

CONSENT AGENDA

POSSIBLE MOTION

I MOVE TO APPROVE THE CONSENT AGENDA
CONSISTING OF ITEM A.

I wish to remove Item(s) _____

REMINDER – When making the motion to approve the consent agenda, please read the title of each item being voted on that is included in the consent vote.

If this item is pulled from the consent agenda the following motion would be in order:

POSSIBLE MOTION

I MOVE TO approve the minutes of the
September 23 Assembly meeting.



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Minutes - Draft

City and Borough Assembly

*Mayor Steven Eisenbeisz,
Deputy Mayor Timothy Pike,
Vice Deputy Mayor JJ Carlson,
Kevin Mosher, Scott Saline,
Chris Ystad, Thor Christianson*

*Municipal Administrator: John Leach
Municipal Attorney: Rachel Jones
Municipal Clerk: Sara Peterson*

Tuesday, September 23, 2025

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. RECITAL OF LANDS ACKNOWLEDGEMENT

IV. ROLL CALL

Present: 5 - Christianson, Mosher, Eisenbeisz, Pike, and Carlson

Absent: 1 - Saline

Remote: 1 - Ystad

V. CORRESPONDENCE/AGENDA CHANGES

No agenda changes.

[25-133](#)

Reminders, Calendars, and General Correspondence

VI. CEREMONIAL MATTERS

None.

VII. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

[25-132](#)

1) Sitka Tribe of Alaska Tribal Council - Yeidikook'áa Dionne Brady-Howard

2) Sitka School Board - Phil Burdick

Reports were given.

VIII. PERSONS TO BE HEARD

None.

IX. CONSENT AGENDA

A motion was made by Mosher that the Consent Agenda consisting of items A, B, & C be APPROVED. The motion PASSED by the following vote.

Yes: 6 - Christianson, Mosher, Eisenbeisz, Ystad, Pike, and Carlson

Absent: 1 - Saline

A [25-123](#) Approve the minutes of the September 9 Assembly meeting

This item was APPROVED ON THE CONSENT AGENDA.

B [25-129](#) Approve a liquor license renewal and endorsement application for Mean Queen LLC at 205 Harbor Drive

This item was APPROVED ON THE CONSENT AGENDA.

C [25-130](#) Approve a new marijuana license application and onsite consumption endorsement application for AKO Farms LLC dba High Tide Cannabis at 4509 Halibut Point Road

This item was APPROVED ON THE CONSENT AGENDA.

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

D [25-125](#) Appoint one to a three-year term on the Planning Commission: 1) Margaret Frank 2) Samuel Lee Pointer Jr.

Margaret Frank and Samuel Lee Pointer Jr. were nominated. Both applicants explained why they wished to serve.

A round of voting ensued. Frank received six votes and was appointed. Pointer received no votes.

E [25-126](#) Appoint Amy Wilson to a three-year term on the Health Needs and Human Services Commission

A motion was made by Christianson that this Item be APPROVED. The motion PASSED by the following vote.

Yes: 6 - Christianson, Mosher, Eisenbeisz, Ystad, Pike, and Carlson

Absent: 1 - Saline

XI. UNFINISHED BUSINESS:

- F** [ORD 25-23](#) Making supplemental appropriations for fiscal year 2025 and 2026 (Reappropriations)
- A motion was made by Mosher that this Ordinance be APPROVED on SECOND AND FINAL READING. The motion PASSED by the following vote.**

Yes: 6 - Christianson, Mosher, Eisenbeisz, Ystad, Pike, and Carlson

Absent: 1 - Saline

- G** [ORD 25-24](#) Making supplemental appropriations for fiscal year 2026 (Library Books Unbanned Programming Grant)
- A motion was made by Christianson that this Ordinance be APPROVED on SECOND AND FINAL READING. The motion PASSED by the following vote.**

Yes: 6 - Christianson, Mosher, Eisenbeisz, Ystad, Pike, and Carlson

Absent: 1 - Saline

XII. NEW BUSINESS:**New Business First Reading**

- H** [ORD 25-25](#) Making supplemental appropriations for fiscal year 2026 (Police Vehicles)
- Police Chief Goeden summarized the request and highlighted current vehicle challenges. Assembly Members expressed support and emphasized the importance of the vehicles, noting that ideally sinking funds would cover the full vehicle cost.
- A motion was made by Mosher that this Ordinance be APPROVED on FIRST READING. The motion PASSED by the following vote.**

