchley Middle School 2011 Remodel Contract to McGraw Custom Construction in the amount of \$9,309,000.00 and approve using all interest earned from the bond issuance proceeds in School Bond Project Fund 706, 2008 and any other project funds for the Blatchley Middle School Remodel project.
- Attachments:      [MOTON BMS Remodel](#)  
   [BMS Remodel Award Docs](#)  
   [Addtl Item J info](#)
- K      [11-142](#)      Approve award of a design contract to DOWL HKM for the Sewer Master Plan not to exceed \$110,000.00.
- Attachments:      [MOTION Sewer System Plan](#)  
   [Sewer Master Plan](#)
- L      [11-136](#)      Award a contract to Aggregate Construction Inc. in the amount of \$111,400.00 for paving a segment of Smith Street and authorize the transfer of project funds.
- Attachments:      [MOTION Smith St](#)  
   [Smith St Paving](#)

**XI.      PERSONS TO BE HEARD:**

*Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.*

**XIII.      ADJOURNMENT**

*Colleen Ingman, MMC  
Municipal Clerk  
Publish: 7-8-11*