



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda City and Borough Assembly

*Mayor Mim McConnell
Deputy Mayor Pete Esquiro,
Vice Deputy Mayor Thor Christianson,
Phyllis Hackett, Matthew Hunter, Mike Reif and Michelle Putz*

*Municipal Administrator: Jim Dinley
Municipal Attorney: Robin L. Koutchak
Municipal Clerk: Colleen Ingman, MMC*

Tuesday, March 26, 2013

6:00 PM

Assembly Chambers

WORKSESSION - HARBORS UPDATE 5:00 PM - 5:50 PM

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

V. Special reports: government-to-government, municipal boards/commissions, committees, municipal departments, school district, students and guests
None anticipated.

VI. PERSONS TO BE HEARD

Public participation on any item off the agenda. Not to exceed 3 minutes for any individual.

VII. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

VIII. CONSENT AGENDA

All matters under Item VIII Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A [13-049](#) Approve the minutes of the February 26 and March 9 & 12, 2013 Assembly meetings.
Attachments: [Minutes 2-26 & 3-9](#)
 [Minutes 3-12-13](#)
- B [13-052](#) Appointments: 1) Kristy Crews to a seat on the Tourism Commission; 2) Cindy Litman to a term on the Library Commission; and reappoint 3) Linda Speerstra to a term on the Sitka Convention and Visitors Bureau.
Attachments: [appointments](#)
- IX. **UNFINISHED BUSINESS:**
- C [13-056](#) Approve or protest renewal of a liquor license #3762 registered to Victoria's Pour House owner J&B North Inc. - request to rescind action taken on March 12, 2013. PULLED
Attachments: [Liquor License Renewal](#)
- D [RES 13-06](#) Approving submittal and execution of a Southeast Alaska Chinook Salmon Mitigation Infrastructure Grant of up to \$240,000 for Ice-Making and Storage Infrastructure Project providing service to the coastal area of Baranof Island - request to rescind action taken March 12, 2013.
Attachments: [RES 13-06](#)
 [Ice Making Comments](#)
- E [ORD 13-11](#) Amending SGC Section 15.01.060 Entitled "Rental Structures" and adding SGC Sections 15.04.340, 15.05.640, 15.96.070 all Entitled "Rental Structures" to clarify "Owner Accounts" will be charged continuously (even when not rented), because Water, Sewer, and Solid Waste services remain available.
Attachments: [ORD 13-11 Owner Accounts](#)
- F [ORD 13-12](#) Amending SGC 9.08.025 Entitled "Garbage Service" to use terms consistent with SGC Section 15.06.025 entitled "Solid Waste Treatment and Refuse Collection," and make it clear businesses cannot opt out of garbage service
Attachments: [ORD 13-12](#)
- G [ORD 13-13](#) Authorizing the sale of Lot 31 B Saline Subdivision
Attachments: [ORD 13-13](#)

X. **NEW BUSINESS:**

New Business First Reading

- H [ORD 13-14](#) Amending SGC Title 22 Zoning to allow for and regulate Accessory Dwelling Units (ADUs)
Attachments: [ORD 13-14 ASDUs](#)
- I [ORD 13-16](#) Amending SGC Chapter 2.04 "City and Borough Assembly" at Section 2.4.110 "Parliamentarian"
Attachments: [ORD 13-16](#)
- J [ORD 13-17](#) Amending SGC Title 22 Zoning to amend SGC Table 22.16.015-6 to allow Eating and Drinking places in the Sawmill Cove Special District as a permitted use on a temporary basis.
Attachments: [ORD 13-17 Temporary](#)
 [2013-17 docs](#)

Additional New Business Items

- K [13-051](#) Approve Amendment No. 1 to the Barnard Construction Company Lease Agreement recommended by the Sawmill Cove Industrial Park Board.
Attachments: [Barnard Lease memo plat](#)
 [Barnard Lease Amendment 1](#)
- L [13-054](#) Approve the Tentative Agreement between PSEA and the City and Borough of Sitka for the "FY12 and FY13 Reopener Impasse" as executed by James Metcalf (on behalf of PSEA) and Kimberly Gearity (on behalf of CBS) on February 7, 2013.
Attachments: [PSEA](#)
- M [13-053](#) Appoint One to the Ports and Harbors Commission: 1) Ben Lawrie or 2) Michael Johnson
Attachments: [Ports & Harbors ltrs](#)
- N [13-050](#) Approve contracting with a search firm for a direct hire of up to three engineers in the Electrical Department.
Attachments: [Electrical Engineers memo](#)
 [Proposal-J Powers Recruiting Inc 3-18-13.docx](#)
 [Randstad Engineering Getting to Know Us 1](#)
 [City & Borough of Sitka Engineering Proposal](#)
- O [13-055](#) Discussion and/or adoption of a new vision statement for the City and Borough of Sitka proposed in 2010.
Attachments: [vision statement](#)

XI. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XII. EXECUTIVE SESSION:

Discuss a response to a personnel complaint.

XIII. ADJOURNMENT

*Colleen Ingman, MMC
Municipal Clerk
Publish: 3-15-13*