

CITY AND BOROUGH OF SITKA

A COAST GUARD CITY

HARBOR DEPARTMENT

617 Katlian Street | Sitka, Alaska 99835

www.cityofsitka.com

harbors@cityofsitka.org

907-747-4017

SITKA PORT AND HARBORS DEPARTMENTS QUARTERLY REPORT

Thru: John Leach, Administrator

From: Brandon Calhoun, Harbormaster

To: CBS Assembly Members

Date: February 4th, 2026

Department Overview:

Task I. Crescent Harbor Highload Dock and Fishermans Work Float repairs are underway. Both projects have had schedule delays moving completion dates near the end of April.

Task II. We are moving forward with our Eliason Harbor electrical-floatation upgrade project. While navigating higher levels of electrical system maintenance.

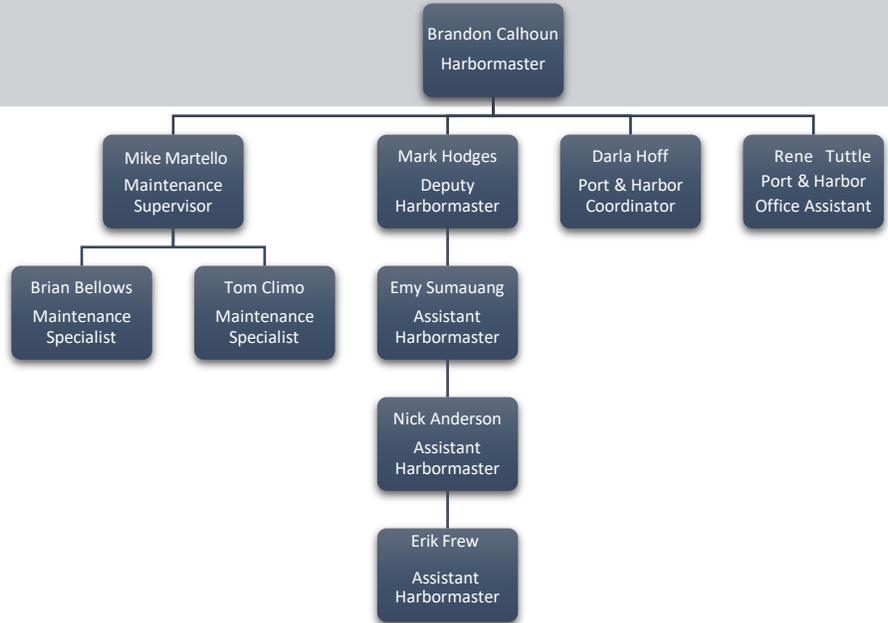
Task III. This winter we sent 14 proof of operation letters and 7 notices of delinquency. Out of 21 accounts 15 resolved resulting in 6 impounded vessels.

Task IV. In 2025 the back half of Crescent Harbor has had 4 finger float failures causing the loss of use of six 32' stalls and two 24' stalls. This is a base rate loss of \$15,180 in revenue per year.

Staffing Levels: The Harbor Department is fully staffed with FTE and starting the hiring process of our seasonal temps.

I have included the FY26 budget through Dec. 31st, 2025. 34% of the budget is expended.

