

Suggested Motion

I MOVE TO approve Ordinance 2015-13 on second and final reading.

Memo

To : Assembly, City and Borough of Sitka

From: Jay Sweeney, Chief Financial and Administrative Officer



Date: March 4, 2015

Re: Supplemental Appropriation Ordinance - Purposes

Mayor McConnell and Assembly Members,

The accompanying supplemental appropriation ordinance is submitted to you for two purposes.

At your last meeting, February 24, you approved entering into a Microsoft Enterprise Agreement. The cost of the agreement, as stated in accompanying memo for that agenda item, is \$74,715/year for three years. The accompanying ordinance below appropriates the first year of this cost. The source of the funds is the reserve working capital of the Management Information Systems Fund.

Also, the Municipality has been planning for some time to participate in a remodel of shared facilities in the City/State Building at 304 Lake Street. The remodel was original planned for next year, FY16, but the State of Alaska has expressed a desire to commence with the remodel this fiscal year. This is to the benefit of the Municipality, as the State of Alaska will manage the remodel project. The Municipality's share of the costs is 34%. The portion of the appropriation for restroom remodels is \$153,000 and the portion for window replacement is \$59,100. The source of the funds is from the reserve working capital of the Building Maintenance Fund.

CITY AND BOROUGH OF SITKA

ORDINANCE NO. 2015-13

AN ORDINANCE OF THE CITY AND BOROUGH OF SITKA
ADJUSTING THE FY15 BUDGET

BE IT ENACTED by the Assembly of the City and Borough of Sitka, Alaska as follows:

1. **CLASSIFICATION.** This ordinance is not of a permanent nature and is not intended to be a part of the Sitka General Code of the City and Borough of Sitka, Alaska.

2. **SEVERABILITY.** If any provision of this ordinance or any application thereof to any person or circumstance is held invalid, the remainder of this ordinance and application thereof to any person and circumstances shall not be affected thereby.

3. **PURPOSE.** The purpose of this ordinance is to adjust the FY15 budgets for known changes.

4. **ENACTMENT.** The Assembly of the City and Borough of Sitka hereby adjusts the FY15 budget for known changes. In accordance with Section 11.10(a) of the Charter of the City and Borough of Sitka, Alaska, the budget for the fiscal period beginning July 1, 2014 and ending June 30, 2015 is hereby adjusted as follows:

Account Number	Account	Increase	Decrease
<u>FISCAL YEAR 2015 EXPENDITURE BUDGETS</u>			
MANAGEMENT INFORMATION SYSTEMS FUND			
300-600-670-7106.000	Fixed Assets - Machinery	74,715.00	
To appropriate funds from the working capital of the Management Information Systems Fund to pay for the first year of the Microsoft Enterprise Purchase Agreement approved by the Assembly at its February 24, 2015 Assembly meeting.			
MANAGEMENT INFORMATION SYSTEMS FUND			
300-600-630-5212	Contracted/Purchased Services	9,000	
To appropriate funds from the working capital of the Management Information Systems Fund to pay for contracted services related to the migration of the City and Borough of Sitka's email system based on the Microsoft Enterprise Purchase Agreement approved by the Assembly at its February 24, 2015 Assembly meeting.			
BUILDING MAINTENANCE FUND			
Operations			
320-600-630-5212.000	Contracted/Purchased Services	212,000.00	
To appropriate funds from the working capital of the Building Maintenance Fund to pay for the Municipality's matching share of repairs to the State/Municipal Building at 304 Lake Street. \$153,000 is for the Municipality's share of the first and 2 nd floor restroom remodels. \$59,100 is for the Municipality's share of replacing windows. These repairs were originally planned for FY16, but the State of Alaska wishes to commence with the repairs this fiscal year.			

EXPLANATION

Necessary revisions in the FY 2015 budget have been identified as a result of ongoing Municipal activities. These changes involve the increase of expenditure accounts and causes decreased cash flows to the fund balance of various funds. A short explanation of each budget revision is included.

5. EFFECTIVE DATE. This ordinance shall become effective on the day after the date of its passage.

PASSED, APPROVED, AND ADOPTED by the Assembly of the City and Borough of Sitka, Alaska this 24th day of March, 2015.

ATTEST:

Matt Hunter, Deputy Mayor

**Colleen Ingman, MMC
Municipal Clerk**