



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Meeting Agenda

### City and Borough Assembly

*Mayor Steven Eisenbeisz,  
Deputy Mayor Kevin Mosher,  
Vice Deputy Mayor Timothy Pike,  
Thor Christianson, Chris Ystad,  
JJ Carlson, Scott Saline*

*Municipal Administrator: John Leach  
Municipal Attorney: Brian Hanson  
Municipal Clerk: Sara Peterson*

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Tuesday, October 24, 2023

6:00 PM

Assembly Chambers

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#### **REGULAR MEETING**

I. CALL TO ORDER

II. FLAG SALUTE

III. RECITAL OF LANDS ACKNOWLEDGEMENT

IV. ROLL CALL

V. CORRESPONDENCE/AGENDA CHANGES

[23-137](#) Reminders, Calendars, and General Correspondence

**Attachments:** [Calendars and Reminders](#)

[Bowers-Years of Service](#)

[Cameron-Years of Service](#)

[Nurco-Years of Service](#)

[Electric Department Quarterly Report Oct. 2023](#)

[Fire quarterly report](#)

[Library quarterly report](#)

[Interim financial statements through 6-30-23](#)

VI. CEREMONIAL MATTERS

[23-132](#)

1) Service Award - Kevin Knox 2) Proclamations - Native American Heritage Month and Veteran's Day

**Attachments:** [Knox-Years of Service](#)

[Native American Heritage Proclamation](#)

[Veteran's Day Proclamation \(2\)](#)

**VII. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)**

**VIII. PERSONS TO BE HEARD**

*Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.*

**IX. CONSENT AGENDA**

*All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

**A** [23-134](#)

Approve the minutes of the October 10 Assembly meeting

**Attachments:** [Motion and minutes](#)

**B** [23-135](#)

Approve a new beverage dispensary tourism liquor license application, premises diagram, and restaurant designation permit application for Baranof Lodge, LLC dba 907 Lounge at 404 Sawmill Creek Road

**Attachments:** [Motion and memos](#)

[Liquor License #6137](#)

**X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS**

**C** [23-136](#)

Reappoint Elizabeth Bagley and Kent Barkhau to three-year terms on the Sustainability Commission

**Attachments:** [Motion](#)

[Bagley Sustainability Commission](#)

[Barkhau Sustainability Commission](#)

**XI. UNFINISHED BUSINESS:**

- D      [ORD 23-21](#)      Authorizing the purchase by the City and Borough of Sitka (CBS) of Lot 4, Block 4, of the Gary Paxton Industrial Park, pursuant to the affirmative covenant of right to purchase contained in the quitclaim deed recorded 8/15/2022, and making supplemental appropriation for fiscal year 2024 for said purchase (purchase of 4690 Sawmill Creek Road property by CBS)

Attachments: [Motion Ord 2023-21](#)

[Assembly Memo - Sayak Intent to Sell](#)

[Ord 2023-21](#)

## XII.      NEW BUSINESS:

### New Business First Reading

- E      [ORD 23-22](#)      Making supplemental appropriations for fiscal year 2024 (Residential Utility Account Credits)

Attachments: [Motion](#)

[Memo](#)

[Ord 2023-22](#)

### Additional New Business Items

- F      [RES 23-26](#)      Authorizing the Municipal Administrator to apply for a Land and Water Conservation Fund grant for the rehabilitation of the Crescent Harbor Courts

Attachments: [Motion](#)

[Assembly Memo LWCF for Crescent Harbor Court Rehabilitation \(002\)](#)

[Res 2023-26](#)

- G      [23-133](#)      Update and discussion with the State of Alaska on the Sitka Airport

Attachments: [Update and discussion](#)

[Sitka Final - Read-Only](#)

## XIII.      PERSONS TO BE HEARD:

*Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.*

## XIV.      REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

## XV.      EXECUTIVE SESSION

*Not anticipated.*

**XVI. ADJOURNMENT**

*Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 907.747.1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular and Special Assembly meetings are livestreamed through the City's website and YouTube channel, and aired live on KCAW FM 104.7. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.*

*Sara Peterson, MMC, Municipal Clerk  
Publish: October 20*