Yes: 6 - Christianson, Mosher, Eisenbeisz, Ystad, Pike, and Carlson

Absent: 1 - Saline

Additional New Business Items

- I** [25-128](#) Approve the 2025-2028 Collective Bargaining Agreement between the City and Borough of Sitka and the International Brotherhood of Electrical Workers (IBEW), Local 1547
- Assistant Municipal Administrator Josh Branthoover provided an overview of the agreement process, highlighted changes to the IBEW Collective Bargaining Agreement and related fiscal impacts. Assembly Members thanked the negotiating team for their work.
- A motion was made by Mosher that this Item be APPROVED. The motion PASSED by the following vote.**

Yes: 6 - Christianson, Mosher, Eisenbeisz, Ystad, Pike, and Carlson

Absent: 1 - Saline

J [25-124](#)

Award of the FY26 Annual General Fund Non-Profit Grants

A motion was made by Carlson to award the following FY26 General Fund Non-Profit Grants in the category of Human Services. The motion PASSED by the following vote.

Yes: 6 - Eisenbeisz, Christianson, Ystad, Mosher, Carlson, and Pike

Absent: 1 - Saline

Betty Eliason Child Care Center \$7736
Brave Heart Volunteers \$8354
Sitka Counseling and Prevention Services \$3268
Sitka Homeless Coalition \$2589
Southeast Alaska Independent Living \$3768

A motion was made by Christianson to award the following FY26 General Fund Non-Profit Grants in the category of Cultural & Educational Services. The motion PASSED by the following vote.

Yes: 6 - Eisenbeisz, Christianson, Ystad, Mosher, Carlson, and Pike

Absent: 1 - Saline

Alaska Arts Southeast (Sitka Fine Arts Camp) \$4714
Sitka Maritime Heritage Society \$2643
Sitka Music Festival \$2357

A motion was made by Carlson to award the following FY26 General Fund Non-Profit Grants in the category of Community Development. The motion PASSED by the following vote.

Yes: 6 - Eisenbeisz, Christianson, Ystad, Mosher, Carlson, and Pike

Absent: 1 - Saline

Greater Sitka Arts Council \$2619
Sitka Trail Works \$6952

K [25-131](#)

Approve a lease agreement between the City and Borough of Sitka and Pacific Jewel Marine, LLC for Block 4, Lot 9b of the Gary Paxton Industrial Park

Gary Paxton Industrial Park Board Director Garry White summarized the request and answered questions from the Assembly. Owner Jeremy Serka spoke to the property access and the lease payment fee. Assembly Members asked questions of White.

A motion was made by Mosher that this Item be APPROVED. The motion PASSED by the following vote.

Yes: 6 - Christianson, Mosher, Eisenbeisz, Ystad, Pike, and Carlson

Absent: 1 - Saline

L [25-127](#)

Discussion / Direction / Decision of the Municipal Administrator's annual recommended transfer to the Public Infrastructure Sinking Fund

Finance Director Brooke Volschenk presented an overview, noting that sufficient funds were available for other needs. Assembly Members highlighted the value of having a transfer balance and thanked staff for their fiscal responsibility.

A motion was made by Christianson to APPROVE the transfer of \$3.2 million to the Public Infrastructure Sinking Fund and make this transfer effective June 30, 2025. The motion PASSED by the following vote.

Yes: 6 - Christianson, Mosher, Eisenbeisz, Ystad, Pike, and Carlson

Absent: 1 - Saline

XIII. PERSONS TO BE HEARD:

None.

XIV. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

Mayor - Eisenbeisz provided an overview of the recent Southeast Conference and thanked the Assembly for their teamwork at what was the final meeting before the upcoming election.

Attorney - Jones reported the cell tower Office of Administrative Hearing decision would take more time due to the complexity of issues and scheduling conflicts.

Liaison Representatives - Christianson reported on the Planning Commission, Pike on the Police and Fire Commission, Carlson on the Health Needs and Human Services Commission, Mosher on the Local Emergency Planning Committee, and Ystad on the Port and Harbors Commission.

Clerk - Peterson summarized board, commission, and committee vacancies and reminded of voting options for the upcoming election.

Other - Carlson attended the ribbon cutting for the haul out. Mosher and Carlson thanked Ystad for his work while on the Assembly.

XV. EXECUTIVE SESSION

None.

XVI. ADJOURNMENT

A motion was made by Mosher to ADJOURN. Hearing no objections, the meeting ADJOURNED at 7:53 p.m.

ATTEST: _____
Sara Peterson, MMC
Municipal Clerk