



CITY AND BOROUGH OF SITKA

A COAST GUARD CITY

HARBOR DEPARTMENT

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SITKA PORT AND HARBORS DEPARTMENTS QUARTERLY REPORT

Thru: John Leach, Administrator

From: Brandon Calhoun, Harbormaster

To: CBS Assembly Members

Date: August 11th, 2026

Department Overview:

Task I. Transient vessel traffic is below average this year.

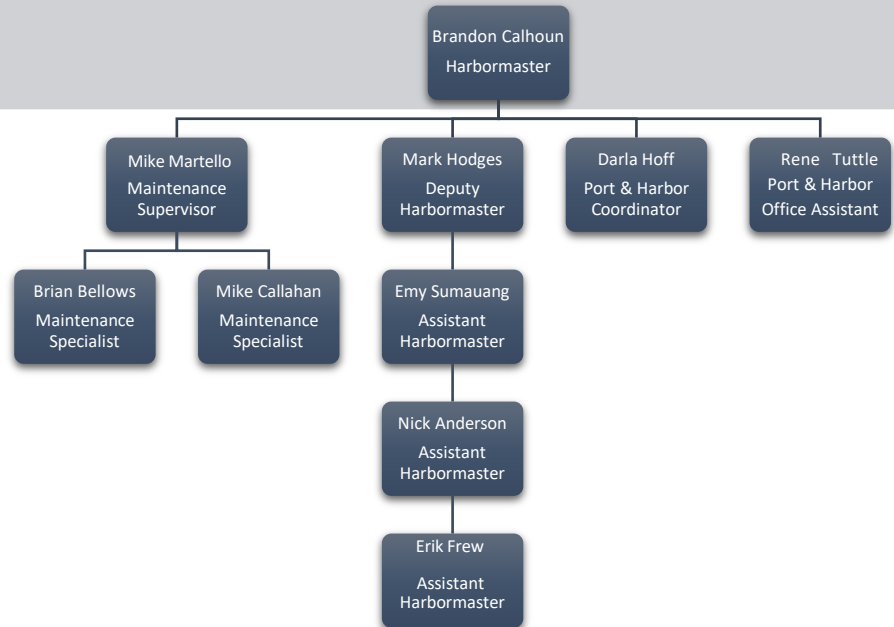
Task II. To Date reservations; Lightering Facilities 1268, Port-wall 14, GPIP 155, Transient Reserved Moorage 44. - Upcoming reservations; Lightering Facilities 576, Port-wall 6, GPIP 57, Transient Reserved Moorage 10. - Estimated Season Total 2130

Task III. To Date 525 Hot Berth stalls assigned

Staffing Levels: The Harbor Department FTE's are fully staffed. Two of our Temps had prior commitments and ended the season early. The Deputy Harbormaster and Harbormaster are filling operations and port security shifts when needed for the tail end of the season.

I have included the FY26 budget through June 30 st, 2026. 91% of the budget is expended.

