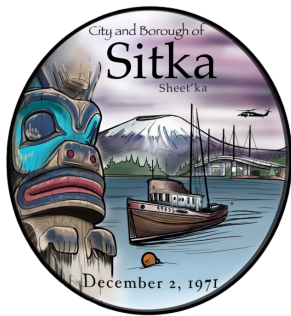


If this item is pulled from the consent agenda the following motion would be in order:

POSSIBLE MOTION

I MOVE TO approve the Acting Administrator list for 2023: Amy Ainslie, Scott Elder, Melissa Haley, Michael Harmon, and Sara Peterson.




CITY AND BOROUGH OF SITKA

A COAST GUARD CITY

MEMORANDUM

To: Mayor Eisenbeisz and Assembly Members

From: John Leach, Municipal Administrator 

Date: November 9, 2022

Subject: Approval of the Acting Administrator List for 2023

Following is the updated Acting Administrator list for the 2023 calendar year. These Department Heads are authorized to serve in my capacity, in no particular order, should I be absent.

- Amy Ainslie, Planning & Community Development Director
- Scott Elder, Electric Director
- Melissa Haley, Finance Director
- Michael Harmon, Public Works Director
- Sara Peterson, Municipal Clerk

2.08.015 Selection of acting administrator.

No later than January 15th of each calendar year, the administrator shall provide in writing to the assembly a list of at least three department heads from which the administrator can select a person to serve as acting administrator for a given period of time during the next twelve months. The administrator will select from that list unless unforeseen circumstances require the administrator to select another person not on the list. If another person is selected, the assembly will be informed as soon as possible. The assembly by majority vote may direct the administrator to change the list or the selection. (Ord. 14-39A § 4, 2014: Ord. 03-1755 § 4, 2003.)