



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Meeting Agenda

### City and Borough Assembly

*Mayor Steven Eisenbeisz,  
Deputy Mayor Kevin Knox,  
Vice Deputy Mayor Kevin Mosher,  
Thor Christianson, Crystal Duncan, Rebecca Himschoot,  
David Miller*

*Municipal Administrator: John Leach  
Municipal Attorney: Brian Hanson  
Municipal Clerk: Sara Peterson*

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Tuesday, March 22, 2022

6:00 PM

Assembly Chambers

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#### **WORK SESSION 5:00 PM**

*Visit Sitka: Annual Workplan & Budget Request*

[22-050](#)

Work session materials

**Attachments:** [Visit Sitka FY23 annual workplan and budget](#)

#### **REGULAR MEETING**

I. CALL TO ORDER

II. FLAG SALUTE

III. RECITAL OF LANDS ACKNOWLEDGEMENT

IV. ROLL CALL

V. CORRESPONDENCE/AGENDA CHANGES

[22-051](#)

Reminders, Calendars, and General Correspondence

**Attachments:** [01 Calendars and Reminders Word](#)

[02 Hackett-Service Award](#)

[03 Morse-Service Award](#)

[04 2022 Recertification Ltr to Mayor](#)

[05 2022 Proclamation from USCG](#)

VI. CEREMONIAL MATTERS

*None.*

**VII. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)**

[22-048](#) Police and Fire Commission, Chair Gregg Olson

**Attachments:** [Special Report](#)

**VIII. PERSONS TO BE HEARD**

*Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.*

**IX. CONSENT AGENDA**

*All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

**A** [22-044](#) Approve the minutes of the March 3 and March 8 Assembly meetings

**Attachments:** [Consent and Minutes](#)

**B** [22-045](#) Approve liquor license renewal applications for the following: 1) The Longliner Lodge and Suites at 485 Katlian Street, 2) Beak, LLC dba Beak Restaurant at 2 Lincoln Street Suite 1A, 3) SOE, LLC dba Asian Palace at 327 Seward Street #1, and 4) SOE, LLC dba Little Tokyo at 315 Lincoln Street #112

**Attachments:** [Motion and Memos](#)

[#4117 Longliner Lodge](#)

[#4971 Beak Restaurant](#)

[#4595 Asian Palace](#)

[#4428 Little Tokyo](#)

**X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS**

**C** [22-046](#) Reappoint Mike Johnson to a two-year term on the Gary Paxton Industrial Park Board

**Attachments:** [Motion and application Johnson](#)

- D**      [22-049](#)      Appoint 1) Sandra Fontaine to a three-year term on the Library Commission, and 2) Dan Littlefield to a three-year term on the Building Department Appeals Board  
*Attachments:* [Motion](#)  
[Fontaine application](#)  
[Littlefield application](#)
- XI. UNFINISHED BUSINESS:**
- E**      [ORD 22-04S](#)      Amending Title 11 “Vehicles and Traffic” of the Sitka General Code by updating Chapter 11.75 “All-Purpose Vehicles” by amending Section 11.75.040 “Operations of APVs on Public Roadways within the City and Borough” (1st reading - substitute ordinance)  
*Attachments:* [Motion Ord 2022-04S](#)  
[Ord 2022-04S](#)
- F**      [ORD 22-05](#)      Instating a temporary moratorium on the issuance of conditional use permits for short-term rentals in the R-1 or related zones and R-2 or related zones  
*Attachments:* [Motion Ord 2022-05](#)  
[Memo Ord 2022-05](#)  
[Ord 2022-05](#)  
[2021 Annual Short-Term Rental Report 2.28.22](#)
- XII. NEW BUSINESS:**
- G**      [22-047](#)      Discussion/Decision of a Class IIB tidelands permit for a community personal use dock at 1401 and 1403 Halibut Point Road  
*Attachments:* [Discussion Decision Motions](#)  
[Memo](#)  
[Class IIB Permit Request Supporting Documents](#)
- H**      [ORD 22-07](#)      Authorizing the lease of Granite Creek Industrial Site Lease Areas 2 and 3, a 12.7 acre parcel, for material extraction and sale (1st reading)  
*Attachments:* [Motion Ord 2022-07](#)  
[Memo Ord 2022-07](#)  
[Ord 2022-07](#)  
[Updated Bundled Granite Creek Areas 23 Lease](#)

- I        [ORD 22-06](#)    Amending Title 2 “Administration” of the Sitka General Code by updating Chapter 2.40 “Elections” (1st reading)

**Attachments:** [Motion Ord 2022-06](#)  
[Memo and Ord 2022-06](#)

**XIII.    PERSONS TO BE HEARD:**

*Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.*

**XIV.    REPORTS**

**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other**

**XV.     EXECUTIVE SESSION**

*Not anticipated.*

**XVI.    ADJOURNMENT**

*Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular Assembly meetings are livestreamed through the City's website, aired live on KCAW FM 104.7, and broadcast live on local television channel 11. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.*

*Sara Peterson, MMC, Municipal Clerk  
Publish: March 18*