



# City and Borough of Sitka

100 Lincoln Street • Sitka, Alaska 99835

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## Memorandum

TO: Jim Dinley, Municipal Administrator  
Mayor Scott McAdams and Members of the Assembly

FROM: Wells Williams, Planning Director

SUBJECT: Conditional Use Permit for Recycling Facility on the Former Incinerator Site

DATE: January 19, 2010

The Sitka Planning Commission is unanimously recommending approval of a conditional use permit for the recycling facility on the former incinerator site. The facility is on the parcel the municipality acquired from Sheldon Jackson College. The Board's recommendation was made on November 17, 2009.

The consideration of the recycling facility conditional use permit request followed the zoning map amendment for the parcel and the proposal to add Recycling Facility as a conditional use in the P Public Lands district.

The Planning Commission recommendation included the recommended condition that the facility serve as a transfer facility and that no shredding or processing be allowed on the site. The Planning Commission was unaware that there is already a proposal for a small card board processing operation on the site. Planning Commissioners are expected to inform the Assembly that they support the removal of that condition.

There was not any public comment on the proposal at the Planning Commission meeting.

The Planning Commission minutes, that include a follow up motion making the necessary findings, are attached.

### RECOMMENDED ACTION:

Approve the conditional use request with the recognition that there may be some processing of card board or other materials on the site. The municipality has the ability to control the potential impacts of any processing of materials so adjacent properties will not be adversely affected.