



City and Borough of Sitka

100 Lincoln Street • Sitka, Alaska 99835

MEMORANDUM

To: Honorable Mayor Paxton and Assembly Members

From: David E. Miller, Municipal Administrator

Reviewed: Michael Harmon, Public Works Director
Cliff Richter, Municipal Engineer
Melissa Haley, Controller
Brian Hanson, Municipal Attorney

Date: September 5, 2019

Subject: **ADOT&PF Community Transportation Program Application**
Funding for Lincoln Street & Katlian Avenue Paving & Improvements

Requested Action

- Approve Resolution No. 2019-24: Authorize the Municipal Administrator to sign and submit an application to the Alaska Community Transportation Program (CTP) for the Lincoln Street & Katlian Avenue Paving & Improvements Project.
- Select the local contribution amount, noting the minimum required match is 9.03% or \$857,850.

Summary

- Applications for the 2019 CTP are due by September 15, 2019.
- Total available funding for this CTP nomination opportunity is approximately \$50 million, state-wide.
- Lincoln Street & Katlian Avenue Paving & Improvements Project is on the CBS 5-year CIP and should score well relative to other projects.
- The total cost of the project (all phases) is estimated at \$9.5 million.
- A 9.03% minimum required CBS match = \$857,850.
- Assembly support and approval is required to submit the application and accept the funding, if awarded.
- To date the Assembly has set aside \$3.9 million for these projects.
- Each 1% of local match above and beyond the 9.03% minimum adds 1 point to the project scoring.

Fiscal Note

We respectfully ask the Assembly to set the match commitment for this application. The more match funds committed yields the higher score, but it is impossible to predict if we will receive more funds with a smaller match, or miss the cut altogether. To date the Assembly has set

aside \$3,917,868 through multiple appropriations to begin to save money for these projects estimated to be approximately \$9.5 million.

The funding source requires a minimum required match of 9.03% or \$857,850. However, the Assembly may wish to assign additional match to increase project scoring. Each 1% of local match above and beyond the 9.03% minimum adds 1 point to the project scoring. This translates approximately to 1 additional point added to our score per additional \$95,000 of match we commit. For example, committing all available funds (\$3,917,868) would yield 32 additional points.

According to the CTP Project Evaluation Criteria, there are a total of 310 possible points across all categories falling under the Urban & Rural Projects Criteria. For more information, go to: http://dot.alaska.gov/stwdplng/cip/stip/projects/Assets/2023_CTP_Criteria_Final.pdf

Any match commitment above \$3,917,868 would require a budget ordinance. Also important to note, these funds would not flow through the CBS; rather the state would pay expenses directly, resulting in less cost/effort to the CBS as the funds would not be subject to audit/single audit, nor would additional appropriations be necessary (if fully funded). Future CBS appropriations may be needed depending on the level of funding obtained from the CTP and other outside sources.

Background

The Alaska Statewide Transportation Improvement Program (STIP) is the state's four-year program for transportation system preservation and development. It includes interstate, state and some local highways, bridges, ferries and public transportation, but does not include airports or non-ferry-related ports and harbors. It covers all system improvements for which partial or full federal funding is approved and that are expected to take place during the four-year duration of the STIP. The CTP being developed during this 2019 Call-For-Projects is for the 2020-2023 CTP period. Funding awards are scheduled to be announced March 2020.

Project nomination is an open process in which the public is invited to participate. The ADOT&PF nominates projects on the National Highway System (NHS) and the Alaska Highway System (AHS) based on the need to upgrade sections that are below standards, accomplish initial hard surfacing or pavement rehabilitation, and provide safety improvements or capacity increases. ADOT&PF requests project nominations from the public for projects in the CTP. A project qualifies under the CTP if it is a local road, transit development, or uses technology to improve traffic flow or safety.