

Step 1

I MOVE TO convene as the Board of Adjustment*.

*22.10.060 Board of adjustment.

The assembly of the city and borough shall function as the board of adjustment with the authority to:

- A. Consider appeals of variances or conditional use permits.
- B. Hear appeals of administrative approvals or denials.

Step 2

Hearing procedures per SGC 22.10.180 and 22.10.170(B)(2)

- A. Appellant presentation, including submittal of any materials. Members of the hearing body may ask questions of the appellant. (15 minutes)
- B. Staff presentation, including submittal of any administrative reports. Members of the hearing body may ask questions of the staff. (15 minutes)
- C. Testimony or comments by the public germane to the matter. Questions directed to the staff or the appellant shall be posed by the chair at its discretion. (3 minutes per individual)
- D. Rebuttal, response and/or clarifying statements by the appellant. (7 minutes with option to reserve time for closing statement)
- E. Rebuttal, response, clarifying, and/or closing statements by staff. (7 minutes)
- F. Optional closing statement by the appellant. (Time remaining from D)
- G. The evidentiary portion of the public hearing shall be closed and the hearing body shall deliberate on the matter before it.

Step 3

POSSIBLE ACTIONS (See motion sheet)

MOVE TO grant the permit or appeal in whole or part; or

MOVE TO deny the permit or appeal in whole or part; or

MOVE TO remand the appeal for further proceedings.

Step 4

I MOVE TO reconvene as the Assembly in regular session.