

If this item is pulled from the Consent Agenda the following motion
would be in order:

POSSIBLE MOTION

**I MOVE TO authorize the Municipal Administrator to increase
the monthly leave accrual rate for Librarian Sarah Bell from
middle tier 12.67 hours to top tier 16.67 hours.**

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ADMINISTRATION

Memo

To: Mayor and Assembly Members
From: Jim Dinley, Municipal Administrator
Date: June 2, 2011
Re: Change in Leave Accrual Rate – Sarah Bell

In accordance with paragraph 6.14 of the Personnel Policy Handbook, I ask the Assembly to increase the monthly leave accrual rate for Sarah Bell from 12.67 hours (middle tier) to 16.67 hours (top tier).

Sarah was originally a part-time library employee and was selected as the Library Department Head in February 2009. The requested increase will place Sarah at the same accrual rate as the other Department Heads except for the Assessor who is a recent hire.