

CONSENT AGENDA

POSSIBLE MOTION

I MOVE TO APPROVE THE CONSENT AGENDA
CONSISTING OF ITEM A.

I wish to remove Item(s) _____

REMINDER – When making the motion to approve the consent agenda, please read the title of each item being voted on that is included in the consent vote.

If this item is pulled from the consent agenda the following motion would be in order:

POSSIBLE MOTION

I MOVE TO approve the minutes of the July 14 Assembly meeting.



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Minutes - Draft

City and Borough Assembly

*Mayor Steven Eisenbeisz,
Deputy Mayor Timothy Pike,
Vice Deputy Mayor JJ Carlson,
Kevin Mosher, Scott Saline,
Thor Christianson, Katie Riley*

*Municipal Administrator: John Leach
Municipal Attorney: Rachel Jones
Municipal Clerk: Sara Peterson*

Tuesday, July 14, 2026

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. RECITAL OF LANDS ACKNOWLEDGEMENT

IV. ROLL CALL

Present: 6 - Christianson, Mosher, Eisenbeisz, Ystad, Carlson, and Saline

Absent: 1 - Riley

V. CORRESPONDENCE/AGENDA CHANGES

No agenda changes.

[26-121](#)

Reminders, Calendars, and General Correspondence

VI. CEREMONIAL MATTERS

None.

VII. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

[26-118](#)

Department Quarterly Reports - Public Works and Harrigan Centennial Hall

Quarterly reports were given by Public Works Director Mark Seavey and Harrigan

Centennial Hall Manager Tony Rosas.

VIII. PERSONS TO BE HEARD

None.

IX. CONSENT AGENDA

A motion was made by Mosher that the Consent Agenda consisting of Items A & B be APPROVED. The motion PASSED by the following vote.

Yes: 5 - Christianson, Mosher, Eisenbeisz, Carlson, and Saline

Absent: 1 - Riley

Non-voting: 1 - Ystad

A [26-115](#) Approve the minutes of the June 23 Assembly meeting

This item was APPROVED ON THE CONSENT AGENDA.

B [26-116](#) Approve two new liquor license endorsement applications for JL Sitka, Inc. dba Cold Water Bar & Grill at 330 Seward Street

This item was APPROVED ON THE CONSENT AGENDA.

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

C [26-117](#) Appoint Maria Capezio Crookes to a three-year term on the Library Commission and Reappoint Scott Wagner to a two-year term on the Gary Paxton Industrial Park Board

A motion was made by Christianson that this Item be APPROVED. The motion PASSED by the following vote.

Yes: 5 - Christianson, Mosher, Eisenbeisz, Carlson, and Saline

Absent: 1 - Riley

Non-voting: 1 - Ystad

XI. UNFINISHED BUSINESS:

D [ORD 26-16](#) Amending Title 4 "Revenue and Finance" of the Sitka General Code by Amending Chapter 4.25 "Sales Tax", Section 4.25.330 "Security - Limitations - Sales of Security Deposit at Auction - Bond"

A motion was made by Carlson that this Ordinance be APPROVED on SECOND AND FINAL READING. The motion PASSED by the following vote.

Yes: 5 - Christianson, Mosher, Eisenbeisz, Carlson, and Saline

Absent: 1 - Riley

Non-voting: 1 - Ystad

XII. NEW BUSINESS:

New Business First Reading

- E** [ORD 26-17](#) Making supplemental appropriations for fiscal year 2027 (Additional Sitka Recreation Foundation Support - Parks and Recreation Master Plan)

Parks and Recreation Manager Kevin Knox provided an introduction and detailed the Parks and Recreation Master Plan funding needs.

Anna Schumacher spoke in support.

Assembly members questioned the project's costs, timing, and fundraising commitments.

A motion was made by Christianson that this Ordinance be APPROVED on FIRST READING. The vote was 2-3. The Ordinance was scheduled for second reading on July 28, 2026. (Note: Section 3.02 of the Home Rule Charter states unless an ordinance is rejected by the affirmative votes of not less than a majority, the ordinance shall move to second reading.)

Yes: 2 - Christianson, and Mosher

No: 3 - Eisenbeisz, Carlson, and Saline

Absent: 1 - Riley

Non-voting: 1 - Ystad

- F** [ORD 26-18](#) Authorizing the lease of Block 4, Lot 1 of the Gary Paxton Industrial Park to Northern Southeast Regional Aquaculture Association, Inc.

Municipal Administrator Leach provided an introduction.

Scott Wagner and Chris Ystad commented.

Members discussed NSRAA's economic benefits, land use, and lease agreements.

A motion was made by Christianson that this Ordinance be APPROVED on FIRST READING. The motion PASSED by the following vote.

