

# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS 1332 Seward Ave. Room 229 Sitka, AK (907)747-1811

## **Meeting Agenda**

# City and Borough Assembly

Mayor Mim McConnell
Deputy Mayor Matt Hunter
Vice-Deputy Mayor Benjamin Miyasato
Aaron Swanson, Steven Eisenbeisz
Tristan Guevin, and Bob Potrzuski

Municipal Administrator: Mark Gorman Municipal Attorney: Robin L. Koutchak Municipal Clerk: Sara Peterson, CMC

Tuesday, February 23, 2016

6:00 PM

**Assembly Chambers** 

## REGULAR MEETING

- I. CALL TO ORDER
- II. FLAG SALUTE
- III. ROLL CALL

#### IV. CORRESPONDENCE/AGENDA CHANGES

16-036 Reminders, Calendars and General Correspondence

Attachments: Reminders and Calendars.pdf

SEDA letter to State of Alaska FEMA risk map.pdf

Financial Review.pdf

### V. CEREMONIAL MATTERS

16-028 Service Award for Historic Preservation Commission Member Judy

Ozment

<u>Attachments:</u> Ozment Service Award.pdf

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (time limits apply)

#### VII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

#### VIII. REPORTS

## a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

#### IX. CONSENT AGENDA

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A 16-029 Approve the minutes of the February 9 Assembly meeting

Attachments: Consent and Minutes.pdf

B <u>16-035</u> Award a contract to Leverage Information Systems for completion of the

Datacenter Centralization Project in an amount not to exceed \$175,000

Attachments: Datacenter Centralization Project.pdf

C ORD 16-04 Adjusting the FY16 Budget (first reading)

Attachments: Motion Ord 2016-04.pdf

Ord 2016-04.pdf

## X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

**D** 16-030 Reappoint: 1) Richard Doland to a term on the Building Department

Appeals Board, and, 2) Ken Fate to a term on the Local Emergency

Planning Committee

Attachments: Motion reappointments.pdf

**Doland Appeals Board.pdf** 

Fate LEPC.pdf

#### XI. UNFINISHED BUSINESS:

None.

### XII. NEW BUSINESS:

### **New Business First Reading**

**ORD 16-06** 

Renaming and amending Chapter 4.40 of the Sitka General Code, "Uncollectable Accounts and Bad Debt Write-Offs" and amending Sections 4.40.010 "Definitions", 4.40.020 "Policies", and 4.40.030 "Records and Reporting" and adding Sections 4.40.040 "Write-Off of Uncollectable Accounts", 4.40.050 "Utility Debts Remain with Real Property", and 4.40.060 "Authority to Offset"

<u>Attachments:</u> Motion Ord 2016-06.pdf

<u>Memo Ord 2016-06.pdf</u>

<u>Ord 2016-06.pdf</u>

## **Additional New Business Items**

F	<u>16-032</u>	Discussion/Direction on the February 10, 2016 letter from SEARHC to develop a proposal for management of hospital services
		Attachments: SEARHC proposal.pdf
G	<u>16-034</u>	Approve an amended final subdivision plat for a Planned Unit Development at 100 Indian River Road filed by Baranof Island Housing Authority
		Attachments: BIHA Planned Unit Development.pdf
Н	<u>16-031</u>	Discussion/Direction on the development of the FY17 budget including extraordinary requests
		Attachments: FY17 budget.pdf

#### XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

## XIV. EXECUTIVE SESSION

## XV. ADJOURNMENT

Sara Peterson, CMC Municipal Clerk Publish: February 19