



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Meeting Agenda

### City and Borough Assembly

*Mayor Steven Eisenbeisz,  
Deputy Mayor Kevin Knox,  
Vice Deputy Mayor Kevin Mosher,  
Thor Christianson, Crystal Duncan, Rebecca Himschoot,  
David Miller*

*Municipal Administrator: John Leach  
Municipal Attorney: Brian Hanson  
Municipal Clerk: Sara Peterson*

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Tuesday, January 25, 2022

6:00 PM

Assembly Chambers

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#### **WORK SESSION 5:00 PM**

*Sitka Sound Science Center - Sitka Landslide Warning System Update*

[22-013](#)

Work Session Materials

**Attachments:** [LandslideProjectUpdate\\_Jan2022\\_Assembly](#)

#### **REGULAR MEETING**

**I. CALL TO ORDER**

**II. FLAG SALUTE**

**III. RECITAL OF LANDS ACKNOWLEDGEMENT**

**IV. ROLL CALL**

**V. CORRESPONDENCE/AGENDA CHANGES**

[22-014](#)

Reminders, Calendars, and General Correspondence

**Attachments:** [Reminders and Calendars](#)

**VI. CEREMONIAL MATTERS**

*None.*

**VII. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)**

**VIII. PERSONS TO BE HEARD**

*Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.*

**IX. CONSENT AGENDA**

*All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A**      [22-009](#)      Approve the minutes of the January 11 Assembly meeting

**Attachments:**   [Consent and Minutes](#)

- B**      [RES 22-02](#)      Submitting City and Borough of Sitka FY 2023 State Legislative Priorities to State of Alaska and 2022 Legislature

**Attachments:**   [Motion Memo Res Legislative Priorities](#)

**X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS**

- C**      [22-011](#)      Appoint Ellie Lo Re to an unexpired term on the Health Needs and Human Services Commission

**Attachments:**   [Motion and Application](#)

**XI. UNFINISHED BUSINESS:**

*None.*

**XII. NEW BUSINESS:**

- D**      [RES 22-03](#)      Authorizing a grant application to the Federal Emergency Management Agency FY23-25 SAFER Grant

**Attachments:**   [Motion Memo Res 2022-03](#)

- E      [22-010](#)      Board of Adjustment: Consideration of an appeal filed by Ben Timby and Tiffany Justice for the Planning Commission's denial of a short-term rental conditional use permit for 717 Sawmill Creek Road
- Attachments:** [Procedure and Motion Sheet](#)
- [01 CBS Timby Appeal Assembly Memo](#)
- [02 CBS CUP 21-19 Planning Commission Packet](#)
- [03 CBS Draft Planning Commission Minutes 12.15.21](#)
- [04 Appellant Timby STR Appeal](#)
- [05 Appellant CUP 21-19 Timby 717 Sawmill Creek Road STR Staff Report](#)
- [06 Appellant CUP 21-19 Timby 717 Sawmill Creek Road STR Applicant Mate](#)
- [07 Appellant 2-July 17 2018 PC meeting approved](#)
- [08 Appellant Sitka Smart Growth Study 2018](#)
- F      [22-008](#)      Discussion / Direction on the Short-Term Tourism Plan
- Attachments:** [Discussion Direction Short-Term Tourism Plan](#)
- G      [ORD 22-01](#)      Making supplemental appropriations for fiscal year 2022 (expenses related to increase in cruise passengers for 2022) 1st reading
- Attachments:** [Motion Ord 2022-01](#)
- [Memo and Ord 2022-01](#)
- H      [22-012](#)      Appoint an Assembly Member(s) to the City and Borough of Sitka Strategic Plan Team
- Attachments:** [Appoint and vote](#)

XIII.      **PERSONS TO BE HEARD:**

*Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.*

XIV.      **REPORTS**

**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other**

XV.      **EXECUTIVE SESSION**

*Not anticipated.*

**XVI. ADJOURNMENT**

*Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular Assembly meetings are livestreamed through the City's website, aired live on KCAW FM 104.7, and broadcast live on local television channel 11. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.*

*Sara Peterson, MMC, Municipal Clerk  
Publish: January 21*