



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Meeting Agenda City and Borough Assembly

*Mayor Cheryl Westover  
Deputy Mayor Pete Esquiro, Vice-Deputy Mayor Thor  
Christianson,  
Terry Blake, Phyllis Hackett, Mim McConnell, and Mike Reif*

*Municipal Administrator: Jim Dinley  
Municipal Attorney: Theresa Hillhouse  
Municipal Clerk: Colleen Ingman, MMC*

---

Tuesday, January 24, 2012

6:00 PM

Assembly Chambers

---

### REGULAR MEETING

- I. CALL TO ORDER
- II. FLAG SALUTE
- III. ROLL CALL
- IV. CORRESPONDENCE/AGENDA CHANGES

### Government-to-Government Update with Sitka Tribe of Alaska

#### V. PERSONS TO BE HEARD

*Public participation on any item off the agenda. Not to exceed 3 minutes for any individual.*

#### VI. SPECIAL REPORTS

[12-12](#)

Sitka School Board Update - Tim Fulton

#### VII. REPORTS

#### a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

#### VIII. CONSENT AGENDA

*All matters under Item VIII. Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A     [12-10](#)     Approve the minutes of the January 10, 2012 Assembly meeting.  
**Attachments:**   [MOTION Minutes](#)  
                          [Draft Minutes Jan 10](#)
- B     [12-11](#)     Authorize the Municipal Administrator, on behalf of the Assembly of the City and Borough of Sitka, to execute Joint Funding Agreement No. 12WAAK000000005 with the U.S. Geological Survey for continued operation of the streamflow gaging stations on Sawmill Creek.  
**Attachments:**   [MOTION USGS Joint Funding](#)  
                          [USGS Joint Funding Agreement](#)
- C     [RES 12-01](#)   Authorizing a grant application to the Alaska Department of Environmental Conservation for a Stormwater Master Plan, Management and Mapping Program.  
**Attachments:**   [MOTION Res 2012-01](#)  
                          [Res 2012-01 and memo](#)
- D     [RES 12-02](#)   Supporting Raven Radio's application for a State Capital Grant.  
**Attachments:**   [MOTION Res 2012-02](#)  
                          [Res 2012-02 Raven Radio](#)
- E     [12-15](#)     Award a contract to CBC Construction in the amount of \$908,259.00 for the Base Bid and Additive Alternate No.1, No.2, and No.3 for the Japonski Island Sewer Lift Station Upgrades project contingent upon the passage of the required 10 day protest period and formal approval of the ADEC loan increase.  
**Attachments:**   [MOTION Award Japonski Island Sewer Lift](#)  
                          [Japonski Island Sewer Lift Station Upgrades](#)

**IX. UNFINISHED BUSINESS:**

- F     [ORD 12-01](#)   Amending the official Sitka Zoning Map to rezone a portion of Lot 21 Block 1 Sitka Indian Village from R-1 Single Family and Duplex Residential District to CBD Central Business District.  
**Attachments:**   [MOTION Ord 2012-01](#)  
                          [Ord 2012-01 and docs](#)
- G     [ORD 12-02](#)   Amending Sitka General Code Chapter 15.01. entitled "Electric Utility Policies" by adding an additional definition in Section 15.01.005 regarding "Energy Star Rated Electrical Appliances" and a new section 15.01.090 entitled "Rebate Program for Electrical Energy Efficient Appliances and Electric Heat Pump Heating Systems".  
**Attachments:**   [MOTION Ord 2012-02](#)  
                          [Ord 2012-02 and docs](#)

**X. NEW BUSINESS:**

**New Business First Reading**

- H     [ORD 12-03S](#)     Amending the official Sitka Zoning Map to rezone Lot 25 Block 1 of Sitka Indian Village USS 2542 A&B from R-1 Single Family and Duplex District to CBD Central Business District.  
**Attachments:**     [MOTION Ord 2012-03S](#)  
                              [Ord 2012-03S](#)
- I     [ORD 12-04](#)     Authorizing a 10-year Material Sale & Lease Agreement with McGraw's Construction regarding municipal property at quarry sites 2 and 3 of the Granite Creek Industrial Area.  
**Attachments:**     [MOTION Ord 2012-04](#)  
                              [Ord 2012-04 part 1 info](#)  
                              [Ord 2012-04 part 2 info](#)

**Additional New Business Items**

- J     [12-14](#)     Provide clear direction to the Sitka School Board and the Pacific High School design team that it is acceptable to move forward to the 65% design phase for the Pacific High School renovation project with an interior stairway in the Pacific High building that will allow for the most convenient, safest access to the adjacent Southeast Alaska Career Center building. A small but functional kitchen for the purpose of basic food preparation for the Pacific High School meal program and basic culinary skills may or may not be included in the final design and is the prerogative of the design committee and the school district.  
**Attachments:**     [MOTION Pacific High School](#)
- K     [12-16](#)     Discussion/Decision on the recommended framework for the Transit Service RFP for Marine Passenger Fee Fund Project Old Sitka Dock to Centennial Hall.  
**Attachments:**     [MOTION RFP framework](#)  
                              [RFP Marine Passenger Fee Project HPM](#)  
                              [HPM Proposal Marine Passenger Fee](#)
- L     [12-13](#)     Discussion of proposed changes to the Sales Tax code.  
**Attachments:**     [MOTION Sales Tax Changes](#)  
                              [Sales Tax Changes](#)
- M     [12-17](#)     Discussion of Business License requirements for businesses.  
**Attachments:**     [MOTION Business Licenses](#)  
                              [Memo Business Licenses](#)

**XI.   PERSONS TO BE HEARD:**

*Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.*

**XII. ADJOURNMENT**

*Sara Peterson, CMC  
Deputy Clerk  
Publish: January 20*