SITKA PORT & HARBORS
DEPARTMENT





Expense Budget Performance Report

Fiscal Year to Date 06/30/26

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 240 - Harbor Fund										
	EXPENSE									
5110.001	Regular Salaries/Wages	798,701.83	.00	798,701.83	63,672.47	.00	610,169.16	188,532.67	76	582,121.46
5110.002	Holidays	.00	.00	.00	3,923.81	.00	32,497.82	(32,497.82)	+++	30,257.50
5110.003	Sick Leave	.00	.00	.00	2,846.04	.00	25,550.06	(25,550.06)	+++	39,930.16
5110.004	Overtime	15,000.00	.00	15,000.00	2,400.19	.00	12,063.34	2,936.66	80	6,244.67
5110.010	Temp Wages	105,171.22	.00	105,171.22	19,678.50	.00	61,023.25	44,147.97	58	55,159.00
5120.001	Annual Leave	30,783.00	.00	30,783.00	2,897.74	.00	66,977.19	(36,194.19)	218	70,368.20
5120.002	SBS	58,214.26	.00	58,214.26	5,852.26	.00	49,581.32	8,632.94	85	46,268.63
5120.003	Medicare	13,770.05	.00	13,770.05	1,384.33	.00	11,728.10	2,041.95	85	11,014.47
5120.004	PERS	179,013.78	.00	179,013.78	16,673.44	.00	157,701.10	21,312.68	88	153,306.90
5120.005	Health Insurance	288,216.36	.00	288,216.36	24,256.39	.00	257,586.19	30,630.17	89	195,504.46
5120.006	Life Insurance	131.40	.00	131.40	10.82	.00	122.15	9.25	93	119.61
5120.007	Workmen's Compensation	25,030.94	.00	25,030.94	2,740.59	.00	23,369.06	1,661.88	93	22,067.54
5120.008	Unemployment	.00	.00	.00	.00	.00	2,969.46	(2,969.46)	+++	188.63
5120.011	PERS on Behalf	17,407.00	.00	17,407.00	.00	.00	22,957.00	(5,550.00)	132	61,884.00
5201.000	Training and Travel	7,400.00	.00	7,400.00	(368.00)	.00	7,929.21	(529.21)	107	5,735.29
5202.000	Uniforms	4,150.00	.00	4,150.00	.00	.00	2,442.98	1,707.02	59	3,547.64
5203.001	Utilities	745,000.00	.00	745,000.00	108,277.81	.00	749,701.98	(4,701.98)	101	747,245.83
5204.001	Cell Phone Stipend	600.00	.00	600.00	50.00	.00	550.00	50.00	92	750.00
5205.000	Insurance	124,850.00	.00	124,850.00	9,246.37	.00	135,225.24	(10,375.24)	108	126,417.58
5206.000	Supplies	20,500.00	.00	20,500.00	1,671.84	.00	18,088.62	2,411.38	88	13,642.97
5207.000	Repairs and Maintenance	60,000.00	.00	60,000.00	14,767.95	.00	65,062.73	(5,062.73)	108	43,989.35
5207.001	Boat Repair and Maintenance	6,000.00	.00	6,000.00	430.43	.00	15,988.68	(9,988.68)	266	7,112.27
5207.002	Disposal of derelict vessels	95,000.00	.00	95,000.00	.00	.00	5,538.99	89,461.01	6	.00
5208.000	Bldg Repair & Maint	25,076.00	.00	25,076.00	2,089.67	.00	25,549.02	(473.02)	102	16,166.04
5211.000	IT Fees	112,368.00	.00	112,368.00	9,364.00	.00	112,368.00	.00	100	107,621.04
5212.000	Contracted Services	208,565.00	(4,827.92)	203,737.08	5,370.90	.00	80,208.97	123,528.11	39	108,746.60
5214.000	Interdepartment Services	390,144.00	.00	390,144.00	32,512.00	.00	396,153.92	(6,009.92)	102	349,107.52
5221.000	Transportation/Vehicles	100,864.00	.00	100,864.00	6,230.11	.00	77,714.88	23,149.12	77	78,511.90
5222.000	Postage	6,000.00	.00	6,000.00	720.00	.00	7,102.84	(1,102.84)	118	6,292.05
5223.000	Tools & Small Equipment	17,066.00	.00	17,066.00	.00	.00	12,386.93	4,679.07	73	3,255.59
5224.000	Dues and Publications	650.00	.00	650.00	21.20	.00	1,453.96	(803.96)	224	225.00
5226.000	Advertising	5,840.00	.00	5,840.00	.00	.00	1,503.00	4,337.00	26	3,673.55
5227.002	Rent-Equipment	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
5227.003	Rent-Other	1,440.00	.00	1,440.00	480.00	.00	480.00	960.00	33	960.00
5230.000	Bad Debts	150,000.00	.00	150,000.00	3,737.27	.00	42,739.22	107,260.78	28	153,123.30
5231.000	Credit Card Expense	82,000.00	.00	82,000.00	3,585.11	.00	82,460.65	(460.65)	101	74,155.44
5290.000	Other Expenses	3,595.00	.00	3,595.00	2,223.43	.00	3,196.79	398.21	89	2,310.31
5295.000	Interest Expense	360,051.00	.00	360,051.00	88,362.31	.00	354,215.09	5,835.91	98	317,793.26
5297.000	Debt Admin Expense	1,000.00	.00	1,000.00	.00	.00	500.00	500.00	50	.00



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Fund 240 - Harbor Fund										
EXPENSE										
5400.000	OPEB Expense	.00	.00	.00	.00	.00	.00	.00	+++	35,273.00
6203.000	Depreciation-Harbors	1,595,627.00	.00	1,595,627.00	132,968.88	.00	1,595,626.56	.44	100	1,603,425.65
6205.000	Depreciation-Buildings	1,195.00	.00	1,195.00	99.56	.00	1,194.72	.28	100	1,194.72
6206.000	Depreciation-Machinery	10,613.00	.00	10,613.00	884.41	.00	10,612.48	.52	100	43,792.23
7106.000	Fixed Assets-Machinery	26,000.00	65,000.00	91,000.00	.00	.00	48,284.17	42,715.83	53	.00
7200.000	Interfund Transfers Out	.00	.00	.00	.00	.00	.00	.00	+++	92,500.00
7301.000	Note Principal Payments	45,349.00	.00	45,349.00	45,348.15	.00	45,348.15	.85	100	.00
7302.000	Bond Principal Payments	515,000.00	.00	515,000.00	.00	.00	515,000.00	.00	100	.00
EXPENSE TOTALS		\$6,254,382.84	\$60,172.08	\$6,314,554.92	\$614,409.98	\$0.00	\$5,748,922.98	\$565,631.94	91%	\$5,221,003.36
Fund 240 - Harbor Fund Totals		\$6,254,382.84	\$60,172.08	\$6,314,554.92	\$614,409.98	\$0.00	\$5,748,922.98	\$565,631.94		\$5,221,003.36
Fund 750 - Capital Project-Harbor										
EXPENSE										
5206.000	Supplies	.00	.00	.00	.00	.00	201.90	(201.90)	+++	.00
5212.000	Contracted Services	10.00	451,872.70	451,882.70	20,224.25	92,756.21	1,948,987.14	(1,589,860.65)	452	86,002.14
5214.000	Interdepartment Services	.00	.00	.00	19,431.84	.00	74,619.09	(74,619.09)	+++	70,959.96
7150.000	Capitalized Cont/Services	.00	.00	.00	.00	.00	.00	.00	+++	(156,962.10)
7200.000	Interfund Transfers Out	.00	.00	.00	.00	.00	.00	.00	+++	15,746.87
EXPENSE TOTALS		\$10.00	\$451,872.70	\$451,882.70	\$39,656.09	\$92,756.21	\$2,023,808.13	(\$1,664,681.64)	468%	\$15,746.87
Fund 750 - Capital Project-Harbor Totals		\$10.00	\$451,872.70	\$451,882.70	\$39,656.09	\$92,756.21	\$2,023,808.13	(\$1,664,681.64)		\$15,746.87
Grand Totals		\$6,254,392.84	\$512,044.78	\$6,766,437.62	\$654,066.07	\$92,756.21	\$7,772,731.11	(\$1,099,049.70)		\$5,236,750.23