SITKA PORT & HARBORS
DEPARTMENT





Expense Budget Performance Report

Fiscal Year to Date 12/31/25

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 240 - Harbor Fund										
	EXPENSE									
5110.001	Regular Salaries/Wages	798,701.83	.00	798,701.83	51,492.71	.00	284,237.29	514,464.54	36	582,121.46
5110.002	Holidays	.00	.00	.00	3,321.38	.00	14,296.65	(14,296.65)	+++	30,257.50
5110.003	Sick Leave	.00	.00	.00	728.50	.00	6,970.74	(6,970.74)	+++	39,930.16
5110.004	Overtime	15,000.00	.00	15,000.00	311.54	.00	4,846.88	10,153.12	32	6,244.67
5110.010	Temp Wages	105,171.22	.00	105,171.22	.00	.00	28,394.25	76,776.97	27	55,159.00
5120.001	Annual Leave	30,783.00	.00	30,783.00	3,150.26	.00	44,061.20	(13,278.20)	143	70,368.20
5120.002	SBS	58,214.26	.00	58,214.26	3,620.03	.00	23,481.40	34,732.86	40	46,268.63
5120.003	Medicare	13,770.05	.00	13,770.05	856.29	.00	5,554.35	8,215.70	40	11,014.47
5120.004	PERS	179,013.78	.00	179,013.78	12,502.72	.00	71,439.25	107,574.53	40	153,306.90
5120.005	Health Insurance	288,216.36	.00	288,216.36	22,253.80	.00	122,060.80	166,155.56	42	195,504.46
5120.006	Life Insurance	131.40	.00	131.40	10.47	.00	59.22	72.18	45	119.61
5120.007	Workmen's Compensation	25,030.94	.00	25,030.94	1,674.34	.00	10,854.80	14,176.14	43	22,067.54
5120.008	Unemployment	.00	.00	.00	.00	.00	.00	.00	+++	188.63
5120.011	PERS on Behalf	17,407.00	.00	17,407.00	.00	.00	.00	17,407.00	0	61,884.00
5201.000	Training and Travel	7,400.00	.00	7,400.00	1,151.69	.00	6,823.83	576.17	92	5,735.29
5202.000	Uniforms	4,150.00	.00	4,150.00	.00	.00	2,442.98	1,707.02	59	3,547.64
5203.001	Utilities	745,000.00	.00	745,000.00	51,970.52	.00	415,588.46	329,411.54	56	747,245.83
5204.001	Cell Phone Stipend	600.00	.00	600.00	50.00	.00	250.00	350.00	42	750.00
5205.000	Insurance	124,850.00	.00	124,850.00	11,589.10	.00	69,534.60	55,315.40	56	126,417.58
5206.000	Supplies	20,500.00	.00	20,500.00	698.89	.00	13,030.48	7,469.52	64	13,642.97
5207.000	Repairs and Maintenance	60,000.00	.00	60,000.00	4,434.89	.00	16,085.01	43,914.99	27	43,989.35
5207.001	Boat Repair and Maintenance	6,000.00	.00	6,000.00	.00	.00	956.87	5,043.13	16	7,112.27
5207.002	Disposal of derelict vessels	95,000.00	.00	95,000.00	1,500.00	.00	5,499.00	89,501.00	6	.00
5208.000	Bldg Repair & Maint	25,076.00	.00	25,076.00	.00	.00	.00	25,076.00	0	16,166.04
5211.000	IT Fees	112,368.00	.00	112,368.00	9,364.00	.00	56,184.00	56,184.00	50	107,621.04
5212.000	Contracted Services	208,565.00	.00	208,565.00	6,878.36	1,389.02	62,897.00	144,278.98	31	108,746.60
5214.000	Interdepartment Services	390,144.00	.00	390,144.00	.00	.00	3,874.50	386,269.50	1	349,107.52
5221.000	Transportation/Vehicles	100,864.00	.00	100,864.00	716.18	.00	4,411.55	96,452.45	4	78,511.90
5222.000	Postage	6,000.00	.00	6,000.00	500.00	2,500.00	3,500.00	.00	100	6,292.05
5223.000	Tools & Small Equipment	17,066.00	.00	17,066.00	1,748.52	.00	11,596.04	5,469.96	68	3,255.59
5224.000	Dues and Publications	650.00	.00	650.00	.00	.00	.00	650.00	0	225.00
5226.000	Advertising	5,840.00	.00	5,840.00	.00	.00	.00	5,840.00	0	3,673.55
5227.002	Rent-Equipment	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
5227.003	Rent-Other	1,440.00	.00	1,440.00	.00	.00	.00	1,440.00	0	960.00
5230.000	Bad Debts	150,000.00	.00	150,000.00	.00	.00	(15,840.26)	165,840.26	-11	153,123.30
5231.000	Credit Card Expense	82,000.00	.00	82,000.00	2,459.46	.00	44,306.41	37,693.59	54	74,155.44
5290.000	Other Expenses	3,595.00	.00	3,595.00	409.58	.00	579.16	3,015.84	16	2,310.31
5295.000	Interest Expense	360,051.00	.00	360,051.00	.00	.00	.00	360,051.00	0	317,793.26
5297.000	Debt Admin Expense	1,000.00	.00	1,000.00	.00	.00	500.00	500.00	50	.00



Expense Budget Performance Report

Fiscal Year to Date 12/31/25

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 240 - Harbor Fund										
EXPENSE										
5400.000	OPEB Expense	.00	.00	.00	.00	.00	.00	.00	+++	35,273.00
6205.000	Depreciation-Buildings	1,195.00	.00	1,195.00	.00	.00	.00	1,195.00	0	1,194.72
6206.000	Depreciation-Machinery	10,613.00	.00	10,613.00	.00	.00	.00	10,613.00	0	43,792.23
7106.000	Fixed Assets-Machinery	26,000.00	65,000.00	91,000.00	43,127.28	.00	48,284.17	42,715.83	53	.00
7200.000	Interfund Transfers Out	.00	.00	.00	.00	.00	.00	.00	+++	92,500.00
7301.000	Note Principal Payments	45,349.00	.00	45,349.00	.00	.00	.00	45,349.00	0	.00
7302.000	Bond Principal Payments	515,000.00	.00	515,000.00	.00	.00	245,000.00	270,000.00	48	.00
EXPENSE TOTALS		\$4,658,755.84	\$65,000.00	\$4,723,755.84	\$236,520.51	\$3,889.02	\$1,611,760.63	\$3,108,106.19	34%	\$3,617,577.71
Fund 240 - Harbor Fund Totals		\$4,658,755.84	\$65,000.00	\$4,723,755.84	\$236,520.51	\$3,889.02	\$1,611,760.63	\$3,108,106.19		\$3,617,577.71
Fund 750 - Capital Project-Harbor										
EXPENSE										
5212.000	Contracted Services	10.00	347,332.50	347,342.50	2,042.38	1,659,406.14	80,451.42	(1,392,515.06)	501	58,208.64
5214.000	Interdepartment Services	.00	.00	.00	.00	.00	.00	.00	+++	70,959.96
7150.000	Capitalized Cont/Services	.00	.00	.00	.00	.00	.00	.00	+++	(156,962.10)
7200.000	Interfund Transfers Out	.00	.00	.00	.00	.00	.00	.00	+++	15,746.87
EXPENSE TOTALS		\$10.00	\$347,332.50	\$347,342.50	\$2,042.38	\$1,659,406.14	\$80,451.42	(\$1,392,515.06)	501%	(\$12,046.63)
Fund 750 - Capital Project-Harbor Totals		\$10.00	\$347,332.50	\$347,342.50	\$2,042.38	\$1,659,406.14	\$80,451.42	(\$1,392,515.06)		(\$12,046.63)
Grand Totals		\$4,658,765.84	\$412,332.50	\$5,071,098.34	\$238,562.89	\$1,663,295.16	\$1,692,212.05	\$1,715,591.13		\$3,605,531.08