Yes: 5 - Christianson, Mosher, Eisenbeisz, Carlson, and Saline

Absent: 1 - Riley

Non-voting: 1 - Ystad

Additional New Business Items

- G** [RES 26-06](#) Authorizing the Municipal Administrator to execute a legal services contract with David Grossman & Associates PLLC to prosecute on a

contingency basis civil legal claims for harms and property damage from contamination by microplastics including tobacco product waste, PFAS and 1,4-Dioxane (1st and final reading)

Municipal Attorney Rachel Jones explained the item.

A motion was made by Carlson that this Resolution be APPROVED on FIRST AND FINAL READING. The motion PASSED by the following vote.

Yes: 5 - Christianson, Mosher, Eisenbeisz, Carlson, and Saline

Absent: 1 - Riley

Non-voting: 1 - Ystad

H [26-119](#)

Appoint Jeremy Plank or Chris Ystad to serve as an Assembly Member for the remainder of Tim Pike's term until the October 6, 2026, regular election results are certified on October 13, 2026 (appointee will be sworn in if present)

A motion was made by Carlson to NOMINATE Jeremy Plank and Chris Ystad to serve as an Assembly member for the remainder of Tim Pike's term until October 6, 2026, regular election results are certified on October 13, 2026.

Mayor Eisenbeisz summarized the appointment process. Nominees answered Assembly questions before members discussed their qualifications.

A voice vote was taken and Ystad received 5 votes and was appointed. Riley was absent.

Chris Ystad took his oath of office and was seated.

I [26-120](#)

Reassignments, as Needed: Deputy Mayor, Vice Deputy Mayor, and Assembly Liaison Assignments

Carlson was nominated for Deputy Mayor. Hearing no other nominations, Carlson was appointed. Ystad and Christianson were nominated for Vice Deputy Mayor. Ystad received 4 votes and Christianson received 2. Ystad was appointed Vice Deputy Mayor.

Due to Tim Pike's resignation from the Assembly, the following liaison reassignments were made:

Library Commission - Saline / Ystad
Police and Fire Commission - Ystad / Eisenbeisz
Sustainability Commission - Ystad / Mosher
Tree and Landscape Committee - Saline / Ystad
Sitka Tribe of Alaska - Eisenbeisz / Carlson
School Board - Mosher / Ystad

XIII. PERSONS TO BE HEARD:

None.

XIV. REPORTS**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other**

Administrator - Leach reported that the City and Borough of Sitka received a \$4.5 million legislative discretionary grant, which will be discussed at the July 28 Assembly meeting.

Attorney - Jones provided an update on current projects and noted out of office dates.

Liaisons - Mosher reported on the Parks and Recreation Committee meeting.

Clerk - Peterson told of current board/commission/committee vacancies and provided information on upcoming candidate filing dates and the seats open in the October 6 regular municipal election.

Others - Carlson gave an update on the Sitka Walkability Advocacy Collab.

XV. EXECUTIVE SESSION**J** [26-122](#)

Screening of Municipal Administrator applicants

A motion was made by Mosher to go into executive session to review the applications submitted for the municipal administrator position, under the statutory category of discussing subjects that may tend to prejudice the reputation and character of an individual and invite in Assistant Municipal Administrator Joshua Branthoover. It was moved to exclude the Municipal Administrator and Municipal Attorney. The motion PASSED by the following vote.

Yes: 6 - Saline, Eisenbeisz, Christianson, Carlson, Ystad, and Mosher

Absent: 1 - Riley

The Assembly was in executive session from 8:11 p.m. to 8:34 p.m.

A motion was made by Eisenbeisz to reconvene as the Assembly in regular session. The motion PASSED by unanimous consent.

Eisenbeisz stated: "The Assembly met in executive session to discuss municipal administrator applicants. At this point we have narrowed down our focus to a singular applicant by the name of Jenny Alber. She was interviewed multiple times by this body in public sessions. We've gone through a continued search process to see if there were additional applicants that would rise out and there has been none. At this point the Assembly is interested in inviting Jenny Alber up to Sitka in order to do a community meet and greet and such, as we have typically done with our administrator candidates."

A motion was made by Christianson to extend an invitation to Jenny Alber to come up to Sitka for a 'meet and greet' and meet our community to be

determined at a mutual time by our HR Coordinator but as soon as possible.
The motion **PASSED** by the following vote.

Yes: 6 - Mosher, Ystad, Christianson, Saline, Eisenbeisz, and Carlson

Absent: 1 - Riley

Eisenbeisz stated: "Jenny is considered a finalist. While it is not mandatory, in years past after 'meet and greets', the Assembly has offered employment to candidates, so that is a potential outcome after this 'meet and greet'. The Assembly has narrowed our focus and is on a one track search for our next administrator."

XVI. ADJOURNMENT

A motion was made by Mosher to **ADJOURN**. Hearing no objection, the meeting **ADJOURNED** at 8:39 p.m.

ATTEST: _____
Sara Peterson, MMC
Municipal Clerk